

**TRUSTEES FOR THE DEPARTMENT OF MENTAL HEALTH AND  
SUBSTANCE ABUSE SERVICES  
REAL PROPERTY TRUST  
November 19, 2010  
Department of Mental Health  
And Substance Abuse Services  
Oklahoma City, Oklahoma**

**MINUTES**

Trustees Present:

Joel Carson, Chair  
Brent Bell, D.O.  
Bruce Fisher  
Henry Haynes, Ed.D.  
Paul Pierce  
J. Andy Sullivan, M.D.  
Ronna Vanderslice, Ed. D.  
Gail Wood

Others Present:

Commissioner Terri White, ODMHSAS	Carrie Slatton-Hodges, ODMHSAS
Durand Crosby, ODMHSAS	Richard Bowden, ODMHSAS
Angie Patterson, ODMHSAS	Michaelle Statham, ODMHSAS
Steven Buck, ODMHSAS	Gretchen Geis, ODMHSAS
Caletta McPherson, ODMHSAS	Shawn McCarty, ODMHSAS
Dewayne Moore, ODMHSAS	Deneka Cain, ODMHSAS
Kimberly Poff, ODMHSAS	Jeff Dismukes, ODMHSAS
Crystal St. Pierre, ODMHSAS	Dale Miller, ODMHSAS
Raymond Denecke, ODMHSAS	Bob Mathew, ODMHSAS
David Heath Holt, ODMHSAS	Carol Ladd, ODMHSAS

**CALL TO ORDER**

Mr. Carson called the meeting to order at 10:31 a.m. and declared a quorum was present.

**APPROVAL OF MINUTES**

Mr. Fisher moved to approve the minutes of the November 13, 2009, meeting. Dr. Sullivan seconded the motion.

**ROLL CALL VOTE**

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Dr. Vanderslice	Abstain
Dr. Haynes	Yes	Ms. Wood	Yes

**DISCUSSION AND POSSIBLE ACTION REGARDING ACCOUNTING OF REAL PROPERTY TRUST**

Chief Operating Officer, Durand Crosby, reported that pursuant to our Operating Agreement, the Department is required to give an annual accounting of all of the land that is held in trust. Mr. Crosby stated that the Trustees received an accounting report prior to the meeting, for their review. Shawn McCarty, the Department’s Property Manager, was available to explain the transactions for the year.

Mr. Carson asked if there was any cash in this trust in addition to the land and mineral interests. Mr. Bowden stated that the assets that are combining with the Real Property Trust to become the BEST Trust include cash, some stocks and mineral rights. The amount of the cash is around \$900,000 which is currently invested with the State Treasurer in the OK Invest fund.

**DISCUSSION AND POSSIBLE ACTION REGARDING QUIT CLAIM DEED CONCERNING LINCOLN COUNTY**

Mr. McCarty explained that we have ownership of a property in Woodward County. He asked that the following land be placed into the Trust.

- A. The South Half (s/2) of Lots Nine (9), Ten (10), Eleven (11), and Twelve (12), in Block Twenty (20), Vaughn’s Addition to the Town of Fort Supply, County of Woodward, State of Oklahoma

Dr. Haynes moved to approve the quit claim deed. Ms. Wood seconded the motion.

**ROLL CALL VOTE**

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Dr. Vanderslice	Yes
Dr. Haynes	Yes	Ms. Wood	Yes

Mr. Fisher asked how we received a house in Warr Acres, OK. Mr. McCarty stated that the house was deeded to us from the Department of Rehab Services. It was used as transitional living for individuals who had been at the School for the Deaf. We were unable to use the house for our programming needs. Because the house was in very poor condition making it unusable, and because it was constantly being broken into and vandalized, we had the house torn down. Mr. Fisher asked if we could sell the land and keep the proceeds. Commissioner White stated that by statute we cannot sell the land without running a legislative bill to sell it. However, we can lease the property and keep the proceeds.

**DISCUSSION AND POSSIBLE ACTION REGARDING ODMHSAS BOARD MEETING DATES FOR CALENDAR YEAR 2011**

Mr. Carson presented the suggested meeting date for the Trust for calendar year 2011. It was proposed to be November 18, 2011.

Dr. Sullivan moved to approve the proposed meeting date for the Trust. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Dr. Vanderslice	Yes
Dr. Haynes	Yes	Ms. Wood	Yes

**NEW BUSINESS**

There was no new business.

**ADJOURNMENT**

Dr. Pierce moved to adjourn the meeting. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Dr. Vanderslice	Yes
Dr. Haynes	Yes	Ms. Wood	Yes

The meeting adjourned at 10:35 am.

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Brent Bell, D.O.

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Joel Carson, Chair

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Bruce Fisher

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Henry Haynes, Ed.D.

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Mary Anne McCaffree, M.D.

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Larry McCauley, Ed.D.

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Robert McDonald

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Paul Pierce, M.D.

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J. Andy Sullivan, M.D.

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Ronna Vanderslice, Ed.D., Vice-Chair

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Gail Wood