

Tobacco Settlement Endowment Trust Fund
Board of Directors Regular Meeting Minutes
10:00 a.m., Thursday, November 20, 2025
Metro Technology Center
1900 Springlake Drive, Room K, Oklahoma City, OK 73111

1. **Open Meeting Act Announcement and Call to Order** – Chairman Rowe called the meeting to order at 10:01 a.m. and announced that all requirements of the Open Meeting Act had been met.

TSET Board Members present were Jack Allen, Aaron Harmon, Joe Hill, Jennifer Needham, Marshall Snipes, Runako Whittaker, and Ken Rowe.

TSET staff members present were Julie Bisbee, Susan Yingling, Kelli Brodersen, Jonas Mata, Jessica Davis, James Tyree, Kelly Parker, Megan Meers, Thomas Larson, Tonia Lowrey, Sjonna Paulson, Dylan Jasna, Lance Thomas, and Britt Chapman. Deputy Chief Maria Maule was present from the Oklahoma Attorney General’s office as legal counsel to the TSET Board.

2. **Approval of Minutes**

- a. Chairman Rowe asked if anyone had any comments or changes regarding the September 10 – 11 Board meeting minutes. Hearing none, he called for a motion and second to approve the Minutes of the Sept. 10 - 11, 2025 Regular Board Meeting and Board Retreat. Allen moved approval, and Needham provided the second. The motion passed unanimously.

Aye: Rowe, Needham, Allen, Harmon, Hill, Snipes, Whittaker

- b. Chairman Rowe asked if anyone had any comments or changes regarding the October 27 – 28 Special Board meeting minutes. Hearing none, he called for a motion and second to approve the Minutes of the Oct. 27-28, 2025 Special Board Meeting. Whittaker moved approval, and Needham provided the second. The motion passed unanimously.

Aye: Rowe, Needham, Allen, Harmon, Hill, Snipes, Whittaker

- c. Chairman Rowe asked if anyone had any comments or changes regarding the November 3-4 Special Board meeting minutes. Bisbee advised the Board of two amendments to the Minutes of the Nov. 3-4, 2025 Special Board Meeting. She said on Item 11 on Day 1 November 3rd, the sentence should include the added language of “and no action taken”. She also clarified that Item 22 on Day 2 November 4th should include the statement “that applicants that received four or more recommendations for advancement to the funding allocation” would move forward. Chairman Rowe asked for a motion and a second to approve the Minutes of the Nov. 3-4, 2025 Special Board Meeting including the clarifications. Needham moved approval, and Allen provided the second. The motion passed unanimously.

Aye: Rowe, Needham, Allen, Harmon, Hill, Snipes, Whittaker

3. **Executive Director’s Report**

- a. As part of the overview of Director Activities and Agency Updates, Bisbee said it was worth noting that November marked the 25th anniversary of the creation of TSET. She said it was also the 5th anniversary of voter affirmation of TSET’s structure. A short video commemorating the TSET 25th Anniversary was played for the Board and public. At the conclusion of the video, Bisbee said the TSET Board’s general counsel, Niki Batt, was unable to attend, so Deputy Chief Maria Maule, from the Oklahoma Attorney General’s office would serve as legal counsel for the November 20th meeting. No action was necessary.

Tobacco Settlement Endowment Trust Fund
Board of Directors Regular Meeting Minutes
10:00 a.m., Thursday, November 20, 2025
Metro Technology Center
1900 Springlake Drive, Room K, Oklahoma City, OK 73111

- b. Bisbee introduced new employees, Engagement and Impact Partner Support Specialist, Alex Tune, and Grants Management Partner Support Specialist, Jenna Randall, and provided a brief bio for each. No action was necessary.

4. Agency Operations Committee Report –

- a. Bisbee recognized Chance Allison from Finley & Cook to present the TSET FY25 Audit Report. Allison referred to the two handouts, including the required communication letter and full audit report, that had been distributed to the Board members. Allison provided a high-level overview of the audit findings, reporting that there were no negative findings or material weaknesses in the report. He reported there had been no material adjustments to the financial statements. He also told the Board that there were no disagreements with management while conducting the audit, nor were there any delays with receiving any of the requested materials from TSET management and staff. Allison further explained that statute dictated that no more than 15 percent of certified earnings could be spent on administrative costs. He said TSET's spending was far below the administrative cost limitation for FY25 with spending at only 1.95 percent.

