



CDL Military Skills Test Waiver

Driver License – CDL

3-4-2025



Contents

Revision History	2
Overview	2
Purpose	2
Policy Statement	2
Compliance	2
Systems	2
Roles	2
Procedures	3
Eligibility and Required Documents	3
Processing	4
References	5
Appendix	6
Appendix A: Examples of Military Records	6
Appendix B: Example of Military Motor Vehicle ID Card	8



Revision History

Effective Date of SOP: 3/4/2025	SOP Number: SOP B.08
Functional Area Name: Driver License	Division Name: CDL
Last Review Date: 2/21/2025	Last Reviewer: Amanda Casebier, CDL Supervisor
Next Review Date: 2/21/2026	Next Reviewer: CDL Supervisor
Executive Approval Date: 3/4/2025	Approved By: Caitlin Owen, Chief Development & Support Officer

Overview

Oklahoma participates in the Military Skills Test Waiver program, which applies to service members who are currently licensed and who are or were employed within the past year (12 months) in a military position requiring the operation of a military motor vehicle equivalent to a Commercial Motor Vehicle (CMV). This waiver allows a qualified service member to apply for a Commercial Driver License (CDL) without skills testing. These Standard Operating Procedures (SOP) provide instructions on how to process these waivers.

Purpose

This SOP provides an overview of the Military Skills Test Waiver program, eligibility and document requirements, and step-by-step instructions on how to process the waiver in D360.

Policy Statement

These procedures apply only to customers applying for an initial CDL who are eligible for the Military Skills Test Waiver program.

Compliance

[49 CFR § 383.77](#) – Substitute for driving skills tests for drivers with military CMV experience

Systems

D360 – System of record used for issuing CDL and processing waiver.

Roles

List the roles and functions of anyone involved in the operations described within this document.

Role	Responsibilities
Driver License Examiner	Processes the transaction and waiver.



Procedures

Service Oklahoma participates in the **Military Skills Test Waiver** program, administered by the Federal Motor Carrier Safety Administration (FMCSA), which allows drivers with experience operating heavy military vehicles to obtain a CDL without taking the skills (drive) test.

Military personnel can use the skills test waiver if they are currently licensed **AND** are or were employed within the past year (12 months) in a military position requiring the operation of a military motor vehicle representative of the commercial motor vehicle (CMV) type the applicant operates or expects to operate, for at least the 2 years immediately preceding separation from the military. [49 CFR 383.77(b)(2)(i)(C)]

NOTE: CDL knowledge (written) tests **cannot** be waived. The applicant must first pass all the knowledge tests required for the class of license and endorsements they are applying for and be issued a Commercial Learner Permit (CLP). Once the CLP is issued, they can immediately be issued the CDL with the skills test waived.

The transfer of School Bus (**S**) and/or Passenger (**P**) endorsements under this Waiver Program are **prohibited**. Applicants will need to pass the required written and skills tests to add these endorsements to their CDL.

Eligibility and Required Documents

For a customer to be eligible for the Military Skills Test Waiver, they must meet the following criteria:

- IF previously employed in the military within the last 12 months, former military position must have required the operation of a military vehicle equivalent to the CMV type the applicant is applying to operate
 - Applicant must have been employed in this position for at least 2 years prior to separation from the military
- OR be currently employed in a military position requiring the operation of a military motor vehicle
- Is currently licensed to operate a military vehicle equivalent to a commercial vehicle

For the waiver to be processed, the customer must also present the following documents in addition to any other documents required for the transaction:

- Completed [“Application for Military Skills Test Waiver”](#)
- Military records showing either current or prior employment within the past year (12 months) in a military position
 - Position must have required the operation of a military vehicle, equivalent to the CMV type the applicant is applying to operate, for at least the 2 years immediately preceding separation from the military (see Appendix A for examples)
- Valid, current military motor vehicle operator’s ID card (see Appendix B for example)
 - Can also provide training record if this is not available



Processing

Steps

1. Collect the required documents from the customer, including the waiver application, military records, and military driving credential.
2. Review the provided documentation and verify the eligibility of the customer:
 - Make sure that the military records prove that the customer is either currently employed or was employed in the past 12 months in a military position that required operation of a military vehicle
 - Customer must provide a military operator card or training records proving that they are currently authorized to operate a military vehicle
 - On the waiver application, the customer **MUST CHECK “NO”** for all boxes under “Driver Record Certification” and **“YES”** for **ALL** boxes under “Certification of Driving Experience”
 - Review waiver and compare age of applicant. If waiver has manual transmission checked, please get approval from a CDL team member.
3. Before the customer can have their CDL skills test waived and be issued a CDL, they must first be issued a CLP. This means passing all the required knowledge (written) tests for license and endorsements they are applying for. Process the CLP issuance—for further instructions, refer to “B.01 – Commercial Learner Permit (CLP) Issuance” SOP.

