

Oklahoma Office of the State Treasurer
INVITATION TO BID (ITB) SPECIFICATIONS FOR CUSTODY, ACCOUNTING,
AND BROKERAGE SERVICES FOR UNCLAIMED SECURITIES

Questions and Answers

1. First, Section 3.05 requires banks submitting bids to have a minimum of \$500 million in assets. I assume that required minimum means book assets, rather than assets under management. We have \$225 million in assets as of yearend, but manage over \$17 billion in various investments, loans, and overnight funds for over 200 community banks around the United States.

Response - The required minimum of \$500 million in assets refers to book assets.

2. Second, section 3.06 requires liability insurance of at least \$25 million. We do not maintain that much coverage as no other client or regulator requires us to do so.

Response - The required liability insurance is at least \$25 million.

3. It is noted that physical stock certificates are not identified in the portfolio information provided in Appendix A: Statement of Charges on page 14 of the ITB. Please confirm if OST's current custodian is holding any physical stock certificates, and kindly provide the following information regarding the physical stock certificates held:

Number of physical certificates that cannot be deposited into DTC

Response – There are currently 40 physical stock certificates held at our custodian which cannot be deposited into DTC.

Number of physical certificates that are transferable and can be deposited into DTC

Response – There are currently no physical stock certificates that can be deposited into DTC.

4. Upon review of the portfolio information provided in ITB Appendix A: Statement of Charges on page 14 of the ITB, please clarify if OST is currently holding Mutual Funds inside of its custodial account or in accounts directly at the Mutual Fund company registered in OST's name. If held directly at the Mutual Fund company, can OST please provide the number of Mutual Funds being held directly at the Mutual Fund company?

Response – There are both Mutual Fund shares registered to the Oklahoma State Treasurer (OST) directly and those registered to our custodian FBO OST held at

the Mutual Fund Company. Only those registered to our custodian FBO OST at the Mutual Fund Company are subject to this bid. There are currently about 550 Mutual Funds being held at the Mutual Fund Companies registered to our custodian FBO OST.

5. Upon review of the portfolio information provided in ITB Appendix A: Statement of Charges on page 14 of the ITB, please clarify if DRP shares are being held in OST's current custodial account or are DRP shares registered in OST's name directly at the Transfer Agent? If DRP shares are held in OST's name directly at the Transfer Agent, can OST please provide the number of such accounts?

Response – There are currently about 5 DRP shares registered in OST's name directly at the Transfer Agent. Only those possibly registered to our custodian FBO OST are subject to the bid. There are currently no DRP-shares registered to our custodian FBO OST.

6. It is understood that section 11.0 Closing, requirement 11.7 on page 13 of the ITB states that "A bid submitted without a non-collusion affidavit will be rejected." Upon a complete review of the ITB specifications, it appears that a non-collusion affidavit is not included with the ITB issued by OST. Is there a specific non-collusion affidavit that OST wants notarized by a bidder pursuant to 74 O.S. § 85.22? Please confirm where a bidder can access the required non-collusion affidavit to include with its bid submission.

Response - Non-Collusion Form attached

7. Will you accept electronic responses submitted via email, as opposed to hard copies of responses by mail or delivery?

Response – Hard Copies will be accepted via mail or delivery

8. Can you provide a copy of the OMES Certification for Competitive Bid and/or Contract (Non-Collusion Certification) Form to be included with response submission? Or direct where this form can be obtained?

Response - Non-Collusion Form attached