



# CDL Military Skills Test Waiver

Driver License – CDL

3-4-2025

## Contents

<b>Revision History</b> .....	<b>2</b>
<b>Overview</b> .....	<b>2</b>
<b>Purpose</b> .....	<b>2</b>
<b>Policy Statement</b> .....	<b>2</b>
<b>Compliance</b> .....	<b>2</b>
<b>Systems</b> .....	<b>2</b>
<b>Roles</b> .....	<b>2</b>
<b>Procedures</b> .....	<b>3</b>
Eligibility and Required Documents .....	3
Processing .....	4
<b>References</b> .....	<b>5</b>
<b>Appendix</b> .....	<b>6</b>
Appendix A: Examples of Military Records .....	6
Appendix B: Example of Military Motor Vehicle ID Card.....	8

## Revision History

<b>Effective Date of SOP:</b> 3/4/2025	<b>SOP Number:</b> SOP B.08
<b>Functional Area Name:</b> Driver License	<b>Division Name:</b> CDL
<b>Last Review Date:</b> 2/21/2025	<b>Last Reviewer:</b> Amanda Casebier, CDL Supervisor
<b>Next Review Date:</b> 2/21/2026	<b>Next Reviewer:</b> CDL Supervisor
<b>Executive Approval Date:</b> 3/4/2025	<b>Approved By:</b> Caitlin Owen, Chief Development & Support Officer

## Overview

Oklahoma participates in the Military Skills Test Waiver program, which applies to service members who are currently licensed and who are or were employed within the past year (12 months) in a military position requiring the operation of a military motor vehicle equivalent to a Commercial Motor Vehicle (CMV). This waiver allows a qualified service member to apply for a Commercial Driver License (CDL) without skills testing. These Standard Operating Procedures (SOP) provide instructions on how to process these waivers.

## Purpose

This SOP provides an overview of the Military Skills Test Waiver program, eligibility and document requirements, and step-by-step instructions on how to process the waiver in D360.

## Policy Statement

These procedures apply only to customers applying for an initial CDL who are eligible for the Military Skills Test Waiver program.

## Compliance

[49 CFR § 383.77](#) – Substitute for driving skills tests for drivers with military CMV experience

## Systems

D360 – System of record used for issuing CDL and processing waiver.

## Roles

*List the roles and functions of anyone involved in the operations described within this document.*

Role	Responsibilities
Driver License Examiner	Processes the transaction and waiver.

## Procedures

Service Oklahoma participates in the **Military Skills Test Waiver** program, administered by the Federal Motor Carrier Safety Administration (FMCSA), which allows drivers with experience operating heavy military vehicles to obtain a CDL without taking the skills (drive) test.

Military personnel can use the skills test waiver if they are currently licensed **AND** are or were employed within the past year (12 months) in a military position requiring the operation of a military motor vehicle representative of the commercial motor vehicle (CMV) type the applicant operates or expects to operate, for at least the 2 years immediately preceding separation from the military. [49 CFR 383.77(b)(2)(i)(C)]

**NOTE:** CDL knowledge (written) tests **cannot** be waived. The applicant must first pass all the knowledge tests required for the class of license and endorsements they are applying for and be issued a Commercial Learner Permit (CLP). Once the CLP is issued, they can immediately be issued the CDL with the skills test waived.

The transfer of School Bus (**S**) and/or Passenger (**P**) endorsements under this Waiver Program are **prohibited**. Applicants will need to pass the required written and skills tests to add these endorsements to their CDL.