NOTE: Applicants are required to pay full fees for the CLP issuance.

4. Once the CLP is issued the CLP can immediately be upgraded to a CDL, as the skills test will be waived. Process the upgrade—for further instructions, refer to “B.03 – CDL Upgrades (CLP to CDL and Class Upgrades)” SOP.

NOTE: Make sure to waive the fee of the CDL issuance, since the applicant paid the full cost when the CLP was issued.

5. On the “Application” tab, one of the questions is “Do you meet the requirements for the drive test waiver?” Answer **“Yes”**.

A screenshot of a digital form. The question "Do you meet the requirements for the drive test waiver?" is displayed. Below the question, there are two radio button options: "Yes" and "No". The "No" option is selected, indicated by a small square next to it. A mouse cursor is visible over the "No" option.

6. In the “Scan” tab, scan the military waiver and all documentation provided together as one packet, under the “Issuance – Application for Military Skills Test Waiver” tab.



Document Category:
Issuance

Document Type:

- 100% Disabled Veteran
- Administrative Hearing Data Form
- Application for Military Skills Test Waiver**
- Authorization to Obtain DL
- CDL Medical Certificate
- DHS Custodian Letter

7. On the “Application” tab, one of the questions is “Do you meet the requirements for the drive test waiver?” Answer “**Yes**”. Complete the rest of the application tab.

Do you meet the requirements for the drive test waiver?

No

No

8. In the “Tests” tab, the CDL skills test should appear as **WAIVED** for the customer. Remember that the program does not waive knowledge (written) tests, only skills tests. If the skills test still does not appear as waived, go back to the “Scan” tab and verify that the waiver application was scanned in, and the information was filled in correctly.

Exams

Add

Type	Result	Required	Waive	Waive Reason	Date	Expiration Date	Status Reason	Third Party Flag
CDL Skills		Yes	Yes				Active	No

9. Process the remaining steps of the CDL issuance. If there are any issues during the issuance process, contact a member of the CDL team.

References

- [Military Skills Test Waiver Program | FMCSA](#)
- [Application for Military Skills Test Waiver Form](#)



Appendix

Appendix A: Examples of Military Records

CAUTION: NOT TO BE USED FOR IDENTIFICATION PURPOSES THIS IS AN IMPORTANT RECORD. SAFEGUARD IT. ANY ALTERATIONS IN SHADED AREAS RENDER FORM VOID

CERTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY
This Report Contains Information Subject to the Privacy Act of 1974, As Amended.

