



**Oklahoma Tobacco Settlement Endowment Trust  
Board of Directors  
Regular Meeting  
Tuesday, November 19, 2019  
1:00 p.m.**

Location:  
Department of Agriculture  
2800 N Lincoln Blvd., Room 301  
Oklahoma City, OK 73105

\*Contact: Kathie Darr (405) 521-3888 or (405) 820-6982

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AGENDA

1. Open Meeting Act Announcement and Call to Order
2. Approval of Minutes of the September 5 – 6, 2019, Regular Board Meeting and Planning Retreat
3. Chair's Report – *Bruce Benjamin*
  - a. Overview of September 5 – 6, 2019, planning retreat
  - b. Discussion and possible action on updated FY 2019 – FY 2022 strategic plan
  - c. Update on strategic plan goals
  - d. 2020 board meeting dates
4. Executive Director's Report – *Julie Bisbee*
  - a. Operations
    - i. Staffing updates
  - b. Overview of Executive Director activities
  - c. Update on agency social media policy
5. Audit Report Presentation – *Dan Bledsoe*, Finley & Cook
6. Board of Investors' Report – *Lisa Murray*, Chief Investment Officer, Oklahoma State Treasurer's Office

*Note: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item(s) on the agenda.*

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7. Agency Operations Committee Report – *Marshall Snipes*

- a. Budget to Actual financial reports
  - i. FY 2019 Operating Budget
  - ii. FY 2019 Programs Budget
  - iii. FY 2020 Operating Budget
  - iv. FY 2020 Programs Budget
- b. Budget revisions
  - i. FY 2020 Operating Budget
  - ii. FY 2020 Programs Budget
- c. Analysis of reserves
- d. Current commitments

8. Programs Committee Report – *Curtis Knoles*

- a. Discussion and possible action on Healthy Communities Incentive Grants

City of Caney	\$36,000
City of Jay	\$36,000
City of Konawa	\$36,000
City of Madill	\$36,000
City of Newkirk	\$22,000
City of Talihina	\$36,000
Town of Boley	\$16,000
Town of Carney	\$22,000
Town of Davenport	\$22,000
Town of Dustin	\$22,000
Town of Meeker	\$22,000
Town of Mill Creek	\$36,000

- b. Discussion and possible action on Healthy Districts Incentive Grants

Afton Public Schools	\$17,000
Allen Public Schools	\$17,000
Altus Public Schools	\$30,000
Anadarko Public Schools	\$25,000
Blair Public Schools	\$15,000
Bowlegs Public Schools	\$15,000
Caney Public School	\$15,000
Crescent Public Schools	\$20,000
Drumright Public School	\$20,000
Fort Towson Public Schools	\$15,000
Grove Public Schools	\$30,000
Haileyville Public School	\$15,000
Idabel Public Schools	\$20,000
Leach Public School	\$15,000
Madill Public Schools	\$10,000
Pittsburg Public Schools	\$15,000

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|--|-------------------------------|----------|
|  | Silo Public School            | \$20,000 |
|  | Stonewall Public School       | \$15,000 |
|  | Warner Public School District | \$17,000 |
- c. Discussion and possible action on Healthy Schools Incentive Grants
 

Central Elementary	\$7,500
Jefferson Elementary School	\$10,000
  - d. Discussion and possible action on VI contract amendment
  - e. Youth engagement initiative
  - f. Healthy Living Program Performance Report
9. Public Information and Outreach Committee Report – *Casey Killblane*
    - a. Health communications update
    - b. Outreach activities update
    - c. Sponsorship and training grants
    - d. Upcoming events
  10. New Business – Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]
  11. Public Comment – Limited to items listed on the agenda
  12. Adjournment

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