## Eligibility and Required Documents

For a customer to be eligible for the Military Skills Test Waiver, they must meet the following criteria:

- IF previously employed in the military within the last 12 months, former military position must have required the operation of a military vehicle equivalent to the CMV type the applicant is applying to operate
  - Applicant must have been employed in this position for at least 2 years prior to separation from the military
- OR be currently employed in a military position requiring the operation of a military motor vehicle
- Is currently licensed to operate a military vehicle equivalent to a commercial vehicle

For the waiver to be processed, the customer must also present the following documents in addition to any other documents required for the transaction:

- Completed [Application for Military Skills Test Waiver](#)
- Military records showing either current or prior employment within the past year (12 months) in a military position
  - Position must have required the operation of a military vehicle, equivalent to the CMV type the applicant is applying to operate, for at least the 2 years immediately preceding separation from the military (see Appendix A for examples)
- Valid, current military motor vehicle operator's ID card (see Appendix B for example)
  - Can also provide training record if this is not available

## Processing

### Steps

1. Collect the required documents from the customer, including the waiver application, military records, and military driving credential.
2. Review the provided documentation and verify the eligibility of the customer:
  - Make sure that the military records prove that the customer is either currently employed or was employed in the past 12 months in a military position that required operation of a military vehicle
  - Customer must provide a military operator card or training records proving that they are currently authorized to operate a military vehicle
  - On the waiver application, the customer MUST CHECK “NO” for all boxes under “Driver Record Certification” and “YES” for **ALL** boxes under “Certification of Driving Experience”
  - Review waiver and compare age of applicant. If waiver has manual transmission checked, please get approval from a CDL team member.
3. Before the customer can have their CDL skills test waived and be issued a CDL, they must first be issued a CLP. This means passing all the required knowledge (written) tests for license and endorsements they are applying for. Process the CLP issuance—for further instructions, refer to “B.01 – Commercial Learner Permit (CLP) Issuance” SOP.

**NOTE:** Applicants are required to pay full fees for the CLP issuance.

4. Once the CLP is issued the CLP can immediately be upgraded to a CDL, as the skills test will be waived. Process the upgrade—for further instructions, refer to “B.03 – CDL Upgrades (CLP to CDL and Class Upgrades)” SOP.

**NOTE:** Make sure to waive the fee of the CDL issuance, since the applicant paid the full cost when the CLP was issued.

5. On the “Application” tab, one of the questions is “Do you meet the requirements for the drive test waiver?” Answer “Yes”.



Do you meet the requirements for the drive test waiver?

No

Yes

6. In the “Scan” tab, scan the military waiver and all documentation provided together as one packet, under the “Issuance – Application for Military Skills Test Waiver” tab.

Document Category:

Document Type:

100% Disabled Veteran  
 Administrative Hearing Data Form  
 Authorization to Obtain DL  
**Application for Military Skills Test Waiver**  
 CDL Medical Certificate  
 DHS Custodian Letter

7. On the “Application” tab, one of the questions is “Do you meet the requirements for the drive test waiver?” Answer “**Yes**”. Complete the rest of the application tab.

Do you meet the requirements for the drive test waiver?

8. In the “Tests” tab, the CDL skills test should appear as **WAIVED** for the customer. Remember that the program does not waive knowledge (written) tests, only skills tests. If the skills test still does not appear as waived, go back to the “Scan” tab and verify that the waiver application was scanned in, and the information was filled in correctly.

[Exams](#)

Type	Result	Required	Waive	Waive Reason	Date	Expiration Date	Status Reason	Third Party Flag
CDL Skills	Yes	Yes					Active	No

9. Process the remaining steps of the CDL issuance. If there are any issues during the issuance process, contact a member of the CDL team.

## References

1. [Military Skills Test Waiver Program | FMCSA](#)
2. [Application for Military Skills Test Waiver Form](#)