1. NAME (Last, First, Middle) [REDACTED]		2. DEPARTMENT, COMPONENT AND BRANCH ARMY/RA		3. SOCIAL SECURITY NUMBER [REDACTED]	
4a. GRADE, RATE OR RANK SPC	b. PAY GRADE E04	5. DATE OF BIRTH (YYYYMMDD) [REDACTED]		6. RESERVE OBLIGATION TERMINATION DATE (YYYYMMDD) 00000000	
7a. PLACE OF ENTRY INTO ACTIVE DUTY FORT JACKSON, SOUTH CAROLINA		b. HOME OF RECORD AT TIME OF ENTRY (City and state, or complete address if known) [REDACTED] 29018-8573			
8a. LAST DUTY ASSIGNMENT AND MAJOR COMMAND 0100CSHSC BRIGADE SUP FC		b. STATION WHERE SEPARATED FORT SILL TC, OK 73503-5100			
9. COMMAND TO WHICH TRANSFERRED N/A		10. SGLI COVERAGE AMOUNT: \$400,000.00		NONE	
11. PRIMARY SPECIALTY (List number, title and years and months in specialty. List additional specialty numbers and titles involving periods of one or more years.) 91D10 POWER-GENERATION EQUI - 3 YRS 1 MOS// NOTHING FOLLOWS		12. RECORD OF SERVICE			
		a. DATE ENTERED AD THIS PERIOD 2015 09 15			
		b. SEPARATION DATE THIS PERIOD 2019 06 14			
		c. NET ACTIVE SERVICE THIS PERIOD 0003 08 29			
		d. TOTAL PRIOR ACTIVE SERVICE 0000 00 00			
		e. TOTAL PRIOR INACTIVE SERVICE 0000 00 00			
		f. FOREIGN SERVICE 0002 01 02			
		g. SEA SERVICE 0000 00 00			
		h. INITIAL ENTRY TRAINING 0000 07 19			
		i. EFFECTIVE DATE OF PAY GRADE 2017 09 15			
13. DECORATIONS, MEDALS, BADGES, CITATIONS AND CAMPAIGN RIBBONS AWARDED OR AUTHORIZED (All periods of service) ARMY GOOD CONDUCT MEDAL//NATIONAL DEFENSE SERVICE MEDAL//GLOBAL WAR ON TERRORISM SERVICE MEDAL//KOREA DEFENSE SERVICE MEDAL//ARMY SERVICE RIBBON//SHARPSHOOTER MARKSMANSHIP BADGE W/ RIFLE BAR//CERTIFICATE OF ACHIEVEMENT (2ND AWARD)//NOTHING FOLLOWS		14. MILITARY EDUCATION (Course title, number of weeks, and months and year completed) NONE//NOTHING FOLLOWS			
15a. COMMISSIONED THROUGH SERVICE ACADEMY		YES		X NO	
b. COMMISSIONED THROUGH ROTC SCHOLARSHIP (10 USC Sec. 2107b)		YES		X NO	
c. ENLISTED UNDER LOAN REPAYMENT PROGRAM (10 USC Chap. 109) (If Yes, years of commitment: NA)		YES		X NO	
16. DAYS ACCRUED LEAVE PAID 60		17. MEMBER WAS PROVIDED COMPLETE DENTAL EXAMINATION AND ALL APPROPRIATE DENTAL SERVICES AND TREATMENT WITHIN 90 DAYS PRIOR TO SEPARATION		YES NO X	
18. REMARKS BLOCK 6, PERIOD OF DELAYED ENTRY PROGRAM: 20150625-20150914//MEMBER HAS COMPLETED FIRST FULL TERM OF SERVICE//NOTHING FOLLOWS					
The information contained herein is subject to computer matching within the Department of Defense or with any other affected Federal or non-Federal agency for verification purposes and to determine eligibility for, and/or continued compliance with, the requirements of a Federal benefit program.					
19a. MAILING ADDRESS AFTER SEPARATION (Include ZIP Code) [REDACTED] SOUTH CAROLINA 29018-8573		b. NEAREST RELATIVE (Name and address - include ZIP Code) [REDACTED] SOUTH CAROLINA 29018-8573			
20. MEMBER REQUESTS COPY 6 BE SENT TO (Specify state/locality) SC OFFICE OF VETERANS AFFAIRS		X YES		NO	
a. MEMBER REQUESTS COPY 3 BE SENT TO THE CENTRAL OFFICE OF THE DEPARTMENT OF VETERANS AFFAIRS (WASHINGTON, DC)		YES		X NO	
21a. MEMBER SIGNATURE [REDACTED] 15012970		b. DATE (YYYYMMDD) 20190614		22a. OFFICIAL AUTHORIZED TO SIGN (Typed name, grade, title, signature) [REDACTED] E.1230887884	
				b. DATE (YYYYMMDD) 20190614	
				E COOK, GS09, SUPERVISOR PSB	
SPECIAL ADDITIONAL INFORMATION (For use by authorized agencies only)					
23. TYPE OF SEPARATION DISCHARGE		24. CHARACTER OF SERVICE (include upgrades) HONORABLE			
25. SEPARATION AUTHORITY AR 635-200, PARA 5-13 OR 5-17		26. SEPARATION CODE JFV		27. REENTRY CODE 3	
28. NARRATIVE REASON FOR SEPARATION CONDITION, NOT A DISABILITY					
29. DATES OF TIME LOST DURING THIS PERIOD (YYYYMMDD) NONE				30. MEMBER REQUESTS COPY 4 (Initials) KTW	