Snipes referred to the third column on page 43 of the full audit and said it had traditionally been referred to as the Board of Directors' Reserve. He said that, in light of the policy regarding the reserve equaling two years' worth of expenses, that TSET had not reached that number yet. He further stated that by doing the Legacy Grant program, TSET had dipped into the reserve fund a little bit. He said there was nothing wrong with doing it, but he wanted to make everyone aware that TSET no longer has two years' worth of earnings in the Board of Directors' Reserve.

Allen asked if there was enough excess in the fund to take care of the Reserve and still move forward with the Legacy Grant awards. Snipes said the answer was yes and referred Allen to the second column on page 43 of the audit report to show where the \$150 million was listed. Snipes said the \$150 million was accounted for, but he wanted to make sure everyone knew they had dipped below the two-year balance TSET policy required for the reserve fund. There were no other questions or discussion. Bisbee thanked Allison for his work on the audit.

- i. Bisbee said the Board would need to vote to accept the FY25 Audit Report. Snipes moved approval to accept the FY25 Audit Report. Whittaker provided the second. The motion passed unanimously.

Aye: Rowe, Needham, Allen, Harmon, Hill, Snipes, Whittaker

Bisbee took a moment to welcome Oklahoma House Representative Erick Harris to the meeting.

- b. Bisbee referred the Board to the overview in their packet regarding the annual renewal Salesforce contract to support TSET Funding Portal and contact record management system. Bisbee said Salesforce had helped to modernize the TSET practices as well as providing a fair amount of data regarding TSET's engagement and reach. Bisbee explained the amount of \$280,774 was an up-to amount that would be paid on reimbursement and was included in the FY26 budget. In response to a question from Needham, Bisbee said the renewal was slated for January, so Board approval was needed before that so staff could get the contract in place.

Tobacco Settlement Endowment Trust Fund
Board of Directors Regular Meeting Minutes
10:00 a.m., Thursday, November 20, 2025
Metro Technology Center
1900 Springlake Drive, Room K, Oklahoma City, OK 73111

Harmon moved approval, and Needham provided the second. The motion passed unanimously.
Aye: Rowe, Needham, Allen, Harmon, Hill, Snipes, Whittaker

- c. Bisbee recognized TSET Director of Finance, Megan Meers, to provide an overview of the TSET Financial Reports. Meers referred the Board to their packets and gave high-level overviews of the FY25/FY26 Budget to Actual – Operating (c.i.), FY25/FY26 Budget to Actual – Programs (c.ii.), Fund Balance Comparison/Income Statement (c.iii.), and the Final Earnings Certification June 30, 2025 (c.iv.). No action was necessary.
 - d. Meers then reviewed the Executive Director Authority Contract Amendment Advisement Report and reminded the Board that all contracts listed were under \$100,000 and within the authority of the Executive Director to approve per the TSET Board Policy. She said all contracts listed had been executed since the September Board meeting. No action was necessary.
5. **Chair's Report** – Chairman Rowe said it was exciting to be here today as we recognize the 25th anniversary of TSET. He said that, as the video showed, there had been a lot of positive outcomes over the years from the decision of the voters made to have the endowment spent on health issues. Chairman Rowe stated that today was also the final stage for the Legacy Grants application process. He said that during the process, TSET received 167 submissions that totaled more than \$1.5 billion in requests. He reminded the Board that, when the process was started, it had been left more open-ended than the typical RFAs from TSET. He said the purpose of that was to get ideas from different organizations throughout the state regarding what they thought could be done to improve the health of people in Oklahoma. Rowe said proposals were competitive and narrowing down applicants was difficult at times. He thanked the staff and Board members for putting in the effort. Chairman Rowe said the final result was something well thought out. Rowe said the board was being presented with a slate of really good proposals that all had a chance of being successful in the goals TSET had set out to accomplish.
6. **Legacy Grants** - Chairman Rowe opened the floor for discussion while Bisbee distributed the TSET Legacy Grant Funding Allocation Recommendation handout to the Board members. Chairman Rowe pointed out that not all of the applicants from the original slate of 17 voted to move forward to the final consideration stage on November 4th were recommended for funding. He said the list contained nearly \$210 million in requests, which exceeded the \$150 million budget for Legacy Grants.

Bisbee reminded the Board that they had voted at the November 3, 2025 Special Meeting to approve the process that started with an approval of a review tool for presentations. She said the Board and staff had heard 31 presentations over a period of 4 days of very worthy projects. She further stated that staff then worked as a team to look at those proposals and analyze information. She said since staff and Board members knew they had more requests than funds, they had asked the applicants what would be a doable amount if the full amount couldn't be funded. Bisbee said those recommendations were discussed and presented to the Chair and Vice-Chair, and those recommendations are what made it to the handout. Bisbee asked if there were any discussions about the list before she read them into the record.