## Appendix

## Appendix A: Examples of Military Records

CAUTION: NOT TO BE USED FOR IDENTIFICATION PURPOSES		THIS IS AN IMPORTANT RECORD. SAFEGUARD IT.		ANY ALTERATIONS IN SHADED AREAS RENDER FORM VOID																																						
CERTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY																																										
This Report Contains Information Subject to the Privacy Act of 1974, As Amended.																																										
1. NAME (Last, First, Middle)		2. DEPARTMENT, COMPONENT AND BRANCH ARMY/RA			3. SOCIAL SECURITY NUMBER																																					
4a. GRADE, RATE OR RANK SPC		b. PAY GRADE E04		5. DATE OF BIRTH (YYYYMMDD)		6. RESERVE OBLIGATION TERMINATION DATE (YYYYMMDD) 00000000																																				
7a. PLACE OF ENTRY INTO ACTIVE DUTY FORT JACKSON, SOUTH CAROLINA		b. HOME OF RECORD AT TIME OF ENTRY (City and state, or complete address if known)			29018-8573																																					
8a. LAST DUTY ASSIGNMENT AND MAJOR COMMAND 0100CSHSC BRIGADE SUP FC			b. STATION WHERE SEPARATED FORT SILL TC, OK 73503-5100																																							
9. COMMAND TO WHICH TRANSFERRED N/A			10. SGLI COVERAGE AMOUNT: \$400,000.00																																							
11. PRIMARY SPECIALTY (List number, title and years and months in specialty. List additional specialty numbers and titles involving periods of one or more years.) 91D10 POWER-GENERATION EQUI - 3 YRS 1 MOS// NOTHING FOLLOWS			12. RECORD OF SERVICE <table border="1"> <tr><td>a. DATE ENTERED AD THIS PERIOD</td><td>YEAR(S) 2015</td><td>MONTH(S) 09</td><td>DAY(S) 15</td></tr> <tr><td>b. SEPARATION DATE THIS PERIOD</td><td>2019</td><td>06</td><td>14</td></tr> <tr><td>c. NET ACTIVE SERVICE THIS PERIOD</td><td>0003</td><td>08</td><td>29</td></tr> <tr><td>d. TOTAL PRIOR ACTIVE SERVICE</td><td>0000</td><td>00</td><td>00</td></tr> <tr><td>e. TOTAL PRIOR INACTIVE SERVICE</td><td>0000</td><td>00</td><td>00</td></tr> <tr><td>f. FOREIGN SERVICE</td><td>0002</td><td>01</td><td>02</td></tr> <tr><td>g. SEA SERVICE</td><td>0000</td><td>00</td><td>00</td></tr> <tr><td>h. INITIAL ENTRY TRAINING</td><td>0000</td><td>07</td><td>19</td></tr> <tr><td>i. EFFECTIVE DATE OF PAY GRADE</td><td>2017</td><td>09</td><td>15</td></tr> </table>				a. DATE ENTERED AD THIS PERIOD	YEAR(S) 2015	MONTH(S) 09	DAY(S) 15	b. SEPARATION DATE THIS PERIOD	2019	06	14	c. NET ACTIVE SERVICE THIS PERIOD	0003	08	29	d. TOTAL PRIOR ACTIVE SERVICE	0000	00	00	e. TOTAL PRIOR INACTIVE SERVICE	0000	00	00	f. FOREIGN SERVICE	0002	01	02	g. SEA SERVICE	0000	00	00	h. INITIAL ENTRY TRAINING	0000	07	19	i. EFFECTIVE DATE OF PAY GRADE	2017	09	15
a. DATE ENTERED AD THIS PERIOD	YEAR(S) 2015	MONTH(S) 09	DAY(S) 15																																							
b. SEPARATION DATE THIS PERIOD	2019	06	14																																							
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e. TOTAL PRIOR INACTIVE SERVICE	0000	00	00																																							
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g. SEA SERVICE	0000	00	00																																							
