



**Oklahoma Tobacco Settlement Endowment Trust
Board of Directors
Special Meeting
Monday, December 3, 2018
10:00 a.m.**

Location:
Oklahoma Tobacco Settlement Endowment Trust
3800 N. Classen Blvd., Suite 200
Conference Room
Oklahoma City, OK 73118

*Contact: Kathie Darr (405) 521-3888 or (405) 820-6982

AGENDA

1. Open Meeting Act Announcement and Call to Order
2. Consideration of a motion and vote to enter into Executive Session pursuant to 25 O.S. § 307 (B)(1) to discuss:
 - a. Employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Executive Director; and
 - b. Employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Interim Executive Director
3. Executive Session pursuant to 25 O.S. § 307 (B)(1) relating to:
 - a. Employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Executive Director; and
 - b. Employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Interim Executive Director
4. Consideration of a motion and vote to return to Open Session
5. Consideration, possible action and vote on matters discussed in Executive Session

Note: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item(s) on the agenda.

**If accommodation is needed on the basis of ability, please contact Kathie Darr at (405) 521-3888 or (405) 820-6982 for assistance at least 48-hours prior to event.*

6. Discussion, possible action and vote on process going forward to communicate with the Legislature including, but not limited to, directing staff to solicit bids for a contract for Legislative Liaison
7. Discussion, possible action and vote on process going forward for selection of a TSET Executive Director including, but not limited to, directing staff to solicit bids for a contract with an executive search firm regarding the Executive Director position
8. Discussion, possible action and vote on process going forward for selection of a TSET Interim Executive Director
9. Public Comment – Limited to items listed on the agenda
10. Adjournment

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