

**OKLAHOMA VETERANS COMMISSION
SPECIAL MEETING MINUTES
JUNE 27, 2024, 1:30 P.M.
Vezey Veterans Complex
2132 NE 36th Street
Oklahoma City, OK 73111**

MINUTES OF SPECIAL MEETING:

The Oklahoma Veterans Commission held a Special Meeting on Thursday, June 27, 2024, at 1:30 PM at the Vezezy Veterans Complex, 2132 NE 36th Street, Oklahoma City, OK 73111. A Notice of this meeting was filed with the Secretary of State's Office on June 25, 2024, at 9:01 AM. The agenda of this meeting was also properly posted at least twenty-four (24) hours prior to this meeting pursuant to the provisions of Title 25 O.S. § 311. ODVA Paralegal Cass Newell served as Clerk of the Commission for this Meeting. The Agenda and Minutes of the meeting actions are set out below.

AGENDA:

CHAIRMAN ROB ALLEN:

I. CALL TO ORDER

Chairman Allen called the meeting to order at 1:38 PM

II. DETERMINATION OF QUORUM

A. ROLL CALL

Chairman Allen asked the Clerk to call the roll. The roll was taken as follows:

Commissioner Allen – Present
Commissioner Ellington – Present
Commissioner Martin – Present
Commissioner Offel – Present
Commissioner Orr – Present

B. DECLARATION OF QUORUM

The Chair declared that a quorum was present.

III. VERIFICATION OF PROPER NOTICE OF MEETING AND POSTING OF THE AGENDA

Chairman Allen asked the Clerk to verify proper notice to the Secretary of State and posting of the agenda. The Clerk verified that Notice of this meeting was filed with the Secretary of State's Office on June 25, 2024, at 9:01 AM, and the agenda was posted to the front door of the ODVA Central Office and was available at the reception desk of the ODVA Central Office on June 25, 2024, at 9:52 AM. The agenda was posted to the ODVA website on June 25, 2024, at 10:06 AM.

IV. INVOCATION

Commissioner Ellington led the Invocation.

V. PLEDGE OF ALLEGIANCE

Commissioner Martin led the Pledge of Allegiance.

VI. INTRODUCTION OF ODVA STAFF AND WELCOME TO VISITORS AND GUESTS

Chairman Allen welcomed all visitors and guests to the Commission meeting and asked if anyone would like to introduce themselves to the Commission. The Chairman acknowledged and welcomed the visitors and guests.

VII. BUSINESS

A. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF MINUTES OF THE JUNE 10, 2024, OKLAHOMA VETERANS COMMISSION MEETING

Chairman Allen asked the Commission if there was any further discussion. There was no further discussion.

Commissioner Martin made the motion to approve the June 10, 2024, meeting minutes.

Commissioner Ellington seconded the Motion

Chairman Allen asked the Clerk to call the roll.

Commissioner Allen – Aye

Commissioner Ellington – Aye

Commissioner Martin – Aye

Commissioner Offel – Aye

Commissioner Orr – Aye

The Clerk notified the Chair that the vote was 5 Ayes, 0 Nays.

Chairman Allen declared the motion had passed.

B. DISCUSSION AND POSSIBLE ACTION REGARDING ODVA EXECUTIVE DIRECTOR SEARCH AND APPOINTMENT

- i. Discussion of Executive Director Search process;
- ii. Proposed Executive Session pursuant to Title 25 O. S. § 307 (B)(1), for the purpose of discussing the hiring, appointment, or promotion of the next Executive Director of the Oklahoma Department of Veterans Affairs, and to discuss a possible start date and salary;
- iii. Executive Session; and
- iv. Open Session discussion and possible action to return to Open Session.
 - a. Discussion and possible action, if any, regarding items discussed in Executive Session.

