



Oklahoma Tobacco Settlement Endowment Trust

Board of Directors

Regular Meeting

655 Research Parkway, Suite 100, KIVA Room

Oklahoma City, OK 73104

10:00 a.m., Thursday May 5, 2022

AGENDA

1. Open Meeting Act Announcement and Call to Order
2. Approval of Minutes of the March 24, 2022, Regular Board Meeting
3. Chair's Report – *Michelle Stephens*
 - a. Recognition of vice chair Bruce Benjamin
4. LOFT Report Review Committee
 - a. Discussion/Implementation of LOFT Recommendations and Timeline
5. Executive Director's Report – *Julie Bisbee*
 - a. Update on obesity data trends, Alexandra Feld, TSET Epidemiologist
 - b. Statewide Obesity Reduction work
 - i. State Obesity Plan update, Lauran Larson, Lead Wellness Coordinator, Oklahoma State Department of Health
 - ii. Oklahoma Local Agriculture Collaborative, Meredith Scott, Project Director for Oklahoma Nutrition Information and Education Project (ONIE)
 - iii. Healthy Food Access – Texas County, Goodwell Public Schools – short video
 - c. Update on August 2022 Board of Directors Meeting and Retreat
 - d. Introduction of new staff
 - i. Training Manager Amanda Cribbs
 - ii. Health Communication Brand Manager Dylan Jasna
 - iii. Program Officer Kira Switzer
6. Board Governance Committee Update
 - a. Discussion and possible action to adopt board bylaws
 - b. Update on board appointed representatives to research steering committees

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- 7. Agency Operations Committee Report – *Marshall Snipes/Bruce Benjamin*
 - a. Financial Reports
 - i. FY22 Budget to Actual – Operating
 - ii. FY22 Budget to Actual – Programs
 - b. Budget Revision Reports
 - i. FY22 Operating Budget
 - ii. FY22 Programs Budget
 - c. Discussion and possible action on FY23 Budget Approval
 - i. FY23 Operating Budget
 - ii. FY23 Programs Budget

- 8. Programs Committee Report – *Susanna Gattoni/Jack Allen*
 - a. Discussion and possible action on awards of TSET Grant funds
 - i. Discussion and possible action on award of TSET Healthy Incentive Grants – Communities

Healthy Incentive Grant Program for Communities		
Primary	County	Recommended Amount
Town of Stratford	Garvin	\$10,000
Town of Westville	Adair	\$22,000
Town of Luther	Oklahoma	\$36,000
Town of Wright City	McCurtain	\$36,000
City of Lindsay	Garvin	\$8,000
Total		\$112,000

- ii. Discussion and possible action to approve proposals submitted for Innovations in Active Living and Healthy Eating funding opportunity

- iii. Discussion and possible action to approve proposals submitted for Policy and Built Environment Change

- iv. Discussion and possible action to approve FY23 Program grants and contracts

Discussion and Possible Action on FY23 Grant & Contract Renewals		FY23 Request
a.	ChangeLab Solutions <i>Technical assistance, training, and product development</i>	\$133,780
b.	Emory University <i>Public Health Academy of Oklahoma</i>	\$222,000
c.	Hunger Free Oklahoma <i>Double Up Oklahoma (DUO) program</i>	\$2,100,000
d.	Oklahoma Department of Mental Health and Substance Abuse Services <i>Wellness Enhancement System Initiative</i>	\$583,774
e.	Oklahoma Health Care Authority <i>SoonerQuit</i>	\$272,206