Tobacco Settlement Endowment Trust Fund
Board of Directors Regular Meeting Minutes
10:00 a.m., Thursday, November 20, 2025
Metro Technology Center
1900 Springlake Drive, Room K, Oklahoma City, OK 73111

Allen said he would like to discuss the Oklahoma Medical Research Foundation (OMRF) and the Oklahoma State University Medical Center. Bisbee said the current recommendation for OMRF was full funding on their proposal. She said the recommendation for Oklahoma State University Medical Center was to fund at a reduced amount. Allen said he wanted to reiterate what Chairman Rowe had said and agree that tough decisions had to be made because of the submission of so many great proposals. He said the primary process selected a Legacy Grant Subcommittee to review all 167 proposals and once that exercise was complete, a list was presented to the full Board to give them the opportunity to review the applicants that were recommended to go forward and recommend other organizations to be included in the list. Allen continued that 31 applicants were approved to move forward to Stage 2 and present their proposals to the full Board.

Allen stated that, of the 31 proposals, there were 7 that all 7 members of the Board recommended to move forward to the funding allocation stage. He said that others had lower numbers of recommendations but met the minimum of 4 recommendations. Allen said that Oklahoma State Medical Center had requested \$50 million, but the handout showed a recommendation of \$30 million. Allen continued to say that Oklahoma State University Medical Center was recognized as the number one in the United States of graduates practicing in medically underserved areas. He said they were also providing assistance and educational information to several of the other organizations that had moved forward on the funding allocation list. He said that research has indicated that access to primary care physicians reduces healthcare costs by a minimum of 33 percent. Allen stated that OSU did show in their proposal that \$35 million was the amount needed to cover the debt. Allen said that he would recommend funding Oklahoma State University Medical Center at \$35 million. He said he recognized that meant the \$5 million had to come from somewhere. He stated again that he would recommend Oklahoma State University Medical Center be funded at \$35 million with a discussion regarding where the other \$5 million would come from. He concluded by saying he thought the majority of it could come from OMRF and still satisfy most of the work that they do.

Chairman Rowe asked if that was a motion. Allen moved to fund the Oklahoma State University Medical Center project at \$35 million. Snipes provided the second. The motion failed to pass.

Aye: Allen, Snipes, Whittaker

Nay: Rowe, Needham, Harmon, Hill

Allen then made a motion to fund OMRF at the reduced amount that OMRF as suggested in their proposal of \$8,826,165. Snipe provided the second. The motion failed.

Aye: Allen, Snipes

Nay: Rowe, Needham, Harmon, Hill, Whittaker

Snipes requested that the Board be provided with a copy of the breakdown of how the percentages on the funding allocation recommendations were calculated by the staff. Bisbee said it would be provided.

Tobacco Settlement Endowment Trust Fund

Board of Directors Regular Meeting Minutes

10:00 a.m., Thursday, November 20, 2025

Metro Technology Center

1900 Springlake Drive, Room K, Oklahoma City, OK 73111

Chairman Rowe asked if any Board members needed to recuse themselves before the vote. Hill said he would need to recuse himself before the vote on the Chickasaw Foundation. Chairman Rowe said they would take the slate of items without the Chickasaw Foundation first and then vote separately on just the Chickasaw Foundation. Bisbee read the into the record the recommended amount, the applicants, and the project titles.

Applicant Organization	Project Title	Recommended Award Amount
Board of Regents of the Univ. of Okla Health Sciences	Access to Clinical Trials (ACT) Oklahoma	\$25,000,000
Chickasaw Foundation	A Once-in-a Century Opportunity to Transform the Health Outcomes of First Americans in Oklahoma through Graduate Medical Education	\$6,778,000
City of Tulsa	North Tulsa Wellness Initiative: A Community Collaboration to Address Prevention, Wellness, and Quality of Life	\$17,360,000
Community Food Bank of Eastern Oklahoma	Feeding Futures Initiative – Nutritious Prepared Meals for Food-Insecure Students	\$9,429,000
Community Health Connection	Maternal and Child Health Center	\$4,400,000
Durant Family Medicine Clinic	Durant Health Access & Innovation Initiative	\$3,000,000
East Central University	Dan Hays STEM Center/School of Nursing	\$13,147,000
Foundation for Pediatric Dental Access	Increasing Access to Care for Pediatric Dental and Craniofacial Deformity Children	\$0
Healthy Minds Policy Initiative, LLC	Oklahoma Integrated Care Resource Center	\$5,570,000
Northern Oklahoma College	From Access to Impact: Advancing Rural Health in Enid, Oklahoma	\$0
Oklahoma Hospital Association	The Healthy Oklahoma Communities Initiative	\$3,220,000
Oklahoma Hospital Association	The HOPE Initiative: Helping Oklahomans with Prevention and Early Detection Lung Cancer Screening & Tobacco Cessation Saves Lives	\$18,690,000

