



DEPARTMENT OF PUBLIC SAFETY
OHP DASH CAM PRODUCTION UNIT
DASH CAM VIDEO / 911 AUDIO REQUEST

Per Disc Fee

Regular \$5.00 Certified \$8.00

Dash Cam Footage and 911 Audio require separate payments. A Pre-payment must made to DPS in the form of a money order, personal/business check or cashier's check

Request Date: _____

Phone Number: _____

Requester Name: _____

Address: _____
Street City State Zip Code

Email: _____

Company/Agency Name Phone Number

Please provide all known information related to the requested Dash Cam:

OHP Collision Report/Citation Number: _____

Time of Incident: _____

Date of Incident: _____

Nearest City/Town: _____

County: _____

Location: _____

Trooper Name: _____

Trooper Badge No.: _____

Troop Division: _____

Individual(s) Involved: _____

Vehicle Description: _____

Requester Signature: _____

Please check which you are requesting: Dash Cam Video 911 Audio

*Please note if you request both Dash Cam and *55 Audio you are required to send two pre-payment fees as you will receive two separate discs.*
If you are needing the CAD Report - Event Detail (dispatch report), you will need to contact our Open Records Division

Mail completed form with pre-payment to:

Department of Public Safety
Dash Cam Video Production
Unit P.O. Box 53004
Oklahoma City, OK 73152-9998

All dash cam footage will be produced on a DVD, and will be mailed to the address you provide on your request. Please provide a self-addressed prepaid-postage envelope large enough for a DVD. Request are worked in the order they are received. Search and processing times may vary.

INSTRUCTIONS/INFORMATION

The Dash Cam Video Production Unit is responsible for receiving, processing, and maintaining all Oklahoma Highway Patrol videos. Pursuant to Oklahoma law, portions of dash cam videos are open record.

Per disc fee

Regular - \$5.00 Certified - \$8.00

Make pre-payment to DPS in the form of money order or cashiers check.

DPS will not commence processing a Dash Cam Video Request until prepayment is received.

In the instance that we do not have video footage or audio, your check will be mailed back to you

For the convenience of the public, a request for an OHP dash cam video or 911 audio may be submitted to the Dash Cam Video Production Unit:

1. **In person.**
8:00 A.M. to 4:30 P.M., Monday through Friday, excluding state holidays, to the Records Management Division, Room 206, Department of Public Safety, 3600 North Martin Luther King Avenue, Oklahoma City, OK. 73111.
2. **By United States Postal Mail to the following address:**
Department of Public Safety
Dash Cam Video Production Unit
P.O. Box 53004
3. Oklahoma City, OK 73152-9998
By other mail delivery service to the following address: Department of Public Safety
Dash Cam Video Production Unit
3600 North Martin Luther King Avenue
Oklahoma City, Oklahoma 73111

Note: The Department receives from, but **cannot** respond by, United Parcel Service (UPS) or FedEx.

The Department does not accept FAX or electronic requests at this time. Request are not filled via email. If you have questions about information related to a dash cam video or OHP 911 audio, please email the Dash Cam Unit at **dashcam@dps.ok.gov**

All dash cam footage and audio will be produced on a DVD, and will be mailed to the address you provide on your request form. Please provide a self-addressed, prepaid-postage envelope large enough for a DVD. Request are worked in the order they are received. Search and completion times will vary.