DD FORM 214, AUG 2009 PREVIOUS EDITION IS OBSOLETE. MEMBER - 4
GENERATED BY TRANSPROC



For Official Use Only

ENLISTED RECORD BRIEF

BRIEF DATE 20190301		NAME [REDACTED]		RANK - DOR SPC 20170915		PMOS 91D		SSN XXX-XX-XXXX		COMPONENT REGULAR					
SECTION I - Assignment Information				SECTION II - Security Data				SECTION III - Service Data				SECTION IV - Personal/Family Data			
OS/Deployment Combat Duty				PSI Status SECRET Fld Det PS Stat NONE				BASD 20150915 PEBD 20150915 BESD 20150915				Date of Birth [REDACTED] Birthplace SC			
Start-End Date CT MO YS TT				PSI Invest INIT 20150625				ETS 20200415 DIEMS 20150915 Reenl Elig/Prohib 9V				Country of Citiz US Sex/Race MALE / BLACK			
C 0 0 Q 9 0 R 9 0				PSI Invest Compl 20150912				# Days Lost AGCM DI 20180914 AGCM Elig Dt 20210914				No of Dependent Adults/Children 0 / 0 Religion CHR NO DENOM			
Dwell Time DEROS				SECTION V - Foreign Language				PVT PV2 PFC SPC - CPL				Marital Status SINGLE Spouse Birthplace/Citiz			
Start 20150915				Language Read Listen Speak				DOR 20150915 20160330 20160915 20170915				PULHES 111111 Height/Weight 69/186			
Month - Days 42 Mo 4 Days				DROS 20180505				DOR SGT SSG SFC MSG - 1SG				MRCJ TP			
Date Dependents Arrived OS				DLAB				SECTION VII - CIVILIAN Education				EFMP Dt #Cmd Sponsored 0			
PMOS 91D SQI				SECTION VI - Military Education				Level Completed 4 YRS HS Yr 2015				Physical Category APFT Dt P/F Score 201708/PASSED/193			
SMOS PDSI/YRMO /				MEL/MES DLC OR SSD1/GRADUATED				DESG HIGH SCHOOL DIPLOMA Yr				Last Physical Exam 20181018 MMRB Results/DI			
Bonus MOS ASI 00				Course ACH Year				Institution Discipline Yr				Home of Record BOWMAN, SC			
Bonus Enlist Elig Dt				Correspondence CRS Total # Hrs 201				Number Of Semester Hours Completed 0				Mailing Address 75TH FA, FORT SILL, OK, 73503-3503			
Promotion Points/YRMO								Technical Certification				MIL Spouse SSN/MPC /			
Prev Promotion Points/YRMO								Course Name Dt Certified Dt Expires				Svc Comp / DoD /			
Prom Seq# Prom Select Dt								SECTION VIII - Awards and Decorations				Emergency Data Verified Date 20180606			
Promotion MOS								AGCM 1 NDSM 1 GWTSM 1 KDSM 1 ASR 1 COA 2 MQBSS-R 1				SECTION X - Remarks			
ASVAB Test # / Dt ASVAB 24 / 20131101												HIV YRMO 201708			
GT 95 ELEC 87 FOOD 88 TECH 90												Date Last Photo			
ADMIN 89 FA 87 COMMO 86												ASCO			
CMBT 87 MECH 84 MAINT 88												P1 - SUSPENSION OF FAVORABLE PERSONNEL ACTION			
Delay Separation Reason												V1 - RECRUITING DUTY PREFERRED			
AEA / Dt															
Flag Code															
BA 20190301															
HA 20190123															
AA 20181121															
Date of Loss 20151127				Date of Last PCS 20180505				Date of Last NCOER							
SECTION IX - Assignment Information															
ASGT	FROM	MO	UNIT NO	ORGANIZATION	STATION	LOC	COMO	DUTY TITLE	DMOS	ASI	LANG				
PROJ	20180625		WDQCAA	0100CSHSC BRIGADE SUP	FT SILL	US	FC	TAC PWR GEN SPEC	91D10	00					
Current	20180625		WDQCAA	0100CSHSC BRIGADE SUP	FT SILL	US	FC	TAC PWR GEN SPEC	91D20	00					
1st Prev	20180508		WE8LAB	0075FAREPL	FT SILL	US	FC	INCOMING PERSONNEL	91D10	00	YY				
2nd Prev	20180508		WBHCAA	0065MDHHC MEDICAL BRI	YONGSAN	KS	P1	SURPLUS SLDR	91D10	00	YY				
3rd Prev	20180728		WBHCAA	0065MDHHC MEDICAL BRI	YONGSAN	KS	P1	INCOMING PERSONNEL	91D10	00	YY				
4th Prev	20180504		WBHCAA	0065MDHHC MEDICAL BRI	YONGSAN	KS	P1	INCOMING PERSONNEL	91D10	00	YY				
5th Prev	20180114		W1D41G	832ND CO BN CO D ST	FT LEE	US	TC	INCOMING PERSONNEL	91D10	00	YY				
6th Prev	20151130		W1D41N	CO C	FT LEE	US	TC	INCOMING PERSONNEL	91D10	00	YY				
7th Prev	20150918		W0G48D	CO D 3BN 34INF TR	FT JACKSO	US	TC	RA TRAINEE	1		YY				
8th Prev	20150915		W2MK7A	RECPT CO 120TH AG BN TR	FT JACKSO	US	TC	RA TRAINEE	1		YY				
9th Prev	20150915		W18TES	MEPS FORT JACKSON	FT JACKSO	US	AP	RA TRAINEE	1		YY				

