

**OKLAHOMA VETERANS COMMISSION  
MEETING NOTICE AND AGENDA  
NOVEMBER 21, 2025, 10:00 A.M.  
ODVA CENTRAL OFFICE  
2132 NE 36TH STREET  
OKLAHOMA CITY, OK 73111**

**NOTICE OF REGULAR MEETING:**

The Oklahoma Veterans Commission will hold a Regular Meeting on Friday, November 21, 2025, at 10:00 a.m., at ODVA Central Office, 2132 NE 36th Street, Oklahoma City, OK 73111. A Notice of this meeting was filed with the Secretary of State on October 23, 2025. The Agenda of this meeting was also properly posted at least twenty-four (24) hours prior to this meeting pursuant to the provisions of Title 25 O.S. § 311.

The below listed Agenda items may be discussed in any order the Oklahoma Veterans Commission deems appropriate.

*Should you need disability-related accommodations or wheelchair access information, please contact the ODVA Central Office to make your request in advance of this meeting at (405) 523-4090.*

**AGENDA:**

**CHAIRMAN BRETT MARTIN:**

**I. CALL TO ORDER**

**II. DETERMINATION OF QUORUM**

**A. ROLL CALL**

**B. DECLARATION OF QUORUM**

**III. VERIFICATION OF PROPER NOTICE OF MEETING AND POSTING OF THE AGENDA**

**IV. INVOCATION**

**V. PLEDGE OF ALLEGIANCE**

**VI. WELCOME TO VISITORS AND GUESTS.**

**VII. BUSINESS**

**A. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF MINUTES OF THE AUGUST 8, 2025, OKLAHOMA VETERANS COMMISSION REGULAR MEETING.**

**B. CHAIRMAN BRETT MARTIN, DISCUSSION AND POSSIBLE ACTION  
ON THE FOLLOWING:**

- i. Proposed Commission Meeting dates for 2026, for approval:
  - i. January 16, 2026
  - ii. March 13, 2026
  - iii. May 8, 2026
  - iv. July 17, 2026
  - v. September 11, 2026
  - vi. November 13, 2026
- ii. The Oklahoma Veterans Foundation Update
  - Discuss the current status of the foundation; where we are, what's been accomplished, and the path forward.
  - Discuss the approval of the Bylaws for the Foundation.
  - Discuss the creation of the Veterans Commission standing advisory Foundation Committee (draft included in packet).
  - Election of a Chair of the new OVC Foundation Committee (could be the same person who is the Chair of the Board of Governors and the President of the Foundation).
  - Ratification of the filings made with the IRS (regarding tax status) and with the Oklahoma Secretary of State (not for profit corporation and registration to solicit charitable contributions).
  - Election of a Chair of the Foundation Board of Governors.
  - Election of a Foundation President.
  - Authorization of the Foundation President to open bank accounts and take other actions necessary to begin operations and the receipt of contributions.
- iii. Oklahoma Veterans Advisory Forum
  - Determine timeline for next Veterans Forum and plan accordingly.
- iv. Veterans Service Officer (VSO) Training
  - Open a discussion on training standards and opportunities for improvement across Veteran Service organizations statewide.
- v. Proposed Communication Partnership
- vi. Partnership between the Oklahoma Department of Veterans Affairs (ODVA) and the following established publications:
  - Oklahoma Veterans News Magazine (OVNM)
  - Senior News and Living (SNL)
  - Oklahoma Nursing Times (OKNT)

- As well as a partnership with the Oklahoma Contemporary Veterans & Active-Duty Military Initiative
- vii. For Executive Session – Jay Bynum’s achievements

**C. REPORTS WITH DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:**

**i. JAY BYNUM, EXECUTIVE DIRECTOR, REPORTS, DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:**

- i. Introduce ODVA Chief of Staff, Paul Young and Director of Clinical Operations, Angela Battles
- ii. Travel Report.
- iii. Private Pay Rate Increase – Effective January 1, 2026
- iv. Formal Closure of Union Soldiers Cemetery
- v. Commission to review all suggested ODVA legislation and all suggested ODVA administrative rule changes for 2026 added. (Commission will need to approve both)
- vi. Oklahoma Veterans Homes License Renewals

**ii. CHRISTOPHER BUSBY, CHIEF FINANCIAL OFFICER, REPORTS, DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:**

- i. Department updates
- ii. Capex plan
- iii. Revenue Sources
- iv. Grants
- v. Food
- vi. Cash
- vii. Financials
- viii. Occupancy Metrics.

**VIII. NEW BUSINESS**

Pursuant to 25 O.S. § 311, “New Business” shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting this Notice (24 hours prior to the meeting).

**IX. OKLAHOMA VETERANS COMMISSION DISCUSSION AND POSSIBLE ACTION REGARDING THE NEXT REGULARLY SCHEDULED MEETING.**

**NEXT REGULAR MEETING:**

January 16, 2026, 10:00AM

ODVA Central Office

2132 NE 36th Street

Oklahoma City, OK 73111

**X. DISCUSSION AND POSSIBLE ACTION REGARDING ADJOURNMENT.**