Tobacco Settlement Endowment Trust Fund
 Board of Directors Regular Meeting Minutes
 10:00 a.m., Thursday, November 20, 2025
 Metro Technology Center
 1900 Springlake Drive, Room K, Oklahoma City, OK 73111

Oklahoma Medical Research Foundation	TSET Institute for a Healthier Oklahoma (TIHO) at OMRF	\$9,878,000
Oklahoma State University Medical Center	Advancing Healthcare Education and Workforce Development Across Oklahoma	\$30,000,000
Rogers State University Foundation	Bachelor of Science Degree in Nutritional Sciences at Rogers State University	\$3,017,000
University of Oklahoma Health Science Center	The Heartbeat of Our State: A Comprehensive Approach to Restoring Health Equity in our Rural Communities by Improving Access to Cardiovascular Care	\$0
Youth Medical Mentorship	Home Grown Health Professional Pipeline	\$500,000
Total		\$149,989,000

Chairman Rowe moved approval to fund the slate minus the Chickasaw Foundation which would be handled in a separate vote. Needham provided the second. The motion passed unanimously.

Aye: Rowe, Needham, Allen, Harmon, Hill, Snipes, Whittaker

Hill left the room at 10:48 a.m. to recuse himself from the vote.

Chairman Rowe moved approval to fund the Chickasaw Foundation at the recommended amount. Needham provided the second. The motion passed.

Aye: Rowe, Needham, Allen, Harmon, Snipes, Whittaker

Recused: Hill

Hill returned at 10:48 a.m. after the vote.

7. Program Committee Report –

a. Bisbee reminded the Board that TSET staff had been working with the Youth and Family Resource Center to try and address some compliance issues the grantee had been having. She said it was recommended that funding be terminated effective February 28, 2026, which would allow TSET to come up with a transition plan for board services. since the grantee had been unable to resolve the issues. Whittaker moved to terminate FY26 grant funding effective February 28, 2026 for Youth and Family Resource Center and develop a transition plan. Allen provided the second. The motion passed unanimously.

Aye: Rowe, Needham, Allen, Harmon, Hill, Snipes, Whittaker

b. Bisbee explained to the Board that Shawnee Public Schools had originally been approved for a Built Environment Grant in May 2025 when they said they planned to build an outdoor fitness

Tobacco Settlement Endowment Trust Fund
 Board of Directors Regular Meeting Minutes
 10:00 a.m., Thursday, November 20, 2025
 Metro Technology Center
 1900 Springlake Drive, Room K, Oklahoma City, OK 73111

court on the Shawnee High School campus. She said that in August 2025, since their initial request, they had determined the better site for the project would be the Jefferson Elementary School since it is more walkable and seems to be a safer location. She said that due to this determination, Shawnee Public Schools had requested a site change for the project. Harmon moved approval to amend project site location for Shawnee Public Schools Built Environment Grant from the high school to the elementary school. Whittaker provided the second. The motion passed unanimously.

Aye: Rowe, Needham, Allen, Harmon, Hill, Snipes, Whittaker

- c. Bisbee read the slate of Heathy Incentive Grants into the record.

Organization	County	Intended Use of Funds	Recommended Amount
Bray-Doyle Public Schools	Stephens	TSET funds will be used to add shade structures to both elementary and early childhood playgrounds, ensuring students can enjoy safe, healthy outdoor play throughout the school year.	\$49,366.00
Calera Public Schools	Bryan	TSET funds will be utilized for the purchase of playground equipment to provide a safe place for students to play during and outside of school hours.	\$50,000.00
Carney Public Schools	Lincoln	TSET funds will allow the middle school students age-appropriate playground equipment, encouraging play time and exercise.	\$47,740.00
Coalgate Public Schools	Coal	TSET funds will allow the renovation of old playground with new ADA compliant playground equipment.	\$50,000.00
Jay Public Schools	Delaware	TSET funds will be used in combination with the district's Bulldog Ninja Warrior Course fundraiser to install new playground and shade canopy at the lower and upper elementary schools.	\$50,000.00
Maryetta Public Schools	Adair	TSET funds will support the addition of modern, inclusive play equipment, improved safety surfacing, and accessible features to ensure all children can play and learn together.	\$50,000.00
Tishomingo Public Schools	Johnston	TSET funds will allow removal of current dangerous broken slab and replace it with a new slab and basketball goal.	\$25,770.00
		TOTAL	\$322,876.00

