OKLAHOMA VETERANS COMMISSION  
MEETING NOTICE AND AGENDA  
JULY 30th, 2021 10:00AM  
Vezey Veterans Complex  
2132 NE 36th Street  
Oklahoma City, OK 73111

NOTICE OF SPECIAL MEETING:  
The Oklahoma Veterans Commission held a special meeting on Friday, July 30th, 2021, at 10:00 AM. This meeting was held at the Vezey Veterans Complex 2132 NE 36th Street, Oklahoma City, OK 73111. A Notice of this meeting was filed with the Secretary of State’s Office on July 23rd, 2021.

AGENDA:  
Friday, July 30th, 2021 10:00 AM

I. CALL TO ORDER  
The Chairman called the meeting to order at 10:00am

II. DETERMINATION OF QUORUM  
a. ROLL CALL AND INTRODUCTION OF COMMISSIONERS  
Commissioner Ball: Present  
Commissioner Costilow: Present  
Commissioner Jackson: Present  
Commissioner Kokendoffer: Present  
Commissioner Lasser: Present  
Commissioner LeDay: Absent  
Commissioner McEver: Present  
Commissioner Miles: Absent  
Mr. Chairman: Present  

The Clerk notified the Chairman that 7 Commissioners were present, with 2 absent.

b. DECLARATION OF QUORUM  
The Chairman declared a quorum.

III. INVOCATION  
Commissioner Ball led the Invocation.

IV. PLEDGE OF ALLEGIANCE  
Commissioner Lasser led the Pledge of Allegiance.

V. INTRODUCTION AND WELCOME TO VISITORS AND GUESTS  
The Chairman acknowledged and welcomed the visitors and guests.

NOTE: The Oklahoma Veterans Commission may decide to discuss or not to discuss any item on the Agenda and may re-order, table, approve, disapprove, or strike any item listed. All discussion items are subject to possible action by the Commission.
VI. ANNOUNCEMENT REGARDING SIGN-IN FOR OPEN PUBLIC COMMENTS
Individuals requesting to speak are required to sign-in onsite at the meeting prior to the commencement of the meeting.
The Chairman confirmed that there were no sign-ins for public comments.

VII. OKLAHOMA VETERANS COMMISSION
a. DISCUSSION OF AND POSSIBLE ACTION REGARDING APPROVAL OF MEETING MINUTES OF THE JUNE 25th, 2021 OKLAHOMA VETERANS COMMISSION MEETING
   i. Action
   Commissioner Ball made the motion to approve the June 25th 2021 minutes.
   Commissioner McEver provided the second.

   The Clerk called the vote, and the vote is as follows:
   Commissioner Ball:  Aye
   Commissioner Costilow:  Aye
   Commissioner Jackson:  Aye
   Commissioner Kokendoffer:  Aye
   Commissioner Lasser:  Abstain
   Commissioner LeDay:  Absent
   Commissioner McEver:  Aye
   Commissioner Miles:  Absent
   Mr. Chairman:  Aye

   The vote is 6 Aye 0 Nay 1 Abstain 2Absent
   Motion Passes

b. DISCUSSION AND POSSIBLE ACTION REGARDING TRAVEL OF COMMISSIONERS SINCE PRIOR REGULAR MEETING ON JUNE 25th, 2021
   i. Written Travel Reports Filed by Commissioners
   The Chairman requested that all Commissioner submit their written travel reports to the Clerk.

   ii. Presentation of Summary Travel Reports by Commissioners in Lieu of Written Reports
   Commissioner Ball:  No report
   Commissioner Costilow:  No report
   Commissioner Jackson:  Sulphur Veterans Center x2, Ardmore Veterans Center x1
   Commissioner Kokendoffer:  Sallisaw x1
   Commissioner Lasser:  No report
   Commissioner LeDay:  Absent
   Commissioner McEver:  Attended a lunch with the Deputy Director
Mr. Chairman: Ardmore, Claremore, Clinton, Lawton, Norman, Sulphur, and the Talihina Veterans Centers.

VIII. OKLAHOMA SECRETARY OF VETERANS AFFAIRS AND MILITARY

a. BEN ROBINSON, CABINET SECRETARY TO GOVERNOR STITT, REPORT WITH POSSIBLE DISCUSSION ON THE FOLLOWING:
   i. Report from Monthly Cabinet Meeting
      The Secretary was not able to attend due to a prior commitment.

