

PARENTAL CHOICE TAX CREDIT

HERE'S HOW IT WORKS



STEP 1 **SCHOOL PARTICIPATION**

Eligible private schools that wish to participate in the Parental Choice Tax Credit program must register with the Oklahoma Tax Commission on OkTAP.



STEP 2 **ENROLLMENT VERIFICATION FORM**

The parent or legal guardian must request an Enrollment Verification Form (EVF) for each student from the school their student(s) attends or plans to attend. The school will provide a unique EVF number for each student that will be submitted on the taxpayer's application.



STEP 3 **APPLY ONLINE**

To apply for the Parental Choice Tax Credit, taxpayers will visit OkTAP to submit their application. Taxpayers will need to submit the unique EVF number for each student as part of the application.



STEP 4 **APPLICATION STATUS NOTIFICATION**

Once verification has been completed, the taxpayer will be notified about the status of the application. Taxpayers can also check the status of their application on OkTAP.



STEP 5 **CHECKS WILL BE MAILED TO SCHOOLS**

Parental Choice Tax Credit checks will be mailed directly to the participating private school. Taxpayers will either pick up the check or sign the check over to the school for payment of tuition and fees.



OKLAHOMA
Tax Commission