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f.	Oklahoma Health Care Authority <i>Health Communications cost share for SoonerQuit</i>	\$2,000,000
g.	Oklahoma Hospital Association <i>Hospitals Helping Patients Quit (HHPQ) and WorkHealthy Hospitals (WHH) programs</i>	\$564,827
h.	Oklahoma Medical Research Foundation <i>Oklahoma Center for Adult Stem Cell Research</i>	\$3,000,000
i.	Oklahoma State Department of Education <i>Health education microcredential and professional development programs</i>	\$575,761
j.	Oklahoma State Department of Health <i>Technical assistance and training</i>	\$1,124,240
k.	Oklahoma State University Center for Health Sciences <i>Stillwater Medical Center physician residency program</i>	\$411,230
l.	Onside Partners <i>Technical assistance, training, and product development</i>	\$120,000
m.	Physician Manpower Training Commission <i>Oklahoma Medical Loan Repayment Program and program administration</i>	\$674,356
n.	Rescue Agency Public Benefit <i>Youth advocacy</i>	\$1,000,000
o.	Rescue Agency Public Benefit <i>Youth media and marketing</i>	\$2,495,750
p.	Tigris LLC <i>Program support and technical assistance</i>	\$82,950
q.	University of Oklahoma Health Sciences Center <i>Program evaluation</i>	\$1,934,552
r.	University of Oklahoma Health Sciences Center <i>TSET Health Promotion Research Center (formerly OTRC)</i>	\$3,800,000
s.	University of Oklahoma Health Sciences Center - Stephenson Cancer Center <i>TSET Cancer Research Program</i>	\$5,500,000
t.	University of Oklahoma Health Sciences Center <i>Oklahoma Tobacco Helpline services through subcontract with Optum</i>	\$4,000,000
u.	University of Oklahoma Health Sciences Center <i>Management of Oklahoma Tobacco Helpline</i>	\$502,689
v.	VI Marketing and Branding <i>Tobacco Stops With Me, Shape Your Future, Oklahoma Tobacco Helpline campaigns; state match for federal funds to OHCA</i>	\$19,923,000
w.	TSET Healthy Living Program	
	Canadian County Health Department	\$260,000
	Cherokee County Health Services Council	\$223,000
	Cherokee Nation	\$216,411
	Comanche County Memorial Hospital	\$260,000
	Gateway to Prevention and Recovery	\$220,000
	Grand Nation, Inc.	\$236,497

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Great Plains Youth & Family Services, Inc.	\$164,503
KI BOIS Community Action Foundation, Inc.	\$170,000
Kingfisher County Health Department	\$200,000
LeFlore County Youth Services, Inc.	\$198,000
Lincoln County Health Department	\$212,000
Mayes County HOPE Coalition	\$260,000
McClain-Garvin Co Youth and Family Center, Inc. <i>DBA Frontline Family Solutions</i>	\$195,495
Muskogee County Health Department	\$260,000
Norman Regional Health System-Cleveland	\$260,000
Norman Regional Health System-Grady	\$260,000
Norman Regional Health System-McClain	\$208,100
Nowata CAN	\$148,329
Oklahoma City-County Health Department	\$400,000
Oklahoma State University <i>Creek County</i>	\$260,000
Oklahoma State University <i>Kay County</i>	\$200,200
Oklahoma State University <i>Payne County</i>	\$260,000
People Inc.	\$200,144
ROCMND Area Youth Services	\$216,000
Rogers County Volunteers for Youth, Inc.	\$260,000
Rural Health Projects, Inc.	\$260,000
Tulsa County Health Department	\$400,000
Wichita Mountains Prevention Network	\$186,382

b. Program Progress and Evaluation Presentations

- i. Oklahoma Tobacco Helpline Quarterly Update – Dr. Jon Hart, Director, Oklahoma Tobacco Helpline
- ii. Update on FY23 Implementation of OSU Medical Residencies
- iii. Update on Double Up Oklahoma (DUO) Hunger Free Oklahoma (HFO) FY23 Grant

9. Public Information and Outreach Committee Report –*Runako Whittaker/Ken Rowe*

- a. Health Communication Adult-Focused Brands
- b. Health Communication Youth-Focused Brands
- c. Public Health Academy of Oklahoma Update
- d. Legislative Update
- e. Outreach Update
- f. Sponsorships
- g. Upcoming Events and Trainings

10. Personnel Actions

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- a. Consideration of a motion and vote to enter into Executive Session pursuant to 25 O.S. § 307 (B)(1) for the discussion of employment of any individual salaried public officer or employee.
 - i. Grants associate
 - ii. Executive Director compensation
 - b. Consideration of a motion and vote to return to Open Session
 - c. Discussion and possible action on a motion and vote related to the employment and compensation of any salaried public officer or employee.
 - i. Grants associate
 - ii. Executive Director compensation
11. New Business – Any matter not known about, or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]
12. Adjournment

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