



Oklahoma Tobacco Settlement Endowment Trust
Regular Board Meeting
August 26, 2016
10:00 am

Location:

Samis Education Center
East Board Room, Level 1
1200 Children's Avenue
Oklahoma City, OK 73104

***Contact:** Julie Bisbee (405) 521-3888 or (405) 301-3693

AGENDA

- 1. Open Meeting Act Announcement & Call to Order** - Jim Gebhart, Chair
- 2. Approval of Minutes** of the May 24, 2016 Regular Board Meeting and June 7, 2016 Special Board Meeting
- 3. Chair's Report** – Jim Gebhart, Chair
 - A. Announcement of reappointment of Ken Rowe to the Board of Directors
 - B. Upcoming board meetings
 - C. Update from Board of Investors regarding certified earnings from FY 2016 investments
- 4. Succession Planning Sub-Committee Report** – Jim Gebhart, Chair
 - A. Discussion and possible action on next steps for succession planning
 - B. Discussion and possible action on establishing a special board meeting in September or October 2016
- 5. Public Information & Outreach Committee Update** - Ken Rowe, Committee Chair
 - A. Update on outreach activities
 - B. Discussion and possible action to open sponsorships for training and conference events
 - C. Update on upcoming interim study
- 6. Program Implementation Committee Report** – Curtis Knoles, MD, Committee Chair
 - A. Brief presentation *Pediatric Oncology Research in Oklahoma* – Dr. Robert Mannel, Director Stephenson Cancer Center
 - B. Discussion and possible action on Stephenson Cancer Center Pediatric Oncology Initiative
 - C. Discussion and possible action on carryover request from the OU College of Public Health for evaluation of the TSET Healthy Living Program
 - D. Health communications update

Note: The Board of Directors may discuss, note to approve, vote to disapprove, vote to table or decide not to discuss any item(s) on the agenda.

*If accommodation is needed on the basis of ability, please contact Julie Bisbee (405) 521-3888 or (405) 301-3693 for assistance at least 48-hours prior to event.

7. Program Development Committee – Ken Rowe, Committee Chair

A. Discussion and possible action on Healthy School District Incentive Grants

Brushy School District	\$1,500
Hugo Public School District	\$ 5,000
Stillwater Public School District	\$20,000
Zaneis School District	<u>\$ 2,625</u>
Total	\$29,125

B. Discussion and possible action on Healthy Schools Incentive Grants

Coyle Elementary (One Star)	\$1,500
Jenks West Elementary (Three Stars)	<u>\$10,000</u>
Total	\$11,500

8. Agency Operations Committee Report – Don Millican, Committee Chair

- A. Operating budget, fourth quarter budget-to-actual report, FY 16
- B. Programs budget, fourth quarter budget-to-actual report, FY 16
- C. Discussion and possible action on FY 17 budget revisions to adjust personnel items, reinstate the conference and sponsorship grant category, and increase evaluation budget to accommodate requested carryover.

9. New Business – Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]

10. Public Comment

11. Adjournment – Jim Gebhart

NOTE: Immediately following the board meeting a quorum of the board will be together at the Samis Educational Center Auditorium, OU Children’s Hospital, for a press event related to expanding pediatric oncology research in Oklahoma. No business will be conducted at this time.