h. INITIAL ENTRY TRAINING	0000	07	19																																							
i. EFFECTIVE DATE OF PAY GRADE	2017	09	15																																							
13. DECORATIONS, MEDALS, BADGES, CITATIONS AND CAMPAIGN RIBBONS AWARDED OR AUTHORIZED (All periods of service) ARMY GOOD CONDUCT MEDAL//NATIONAL DEFENSE SERVICE MEDAL//GLOBAL WAR ON TERRORISM SERVICE MEDAL//KOREA DEFENSE SERVICE MEDAL //ARMY SERVICE RIBBON//SHARPSHOOTER MARKSMANSHIP BADGE W/ RIFLE BAR//CERTIFICATE OF ACHIEVEMENT (2ND AWARD)//NOTHING FOLLOWS			14. MILITARY EDUCATION (Course title, number of weeks, and months and year completed) NONE//NOTHING FOLLOWS																																							
15a. COMMISSIONED THROUGH SERVICE ACADEMY			YES X NO																																							
b. COMMISSIONED THROUGH ROTC SCHOLARSHIP (10 USC Sec. 2107b)			YES X NO																																							
c. ENLISTED UNDER LOAN REPAYMENT PROGRAM (10 USC Chap. 109) (If Yes, years of commitment: NA )			YES X NO																																							
16. DAYS ACCRUED LEAVE PAID 60		17. MEMBER WAS PROVIDED COMPLETE DENTAL EXAMINATION AND ALL APPROPRIATE DENTAL SERVICES AND TREATMENT WITHIN 90 DAYS PRIOR TO SEPARATION					YES NO X																																			
18. REMARKS //BLOCK 6, PERIOD OF DELAYED ENTRY PROGRAM: 20150625-20150914//MEMBER HAS COMPLETED FIRST FULL TERM OF SERVICE//NOTHING FOLLOWS																																										
The information contained herein is subject to computer matching within the Department of Defense or with any other affected Federal or non-Federal agency for verification purposes and to determine eligibility for, and/or continued compliance with, the requirements of a Federal benefit program.																																										
19a. MAILING ADDRESS AFTER SEPARATION (Include ZIP Code) SOUTH CAROLINA 29018-8573			b. NEAREST RELATIVE (Name and address - include ZIP Code) SOUTH CAROLINA 29018-8573																																							
20. MEMBER REQUESTS COPY 6 BE SENT TO (Specify state/locality) a. MEMBER REQUESTS COPY 3 BE SENT TO THE CENTRAL OFFICE OF THE DEPARTMENT OF VETERANS AFFAIRS (WASHINGTON, DC)			SC OFFICE OF VETERANS AFFAIRS				X YES NO																																			
21a. MEMBER SIGNATURE E-signed BY: 15012970			b. DATE (YYYYMMDD) 20190614		22a. OFFICIAL AUTHORIZED TO SIGN (Typed name, grade, title, signature) E-signed BY: E. COOK, GS09, SUPERVISOR PSB		b. DATE (YYYYMMDD) 20190614																																			
23. TYPE OF SEPARATION DISCHARGE							24. CHARACTER OF SERVICE (Include upgrades) HONORABLE																																			
25. SEPARATION AUTHORITY AR 635-200, PARA 5-13 OR 5-17			26. SEPARATION CODE JFV		27. REENTRY CODE 3																																					
28. NARRATIVE REASON FOR SEPARATION CONDITION, NOT A DISABILITY																																										
29. DATES OF TIME LOST DURING THIS PERIOD (YYYYMMDD) NONE					30. MEMBER REQUESTS COPY 4 (Initials) KTW																																					