Chairman Rowe said the Program Committee Chair and member, Jack Allen and Runako Whittaker, had recommended approval of the Healthy Incentive Grants for School Districts awards so there was no motion or second needed. Snipes asked if the money for the Healthy Incentive Grants for School Districts was already in the budget. Bisbee confirmed that it was. The board voted to approve the slate as recommended by the Program Committee.

Aye: Rowe, Needham, Allen, Harmon, Hill, Snipes, Whittaker

8. Governance Committee Report -

- a. Needham said that TSET was required by law to elect a chair annually. She said the 2026 Board officer elections and committee assignments would be handled at the beginning of the January 2026 Board meeting with those officers taking over immediately. She encouraged anyone who wished to serve as an officer or on a specific committee to reach out to the executive director or contact Needham directly. Snipes said that, in the past, they had always asked each person if they wanted to serve on a committee. He asked Needham what the process to select committee

Tobacco Settlement Endowment Trust Fund
Board of Directors Regular Meeting Minutes
10:00 a.m., Thursday, November 20, 2025
Metro Technology Center
1900 Springlake Drive, Room K, Oklahoma City, OK 73111

members would be. Needham reminded the Board that she had asked for members to contact her back in September. She said she had not heard from anyone yet. Snipes said that was a different process than previous years. He said that, in the past, the Chair had reached out to each committee member to determine if they still wanted to serve. He continued saying that he wasn't saying the process had to be done the same way. He concluded that he was trying to understand what the current process was. Chairman Rowe recommended to Snipes that the discussion should be continued at the next Governance Committee meeting, and a course of action could be decided there. Needham said that in the meantime, any Board member who had an interest in serving on a specific committee or as an officer should contact her. Bisbee reminded the Board that their Board Policy Manual included the duties and descriptions of each TSET Board Committee. Snipes asked Chairman Rowe to clarify that he wanted to discuss how they were going to assign committee members at the January Governance Committee Meeting. Chairman Rowe confirmed. There were no further questions or discussion. No action was needed.

- b.** Bisbee referred the Board to their packets and said they would find a list of proposed Board meeting dates for 2026. She noted that there was an added Board meeting date. Bisbee said the anticipated Board meeting dates for the Board of Directors in 2026 included January 23, which will be used for strategic planning after the regular Board business concludes in the morning; April 2, May 28, July 17, September 9th and 10th for a Board Retreat, and December 3. She said the dates aligned with the 2026 TSET Board of Investors meeting dates and per a request that the TSET Board of Directors meeting policy be updated align their meetings to occur no sooner than two weeks after the TSET Board of Investors meetings. She said the purpose of this policy change was to ensure the TSET Board of Directors and Agency Operations Committee had the financial information required to make decisions to include the Balance Sheet, Income Statement, and available earnings and fund balance. Bisbee asked if anyone had any discussion about the proposed Board meeting dates. Chairman Rowe said there had been a lot of discussion over time that the TSET Board of Directors get the data they need before the budget is approved. He said the proposed dates would facilitate that. Chairman Rowe asked if the dates could be moved if something happened to require the need to reschedule. Bisbee said that a slate of dates had to be provided to the Oklahoma Secretary of State by December 15, but that the meeting dates could be moved with appropriate advance notice as required by the Oklahoma Open Meeting Act. Snipes asked what the purpose was for two meetings in the 2nd quarter. Bisbee asked for clarification and Snipes said he was asking about the April and May meetings. Bisbee explained that the meeting in April had been moved from March to meet the requirements of aligning with the TSET Board of Investors meeting dates. She said the May meeting was needed to approve the budgets and contracts for the fiscal year starting on July 1. Snipes asked why an April meeting was needed at all if the budget and contracts were approved at the May meeting. Bisbee said the proposed dates were an effort to meet the proposed policy as well as make sure TSET agency business continued uninterrupted, but the dates were open to discussion. Snipes concluded by stating that he did not see the reason for having one meeting in April and one meeting in May when everything would be handled in the May meeting. Bisbee explained that there would typically be a March meeting where staff would bring a proposed budget draft as well as discuss any budget reductions for grantees not meeting their spend rate.