IX. OKLAHOMA DEPARTMENT OF VETERANS AFFAIRS

a. SARAH LANE, DEPUTY DIRECTOR, REPORT WITH POSSIBLE DISCUSSION ON THE FOLLOWING:
   i. Travel
      The Deputy Director reported travel to the following locations since the previous meeting:

      Private tour of the new VA Clinic in Tulsa, as well as a scouting mission for VSR office space.
      OSU Tulsa
      Tahlequah, Oklahoma – met with the Cherokee Secretary of Veterans Affairs
      Enid, Oklahoma – Invitation from the Woodring Wall of Honor, Veteran Memorial. Also met with the Enid City Manager.
      American Legion Conference in Shawnee, Oklahoma

      The Deputy Director stated that the Director, Director of Homes, and she would be attending the Resident Counsel Meetings by invitation to deliver the Resident Survey results personally.

      They have traveled to Lawton, Sulphur, and Clinton thus far. She stated that those meetings have been overwhelming positive.

   ii. Future Commission Meeting Schedule
      a. Action

      Meeting Schedule as follows was submitted to the Commission for approval:

      January 7th, 2022
      February 25th, 2022
      April 22nd, 2022
June 17th, 2022
August 5th, 2022
September 22nd & 23rd, 2022
November 18th, 2022

Commissioner Ball made the motion to approve the proposed Commission Meeting Schedule.
Commissioner Lasser provided the second.

The Clerk called the vote, and the vote is as follows:
Commissioner Ball: Aye
Commissioner Costilow: Aye
Commissioner Jackson: Aye
Commissioner Kokendoffer: Aye
Commissioner Lasser: Aye
Commissioner LeDay: Absent
Commissioner McEver: Aye
Commissioner Miles: Absent
Mr. Chairman: Aye

The vote is 7 Aye 0 Nay 2 Absent
Motion Passes

Commissioner Kokendoffer made the motion to change the meeting location of the next scheduled Commission Meeting from the Norman Veterans Center to Central Office
Commissioner McEver provided the second.

The Clerk called the vote, and the vote is as follows:
Commissioner Ball: Aye
Commissioner Costilow: Aye
Commissioner Jackson: Aye
Commissioner Kokendoffer: Aye
Commissioner Lasser: Aye
Commissioner LeDay: Absent
Commissioner McEver: Aye
Commissioner Miles: Absent
Mr. Chairman: Aye

The vote is 7 Aye 0 Nay 2 Absent
Motion Passes

iii. New Staff Additions

The Deputy Director gave a brief introduction to the Commission of the following individuals:
a. Data Analyst – Chad Clark
b. Outreach Program Administrator – Rob Arrington
c. Cemetery Program Administrator – Jimmy Stein
d. OKSTEP Employment Coordinator – Interviews to be held in the next coming week.

iv. PROPOSED EXECUTIVE SESSION PURSUANT TO TITLE 25 O.S. § SECTION 307(B)(3) DISCUSSING THE PURCHASE OR APPRAISAL OF REAL PROPERTY; DISCUSSION REGARDING THE POTENTIAL PURCHASE OF REAL PROPERTY IN SALLISAW, OKLAHOMA.

a. Action to Adjourn to Executive Session
   The Commission elected to stay in open meeting and not go into Executive Session.

b. Review, Evaluation, and Discussion of Purchase or Appraisal of Real Property in Sallisaw, Oklahoma.
   The Deputy Director gave a brief description of property in Sallisaw that the agency would like to review.

c. Action to Return to Open Meeting from Executive Session
   The Commission did not go into Executive Session. No Action was taken.

d. Action
   Commissioner Lasser made the motion to move ahead with the plan as discussed.
   Commissioner Kokendoffer provided the second.

The Clerk called the vote, and the vote is as follows:
Commissioner Ball: Aye
Commissioner Costilow: Aye
Commissioner Jackson: Aye
Commissioner Kokendoffer: Aye
Commissioner Lasser: Aye
Commissioner LeDay: Absent
Commissioner McEver: Aye
Commissioner Miles: Absent
Mr. Chairman: Aye

The vote is 7 Aye 0 Nay 2 Absent
Motion Passes

NOTE: The Oklahoma Veterans Commission may decide to discuss or not to discuss any item on the Agenda and may re-order, table, approve, disapprove, or strike any item listed. All discussion items are subject to possible action by the Commission.
b. NANNEUSA YOUNG, CONSTRUCTION ADMINISTRATOR, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:

i. The following Change Order is presented to the Commission for review and approval:

a. Change Order #004 – ($81,351.00 + CAP Fee $762.96) – Flintco, LLC – Sallisaw Veteran Center, Sallisaw, OK – OMES CAP #19273CM – The change order is for the Muffin Monster (sewer chewer), install extended fire line and address the water infiltration at the North Road.

