

Two categories of funding:
**PLANNING, DESIGN, AND POLICY DEVELOPMENT PROJECTS
AND CONSTRUCTION IMPLEMENTATION PROJECTS**

Purpose

This funding opportunity aims to support projects that will positively transform and improve the health of Oklahomans through built environment projects. Proposals must be project-driven, time-limited, have a specific targeted area or population in mind and be supported by multiple partners, and agree to participate in an external evaluation of the project.

Key Dates

November 19, 2024	Launch of Funding Opportunity
December 20, 2024	Last Day to Submit Questions
February 12, 2025	Applications Due
May 2025	Board Decision & Award
Late May 2025	Applicants Notified of Award Decisions
August 1, 2025	Grant Start Date

Funding Information

- Applications will be accepted for small to medium size projects related to the following two areas:

Planning, Design, and Policy Development Projects

- Total funding: \$400,000
- Funding per project: up to \$80,000 per project for up to a 12-month period of completion.
- Project start: Must be ready to begin work immediately upon receipt of a fully executed cooperative agreement.

Construction Implementation of Small to Medium Size Projects

- Total funding: \$600,000
- Funding per project: up to \$100,000 per project per year for up to two years for project completion. Projects must be shovel-ready and begin work immediately upon receipt of a fully executed cooperative agreement. Match is required.

Projects are funded on a reimbursement basis; awarded organizations must be able to expend fund before TSET will reimburse.

Grantees are expected to appropriately use at least 95% of awarded funds in a grant year.

Eligibility

Applicant organizations must be one of the following:

- College or University
- Non-profit 501(c)(3) organizations
- Tribal nations
- Institutions of higher education
- Public agencies and entities of the State of Oklahoma.
- Applicant organizations must have a physical office location within the State of Oklahoma.

Adoption of Workplace Wellness and Tobacco-free Policies

Applicants must submit a copy of their tobacco-free policy and a copy of their workplace wellness policy, signed, and dated, and must complete TSET's Non-Acceptance of Tobacco Funds certification.

Data-driven Needs and Community Buy-In

All applications must provide evidence of project need by providing locally focused data that have been collected within the last three years to support the project.

Funding Limitations

Overhead, administrative, or indirect costs may be allowable on a funded project, but those costs must be justified and may not exceed 10% of the total award amount.

Cooperative Agreement Periods

Cooperative agreements awarded under this funding opportunity will follow the state fiscal year (July 1 – June 30). Funding is annual and renewable for a second year based on performance, availability of funds, and approval by the TSET Board of Directors.

Funding Area Guidelines and Requirements

1. *Planning, Design, and Policy Development of Small to Medium Size Projects*
Funding is available for studies and designs related to increasing access to healthy foods and changes to the built environment addressing active living infrastructure improvements that can be completed in one years' time.

Funding and Renewals

- Maximum award amount and funding period: \$80,000 for one year.
- Maximum number of awards available: 5 at the maximum amount of \$80,000; more awards may be made as funding allows.

Project Scope of Work

Eligible planning and design small to medium size projects may include the following types, or projects similar to these types:

- Streetscape designs, and upgrades or revisions to a portion of an existing comprehensive plans.
- Master plans addressing parks and open spaces.
- Plans for trails, paths, and wayfinding.
- Bicycle and pedestrian safety (walkability and bikeability assessments).
- Plans and designs for safe routes to schools, parks, or grocery stores, or guidelines

2. *Construction Implementation of Small to Medium Size Projects*

Funding is available for small to medium size construction implementation projects that make changes to the built environment to increase the number of people engaged in moving more or eating healthy—or both. To increase awareness and use of the finished product or structure, the application must provide a strategy for promoting its completion and use by the public.

Funding and Renewals

- Maximum award amount and funding period: \$100,000 per year, for up to 2 years
- Maximum number of awards available: 6 in the amount of \$100,000; more awards may be made as funding allows.
- Matching requirement: Match is required for areas of 10,000 population or greater.

Project Scope of Work

Examples include but are not limited to the following types of new or enhanced, small to medium size construction implementation projects:

- Improvements and renovations to farmer's markets, mobile market, or food hubs.
- Sidewalk infrastructure improvements and pedestrian crossings.
- Traffic calming measures, such as flashing lights for pedestrian safety, crosswalks, speed bumps, changes to school student drop off and pick up zones, etc.
- Enhancement and expansion of parks and public spaces for people of all ages.
- Enhancement and expansion of existing walking and biking networks.
- Pedestrian wayfinding signage.

The following downloadable documents are required to be submitted when the application opens to ensure compliance with TSET policies:

- [Certification of Non-Acceptance of Tobacco Funds](#): Ensures that your organization does not receive funds or benefit from tobacco product sales during the grant period
- [Worker's Compensation Certification](#): Proof of workers' compensation insurance, required for all entities receiving TSET funding
- [Sample Workplace Wellness Policy](#): A guide to creating a wellness policy that promotes employee health and aligns with TSET goals
- [Sample Comprehensive Tobacco-Free Policies](#): A guide to establishing a tobacco-free environment in your organization, which is a requirement for grantees
- [Tobacco-Free Policy Template](#): A customizable template to adopt a comprehensive tobacco-free policy, including specific guidelines for tobacco and vapor product use