For Official Use Only

**ENLISTED RECORD BRIEF**

BRIEF DATE NAME 20190301 [REDACTED]				RANK - DOR SPC	20170915	PMOS 91D	SSN XXX-XX-XXXX	COMPONENT REGULAR
SECTION I - Assignment Information				SECTION II - Security Data			SECTION III - Service Data	
OS/Deployment Combat Duty Start-End Date		#S - 0 #L - 0 C - 0 O - 0 R - 0 TOT: 0	PSI Status SECRET Fld Det PS Stat NONE PSI Invest INIT PSI Invest Compl		BASD 20150915 ETS 20150915 # Days Lost		PEBD 20150915 DIEMS 20150915 Reenl Elig/Prohib sv AGCM DI 20150914 AGCM Elig DI 20150914	
Dwell Time Start Month - Days		DEROS 20150915 42 Mo 4 Days		Language Read Listen Speak		PVT DOR DOR DOR	PFC SFC MSG - 1SG	
Dwell Time Start Month - Days		DEROS 20150915 42 Mo 4 Days		Language Read Listen Speak		Sgt SGM - CSM		
Dwell Time Start Month - Days		DEROS 20150915 42 Mo 4 Days		Language Read Listen Speak		SECTION IV - Personal/Family Data		
Date Dependents Arrived OS PMOS 91D SMOS PDS/YRMO / Bonus MOS ASI 00		DLAB		Level Completed 4 YRS HS DESG HIGH SCHOOL DIPLOMA		Yr 2015	Date of Birth [REDACTED] Birthplace SC Country of Citz US No of Dependent Adults/Children 0/0 Religion CHR NO DENOM Marital Status SINGLE	
Bonus Enlist Elig Dt Promotion Points/YRMO Prev Promotion Points/YRMO Prom Seq# [REDACTED] From Select Dt		SECTION VI - Military Education MEL/MES DLC OR SSDI/GRADUATED		Institution Discipline		Yr	Physical Category APFT DI/PF Score 201708/PASSED/193	
Promotion MOS ASVAB Test # / Dt GT 85 ELEC 87 FOOD 88 TECH 90 ADMIN 89 FA 87 COMM 86 CMBT 87 MECH 84 MAINT 88		Course ACH Year		Number Of Semester Hours Completed 0		Last Physical Exam 20181018	MMRB Results/DI	
Delay Separation Reason AEA / Dt L/ Flag Code		Course Name		Technical Certification		Home of Record BOWMAN, SC		
Flag Start Dt BA 20190301 HA 20190123 AA 20161121		Dt Certified		Dt Expires		Mailing Address 75TH FA, FORT SILL, OK, 73503-3503		
Date of Loss 20151127		BMO 20180909/DA Form 3598 Record Finc M4 Dec Correspondence CRS Total # Hrs 201		SECTION VII - Awards and Decorations		Mil Spouse SSN/MPC / Svc Comp / DpD / Emergency Data Verified Date 20180606		
Date of Last PCS 20180605		SECTION IX - Assignment Information		AGCM 1 NDSM 1 UDTSM 1 KODSM 1 ASR 1 COA 2 MQBSS-R 1		SECTION X - Remarks HIV YRMO 201708 Date Last Photo		
ASGT FROM MO UNIT NO ORGANIZATION		STATION LOC COMD		DUTY TITLE DMOS ASI LANG		ASCO P1 - SUSPENSION OF FAVORABLE PERSONNEL ACTION V1 - RECRUITING DUTY PREFERRED		
PROJ Current 20180525 WDQCAA 0100CSHSC BRIGADE SUP 1st Prev 20180506 WDQCAA 0100CSHSC BRIGADE SUP 2nd Prev 20180507 WDQCAA 0100CSHSC BRIGADE SUP 3rd Prev 20160728 WBHCAA 0055MDHHC MEDICAL BRI 4th Prev 20160504 WBHC01 0055MDREPL INBOUND 5th Prev 20160114 W1D41G 832ND OD BN CO D ST 6th Prev 20151130 W1D41N CO C 7th Prev 20150918 W0G4BD CO D 3BN 34INF TR 8th Prev 20150915 W2MK7A RECPT CO 120TH AG BN TR 9th Prev 20150915 W1TES MEPS FORT JACKSON		FT SILL US FC TAC PWR GEN SPEC FT SILL US FC TAC PWR GEN SPEC FT SILL KS FC TAC PWR GEN SPEC YONSAN KS P1 INCOMING PERSONNEL YONSAN KS P1 SURPLUS SLDR FT LEE KS P1 INCOMING PERSONNEL FT LEE KS P1 INCOMING PERSONNEL FT JACKSO US TC INCOMING PERSONNEL FT JACKSO US TC RA TRAINEE FT JACKSO AP RA TRAINEE		91D10 00 91D20 00 91D30 00 91D10 00 YY 91D10 00 YY 91D10 00 YY 91D10 00 YY 1 00 YY 1 00 YY				

