

Oklahoma Tobacco Settlement Endowment Trust Fund Board of Directors
Regular Board Meeting
Monday, February 25, 2008
10:00 am

LOCATION

Office of the Attorney General
313 N.E. 21st Street
The Blankenship-Derryberry Conference Rooms
Oklahoma City, OK
Contact: Dorothy Antwine (405) 820-6982

AGENDA

1. Open Meeting Act Announcement and Call to Order– Kenneth D. Rowe, Chair
 - a. Announcement of filing of meeting and posting of the agenda in accordance with the Open Meeting Act
2. Approval of Minutes of the November 19, 2007 regular board meeting
3. Proposed Executive Session
 - a. Discussion with the Attorney General regarding proposed settlement of non-participating tobacco manufacturer’s adjustment arbitration litigation, as authorized by the Open Meeting Act 25 O.S. 307(B)(4).
4. Consideration and possible vote on items from Executive Session
5. Board of Investors Report – James Wilbanks, Director of Revenue & Fiscal Policy, State Treasurer’s Office
6. Chair’s Report – Kenneth D. Rowe, Chair
 - a. Ethics Commission reporting
 - b. Assistant Attorney General, Joann Stevenson’s departure
 - c. Other
7. Director’s Report – Tracey Strader, Executive Director
 - a. Communications Updates
 - b. Training updates and Upcoming training opportunities
 - c. Other
8. Evaluation Committee Report – Donald Cooper, M.D., Chair
 - a. Oklahoma Tobacco Helpline Evaluation Updates
 - b. Communities of Excellence Evaluation Updates
 - c. Tobacco Stops With Me campaign evaluation update

9. Program Committee Report – Susan Walters Bizé, Chair
 - a. Community Program Updates
 - i. Communities of Excellence Updates
 - ii. Specific Populations Updates
 1. Consideration and vote regarding continued funding of an Addressing Tobacco in Specific Populations grant (RFP #0920000003) with the OSU Center for Health Sciences, Tobacco-Free Zone project.
 - b. Counter-marketing updates
 - i. National Alliance for Tobacco Cessation
 1. Consideration and possible vote regarding a contract with the American Legacy Foundation to join the National Alliance for Tobacco Cessation.
 - ii. Tobacco Stops With Me campaign
 1. Consideration and possible vote regarding contract renewal with the Oklahoma State Department of Health Tobacco Use Prevention Service for FY 2009.
 - c. Oklahoma Tobacco Helpline updates
 - d. Oklahoma Tobacco Research Center Updates
 - e. Unsolicited Proposals updates
 - f. Nutrition and Fitness updates
 - g. Program approach for FY 2009
10. Agency Operations Committee Report – Casey Killblane, Chair
 - a. FY 2008, Second Quarter Expenditures, Budget to Actual
 - i. Operating Budget
 - ii. Programs Budget
 - b. Communities of Excellence Grant Year Closeout
 - c. Consideration and possible vote regarding a Programs Budget revision.
11. Update on tobacco control legislation and policy – Wes Glinsmann, Chair, Oklahoma Alliance on Health or Tobacco
12. Update on Fit Kids Coalition activities, legislation and policy – Anne Roberts, Executive Director, Oklahoma Institute for Child Advocacy
13. New Business
14. Public Comment
15. Adjournment

NOTE: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.