Tobacco Settlement Endowment Trust Fund
Board of Directors Regular Meeting Minutes
10:00 a.m., Thursday, November 20, 2025
Metro Technology Center
1900 Springlake Drive, Room K, Oklahoma City, OK 73111

She said staff looked at spend rates to determine in an amendment to a contract was necessary, and amendments required Board action. Snipes said he still didn't see the need for both the April and the May meeting if both of them complied with the policy to meet no sooner than two weeks after the TSET Board of Investors meetings. He asked what different information the Board would have in May that they wouldn't have in April. Bisbee answered that the budget draft would be presented in April so that the Board could discuss any changes before the final budget was presented in May. Bisbee continued that the budget has to be uploaded to the state system to meet the July 1 requirement to fund contracts in the next fiscal year. She said the Board would have the opportunity to adjust the budget down once the Board had full, finalized earnings information at the conclusion of the audit. She said internal work would have to be timed around the Board meetings, so the April meeting was still needed. Snipes moved to approve the Board meeting policy to meet no sooner than two weeks after the TSET Board of Investors meetings. Whittaker provided the second. The motion passed unanimously.

Aye: Rowe, Needham, Allen, Harmon, Hill, Snipes, Whittaker

- c. Needham moved approval of the CY2026 TSET Board of Directors meeting dates as presented (January 23, April 2, May 28, July 17, September 9-10, and December 3). Whittaker provided the second. The motion passed unanimously.

Aye: Rowe, Needham, Allen, Harmon, Hill, Snipes, Whittaker

9. **Public Information and Outreach Committee (9.a – 9.d)** - Bisbee referred the Board members to the information in their packet and told them they could find an overview of the Youth Focus Brands and Adult Focus Brands, the FY26 Sponsorship Report, FY26 Sponsorship Report, an overview of the Upcoming Events and Training, and the Public Information and Government Affairs Report. She provided some highlights from the reports. There were no questions, and no action was needed.
10. Bisbee said the January 23, 2026 Board meeting would be an all-day meeting where the Board would meet to discuss the timeline and milestones for agency strategic planning objectives. She reminded the board that TSET was currently in a strategic plan that has objectives the agency is tracking, and that TSET was in the process of developing another long-term plan to continue after the current one ends. She said there would be more subsequent meetings where the Board could determine how they wanted the agency to move forward with its objectives. She said the adoption of the new plan would take place at the September 2026 meeting during the annual Board retreat. Snipes said he would recommend that strategic plan be done in January 2026 so that the budget for FY27 would be informed by the strategic plan objectives. Chairman Rowe asked that any other Board items for the January meeting be minimized so the time could be devoted to working on the strategic plan. Bisbee said regular Board business would be held in the morning and then the work on the strategic plan would commence. There were no other questions or discussion. No action was needed.

Chairman Rowe called for a recess. Harmon moved to enter into Recess at 11:09 a.m. Whittaker provided the second. The motion passed unanimously.

Aye: Rowe, Needham, Allen, Harmon, Hill, Snipes, Whittaker

Tobacco Settlement Endowment Trust Fund
Board of Directors Regular Meeting Minutes
10:00 a.m., Thursday, November 20, 2025
Metro Technology Center
1900 Springlake Drive, Room K, Oklahoma City, OK 73111

Needham moved to return from Recess at 11:27 a.m. Hill provided the second. Allen was absent for the vote. The motion passed and the Board returned from Recess at 11:27 a.m.

Aye: Rowe, Needham, Harmon, Hill, Snipes, Whittaker

Allen returned to the meeting at 11:28 a.m.

11. **Proposed Executive Session.** Bisbee said she had spoken with litigation counsel, Bob Burke, and found that he was unavailable due to Court business. She said there was nothing further to discuss about TSET v Gov. Stitt - MA-123238, nor were there any updates on State of Oklahoma v Meta – Osage County – CJ-2023-180, so an Executive Session would not be necessary. Deputy Chief Maule confirmed there was nothing sensitive regarding State of Oklahoma v Meta that would trigger an Executive Session since TSET was only listed as a reporting body. No action was taken.
12. **New Business** – There was no new business.
13. **Adjournment** – The meeting was adjourned at 11:30 a.m.

These minutes were approved by the Board of Directors.

Ken Rowe, Chair

Susan Yingling, Board Secretary