   1. Action

   Commissioner Kokendoffer made the motion to approve the change order Commissioner Ball provided the second.

   The Clerk called the vote, and the vote is as follows:
   Commissioner Ball: Aye
   Commissioner Costilow: Aye
   Commissioner Jackson: Aye
   Commissioner Kokendoffer: Aye
   Commissioner Lasser: Aye
   Commissioner LeDay: Absent
   Commissioner McEver: Aye
   Commissioner Miles: Absent
   Mr. Chairman: Aye

   The vote is 7 Aye 0 Nay 2 Absent
   Motion Passes

ii. Pursuant to 61 O.S. Section 121 (F) the following Change Orders were executed under the authority delegated by the Commission to the Executive Director since the last Oklahoma Veterans Commission meeting:

a. Change Order #001 – ($7,070.28 Deduct) – Hoey Construction – Claremore Veterans Center, Claremore, OK – OMES CAP #18231 – Equipment change resulting in a deduct and additional days added due to COVID.

c. MICHAEL RUSSELL, ADMINISTRATOR, LAWTON VETERANS CENTER, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:

i. Administrator Acknowledgements

ii. Overtime

NOTE: The Oklahoma Veterans Commission may decide to discuss or not to discuss any item on the Agenda and may re-order, table, approve, disapprove, or strike any item listed. All discussion items are subject to possible action by the Commission.
iii. Vacancies  
iv. GALT  
v. Workers Compensation Update  
vi. Census  
vii. Average Occupancy  
viii. Total Days of Care  

A digital version of this presentation is attached to these recorded minutes.

X. OPEN PUBLIC COMMENTS  
The Oklahoma Veterans Commission shall hear public comments limited to only matters that are listed on the current meeting agenda. Topics that are outside the scope of the present agenda will not be recognized. Individuals requesting to speak are required to sign-in onsite at the meeting prior to the commencement of the meeting. Speakers must provide the speaker’s name, address, email or phone number, and the subject on which they wish to speak. Open public comments are limited to not more than five (5) minutes per person. The Board Chairman may limit, interrupt and/or terminate any presentation during public comment which is disruptive to the meeting or does not conform to the procedures outlined under this section. The Board Chairman reserves and retains the right to limit, interrupt, terminate or postpone public comments as necessary to effectuate the management of the public meeting.

There were no public comments.

XI. NEW BUSINESS  
Pursuant to 25 O.S. § 311, “New Business” shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting (24 hours prior to the meeting).

The Chairman announced to the Commission that due to COVID-19 precautions, the Purple Heart Day Ceremony had been moved from the Norman Veterans Center to the VFW Post 382 in El Reno.

The Chairman also stated that on August 24th, 2021 at 10:00am there would be a ceremony at the Veterans Service Center 1117 S. Main Street, Broken Arrow, OK. He stated that the Commissioners were welcome to attend within Quorum guidelines.

XII. CARRYOVER TOPICS DEFERRED TO A FUTURE AGENDA  
There were no carryover topics.

XIII. SUBMISSION AND DISCUSSION OF POSSIBLE AGENDA ITEMS BY THE OKLAHOMA VETERANS COMMISSION FOR THE NEXT SCHEDULED MEETING  
Commissioner Lasser would like to have an updated report from the VA on the Mission Act.

NOTE: The Oklahoma Veterans Commission may decide to discuss or not to discuss any item on the Agenda and may re-order, table, approve, disapprove, or strike any item listed. All discussion items are subject to possible action by the Commission.
XIV. DISCUSSION AND POSSIBLE ACTION REGARDING THE NEXT REGULARLY SCHEDULED MEETING DATE TO INCLUDE TRAVEL ARRANGEMENTS

August 27th, 2021
Oklahoma Veterans Center, Norman
1776 E Robinson St
Norman, OK 73071

The Commission voted earlier in the Agenda to move the scheduled Norman meeting to Central Office.

XV. ADJOURNMENT

a. CHAIRMAN
   i. Motion

   Commissioner Ball made a motion to adjourn.
   There were no objections.

   Meeting adjourned at 11:20am

   JGB

NOTE: The Oklahoma Veterans Commission may decide to discuss or not to discuss any item on the Agenda and may re-order, table, approve, disapprove, or strike any item listed. All discussion items are subject to possible action by the Commission.