Commissioner Martin made the Motion to enter into Executive Session pursuant to Title 25 O.S. §307 (B) (4), for the purpose of discussing the hiring, appointment, or

promotion of the next Executive Director of the Oklahoma Department of Veterans Affairs, and to discuss a possible start date and salary.

Commissioner Ellington seconded the Motion.

Chairman Allen asked the Commission if there was any further discussion. There was no further discussion.

Chairman Allen asked the Clerk to call the roll. The vote was as follows:

Commissioner Allen – Aye

Commissioner Ellington – Aye

Commissioner Martin – Aye

Commissioner Offel – Aye

Commissioner Orr – Aye.

The clerk notified Chairman Allen the Roll Call vote was five (5) Ayes and zero (0) Nays.

Chairman Allen declared the Motion had passed.

The Commission entered Executive Session at 1:42 PM, the recording was paused, and the meeting room doors were closed.

Subsequently, the meeting room doors were opened and recording re-started at 2:10 PM.

Action to return to Open Meeting from Executive Session was considered.

Commissioner Martin made the Motion to Return from Executive Session to Open Session. Commissioner Ellington seconded the Motion.

Chairman Allen asked the Commission if there was any further discussion. There was no further discussion.

Chairman Allen asked the Clerk to call the roll.

The vote was as follows:

Commissioner Allen – Aye

Commissioner Ellington – Aye

Commissioner Martin – Aye

Commissioner Offel – Aye

Commissioner Orr – Aye

The Clerk notified the Chair the Roll Call vote was 5 Ayes, 0 Nays.

Chairman Allen declared the Motion had passed.

The Commission Returned to Open Session.

Commissioner Martin then made the Motion to authorize Chairman Allen to make an offer of employment as ODVA Executive Director to Candidate “B” at the pay scale comparable to what is currently being paid with a start date to be determined.

Commissioner Ellington seconded the Motion.

Chairman Allen asked the Commission if there was any further discussion. There was no further discussion.

Chairman Allen asked the Clerk to call the roll.

The vote was as follows:

Commissioner Allen – Aye

Commissioner Ellington – Aye

Commissioner Martin – Aye

Commissioner Offel – Aye

Commissioner Orr – Aye

The Clerk notified the Chair the Roll Call vote was 5 Ayes, 0 Nays.

Chairman Allen declared the Motion had passed.

VIII. NEW BUSINESS

There was no new business.

IX. OKLAHOMA VETERANS COMMISSION DISCUSSION AND POSSIBLE ACTION REGARDING THE NEXT REGULARLY SCHEDULED MEETING

NEXT REGULAR MEETING:

July 12, 2024, 10:00AM

Vezey Veterans Center

2132 NE 36th Street

Oklahoma City, OK 73111

Commissioner Martin made the Motion to change the time of the next regularly scheduled meeting to 8:00 AM. Commissioner Ellington seconded the Motion.

Chairman Allen asked the Commission if there was any further discussion. There was no further discussion.

Chairman Allen asked the Clerk to call the roll.

The vote was as follows:

Commissioner Allen – Aye

Commissioner Ellington – Aye

Commissioner Martin – Aye

Commissioner Offel – Aye

Commissioner Orr – Aye

The Clerk notified the Chair the Roll Call vote was 5 Ayes, 0 Nays.

Chairman Allen declared the Motion had passed.

X. DISCUSSION AND POSSIBLE ACTION REGARDING ADJOURNMENT

Commissioner Martin made the Motion to Adjourn.

Commissioner Ellington seconded the Motion.

Chairman Allen asked the Commission if there was any further discussion. There was no discussion.

Chairman Allen asked the Clerk to call the roll.

The vote was as follows:

Commissioner Allen – Aye

Commissioner Ellington – Aye

Commissioner Martin – Aye

Commissioner Offel – Aye

Commissioner Orr – Aye

The Clerk notified the Chair the Roll Call vote was 5 Ayes, 0 Nays.

Chairman Allen declared the Motion had passed.

The Meeting Adjourned at 2:16 PM.