



**Oklahoma Tobacco Settlement Endowment Trust
Board of Directors
Regular Meeting and Planning Retreat
September 5 – 6, 2019**

Location:
Dominion House
Estate Private Dining
602 E College Avenue
Guthrie, OK 73044

*Contact: Kathie Darr (405) 521-3888 or (405) 820-6982

AGENDA

Thursday, September 5

10:00 a.m. Board Meeting

1. Open Meeting Act Announcement and Call to Order
2. Approval of Minutes
 - a. May 23, 2019, regular board meeting
 - b. July 19, 2019, special board meeting
3. Board of Investors' Report – *Lisa Murray*, Chief Investment Officer, Oklahoma State Treasurer's Office
4. Chair's Report – *Bruce Benjamin*
 - a. Jack Allen introduction
 - b. Committee assignments
5. Executive Director's Report – *Julie Bisbee*
 - a. Legislative update
 - b. Operations
 - i. Staffing update
 - ii. Office relocation
 - c. Overview of Executive Director activities
6. Agency Operations Committee Report

Note: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item(s) on the agenda.

**If accommodation is needed on the basis of ability, please contact Kathie Darr at (405) 521-3888 or (405) 820-6982 for assistance at least 48 hours prior to event.*

- a. Budget to Actual financial reports
 - i. FY 2019 Operating Budget
 - ii. FY 2019 Programs Budget
 - iii. FY 2020 Operating Budget
 - iv. FY 2020 Programs Budget
 - b. Budget revisions
 - i. FY 2020 Operating Budget
 - ii. FY 2020 Programs Budget
 - c. Analysis of reserves
 - d. Update on three year rolling average
 - e. Current commitments
7. Programs Committee Report – *Curtis Knoles*
- a. Grant program summaries
 - i. ChangeLab Solutions
 - ii. Oklahoma State Department of Health
 - iii. University of Oklahoma College of Public Health
 - b. Healthy Living Program outcome summaries
 - i. FY 2016 – FY 2018
 - ii. FY 2016 – FY 2019
 - iii. FY 2018
 - iv. FY 2019
8. Public Information and Outreach Committee Report – *Casey Killblane*
- a. Health communications update
 - b. Outreach activities update
 - c. Discussion and possible action on policy resolutions
 - i. Support policies to curb childhood obesity
 - ii. Support policies to remove barriers to healthy foods and active transportation
 - d. Sponsorship and training grants
 - e. Upcoming events
 - i. Southern Obesity Summit
9. New Business – Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]
10. Public Comment – Limited to items listed on the agenda

1:00 p.m. Planning Retreat

- 11. Introduction of *Laurie Schulte*, Meeting Facilitator, The Clarion Group
- 12. Overview Discussion of TSET Mission and Future Direction

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13. Strategic Planning

14. Recess

Friday, September 6

8:00 a.m. Planning Retreat

15. Discussion on Implementation Priorities for Future Initiatives

16. Adjournment

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