



**Oklahoma Tobacco Settlement Endowment Trust
Board of Directors
Regular Meeting and Planning Retreat
September 18 - 19, 2018**

Location:
Chickasaw Retreat and Conference Center
4205 Goddard Youth Camp Road
Meeting Room 1
Sulphur, OK 73086

*Contact: Kathie Darr (405) 521-3888 or (405) 820-6982

AGENDA

Tuesday September 18

9:00 a.m. ---

1. Open Meeting Act Announcement and Call to Order
2. Approval of Minutes of the May 22, 2018, Regular Board Meeting
3. Board of Investors' Report – Lisa Murray, Chief Investment Officer, Oklahoma State Treasurer's Office
4. Executive Director's Report
 - a. Legislative update
 - b. Operations
 - i. Update on office relocation
 - c. Overview of Executive Director activities
5. Agency Operations Committee Report – Jim Gebhart, Chair
 - a. Budget to Actual financial reports
 - i. FY 2018 Operating Budget
 - ii. FY 2018 Programs Budget

Note: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item(s) on the agenda.

**If accommodation is needed on the basis of ability, please contact Kathie Darr at (405) 521-3888 or (405) 820-6982 for assistance at least 48 hours prior to event.*

- iii. FY 2019 Operating Budget
 - iv. FY 2019 Programs Budget
 - b. FY 2019 Programs Budget revision
 - c. Analysis of reserves
 - d. Current commitments

- 6. Program Development Committee Report – Bruce Benjamin, Chair
 - a. Discussion and *possible action* on Healthy Districts Incentive Grants

Maryetta Public School	\$18,000
Sulphur Public Schools	\$25,000
 - b. Update on Healthy Communities Incentive Grants Program

- 7. Tobacco Stops With Me 10-Year Anniversary
 - a. Update on 10-year anniversary event planning
 - b. Discussion and *possible action* on tobacco work expansion
 - i. Tribal relations
 - ii. Youth engagement
 - iii. Federally Qualified Health Centers
 - iv. Medical education programs
 - v. Dental education programs
 - c. Discussion and *possible action* on tobacco policy resolution

- 8. Program Implementation Committee Report – Curtis Knoles, Chair
 - a. Health communications update
 - i. Public Health Academy of Oklahoma year-end overview/plans for FY 2019
 - b. Oklahoma Tobacco Helpline registration

- 9. Public Information and Outreach Committee Report – Ken Rowe, Chair
 - a. Outreach update
 - b. Sponsorship and training grants
 - c. Upcoming events

10. Public Comment – Limited to items listed on the agenda

--- Planning Retreat ---

11. Presentation on Tobacco 21
 Richard T. Kwong, California Department of Public Health

12. Presentation on Vaping
 Theodore L. Wagener, Ph.D., Oklahoma Tobacco Research Center

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13. Presentation on Obesity Prevention
Jordan Endicott, American Heart Association
14. Presentations From Healthy Living Program Grantees on Community Work
Muskogee County Health Department
Northeast Tribal Health Center
Pittsburg County Health Department
McClain-Garvin Youth and Family Services
Lincoln County Health Department
15. Overview of Available Resources for Healthy Living Program Grantees
16. Recess

Wednesday September 19

9:00 a.m. ---

17. Board Development; Communications and Messaging
Jody Britt, Archer Advising
18. Strategic Long Term Planning
 - a. Operations
 - b. Healthy Living Program grants
 - c. Unsolicited proposals
 - d. Technical assistance
 - e. Obesity prevention
 - f. Research
19. New Business – Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]
20. Adjournment

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