Privacy Act Data In Accordance With Privacy Act of 1974  
Dispose of this Property



## Appendix B: Example of Military Motor Vehicle ID Card

<b>U.S. Army Motor Vehicle Operator's Identification Card</b> Issued: 12/18/2018      ARMY STANDARD      Expires: 12/18/2023 Name: [REDACTED]      Gender: M      Per.No: 408997 DOB: 01/09/1996      Height: 68      Weight: 145      Hair: Black      Eyes: Brown Issue UIC: WDQCAA      Location: FORT SILL Oklahoma UIC Name: 0100 CS HSC      HSC BRIGADE SUP		Name: KENDRELL WALKER DOB: 01/09/1996      Gender: M      Per.No: 408997 <b>EIC Model Nomenclature</b> BHD M1078:TRK CGO LMTV BHE M1079:TRK VAN LMTV BHH M1078WW:TRK CGO LMTV BHR M1078A1:TRK CGO LMTV CBC M1101:TRLR CARGO 3/4T CMN M1082:TRAILER FLAT BED FCG ACVCIB0201:AUTOMOBILE FCJ CLASS 3:AUTOMOBILE SED FG3 ACVCII2208:TRK CGO 1/2 FG5 ACVCIJ1102:TRK CARRYAL FG6 ACVCIJ1103:TRK CARRYAL FG7 ACVCIJ1104:TRK CARRYAL FG8 6100GVW:TRK CARRYALL 1 FG9 8550GVW:TRK CARRYALL 1 <b>Qualifications</b> Accident Avoidance/Defensive Driving Commander's Interview Initial/Refresher Training IAW AR600-5 Pintle Trailer Qualified	<b>Qualifications</b> Vehicle Rollover Training Wheeled Vehicle Training Night Vision Device Training Trained IAW TC21-305 (Wh Accd Avoid) Trained IAW TC21-305-2 (Night Vis) Trained IAW TC21-305-4 (HMMWV) Trained IAW TC21-305-8 (Med Veh) Trained IAW AR 385-10 (15 PAX VAN) Trained IAW TC3.21-60 Visual Signals Army Safety Program Training AR 385-10
<i>Operator Signature</i> <i>Not transferable: Card required to operate Govt. vehicle</i> <i>Privacy Act of 1974 applies</i>		<i>Commander</i> <i>Not transferable: Card required to operate Govt. vehicle</i> <i>Privacy Act of 1974 applies</i>	
<b>Restrictions</b> <b>EIC Model Nomenclature</b> BBD M998:TRK UTL CGO 1.25T BBM M1097:TRK UTL HV BBN M998A1:TRK UTL CGO 1.2 BBU M1097A1:TRK UTL HV DA Form 5984-E		<b>Qualifications</b> FOR OFFICIAL USE ONLY	FOR OFFICIAL USE ONLY
Name: KENDRELL WALKER DOB: 01/09/1996      Gender: M      Per.No: 408997 <b>EIC Model Nomenclature</b> FGR ACVCMA1121:TRK CGO 1 T FGT 10000GVW:TRK CGO 1 TON FGW ACVCII2203:TRK CGO 1/2 FGV ACVCII2205:TRK CGO 1/2 FHU ACVCIL1352:TRK MULTIST FHZ 6400GVW:TRK PANEL 1/2 FJC ACVCIR1051:TRK UTL 1/2 FJE 3500GVW:TRK UTIL 1/2 T		<b>Qualifications</b> FOR OFFICIAL USE ONLY	Name: KENDRELL WALKER DOB: 01/09/1996      Gender: M      Per.No: 408997 <b>EIC Model Nomenclature</b> FOR OFFICIAL USE ONLY
DA Form 5984-E		FOR OFFICIAL USE ONLY	FOR OFFICIAL USE ONLY