Privacy Act Data In Accordance With Privacy Act of 1974
Dispose of this Property



Appendix B: Example of Military Motor Vehicle ID Card

U.S. Army Motor Vehicle Operator's Identification Card	
Name: KENDRELL WALKER DOB: 01/09/1996 Gender: M Per.No: 408997	
Issued: 12/18/2018 Expires: 12/18/2023	
Name: [REDACTED] DOB: 01/09/1996 Height: 68 Issue UIC: WDOCAA UIC Name: 0100 CS HSC	
Gender: M Weight: 145 Location: FORT SILL Oklahoma HSC BRIGADE SUP	
Per.No: 408997 Eyes: Brown	
Operator Signature: [Signature] Commander: [Signature]	
Not transferable: Card required to operate Govt vehicle Privacy Act of 1974 applies	
Restrictions:	
FIC Model Nomenclature: BBD M998:TRK UTL CGO 1.25T BBM M1097:TRK UTL HV BBN M998A1:TRK UTL CGO 1.2 BBU M1097A1:TRK UTL HV DA Form 5984-E	
Qualifications: Accident Avoidance/Defensive Driving Commander's Interview Initial/Refresher Training IAW AR600-55 Pintle Trailer Qualified FOR OFFICIAL USE ONLY	
Name: KENDRELL WALKER DOB: 01/09/1996 Gender: M Per.No: 408997	
FIC Model Nomenclature: BHD M1078:TRK CGO LMTV BHE M1079:TRK VAN LMTV BHH M1078WW:TRK CGO LMTV BHR M1078A1:TRK CGO LMTV CBC M1101:TRLR CARGO 3/4T CMN M1082:TRAILER FLAT BED FCG ACVCIB0201:AUTOMOBILE FCJ CLASS 3:AUTOMOBILE SED FG3 ACVCII2208:TRK CGO 1/2 FG5 ACVCII1102:TRK CARRYAL FG6 ACVCII1103:TRK CARRYAL FG7 ACVCII1104:TRK CARRYAL FG8 6100GVW:TRK CARRYALL 1 FG9 8550GVW:TRK CARRYALL 1 DA Form 5984-E	
Qualifications: Vehicle Rollover Training Wheeled Vehicle Training Night Vision Device Training Trained IAW TC21-305 (Wh Accd Avoid) Trained IAW TC21-305-2 (Night Vis) Trained IAW TC21-305-4 (HMMWV) Trained IAW TC21-305-8 (Med Veh) Trained IAW AR 385-10 (15 PAX VAN) Trained IAW TC3.21-60 Visual Signals Army Safety Program Training AR 385-10 FOR OFFICIAL USE ONLY	
Name: KENDRELL WALKER DOB: 01/09/1996 Gender: M Per.No: 408997	
FIC Model Nomenclature: FGR ACVCMA1121:TRK CGO 1 T FGT 10000GVW:TRK CGO 1 TON FGW ACVCII2203:TRK CGO 1/2 FGY ACVCII2205:TRK CGO 1/2 FHU ACVCIL1352:TRK MULTIST FHX 6400GVW:TRK PANEL 1/2 FJC ACVCIR1051:TRK UTL 1/2 FJE 3500GVW:TRK UTIL 1/2 T DA Form 5984-E	
Qualifications: FOR OFFICIAL USE ONLY	
Name: KENDRELL WALKER DOB: 01/09/1996 Gender: M Per.No: 408997	
FIC Model Nomenclature: [Blank] Qualifications: [Blank] DA Form 5984-E	
FOR OFFICIAL USE ONLY	