

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
December 9, 2025
Tulsa Office

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 10:00 a.m. on the above date. Notice of said meeting was posted on December 10, 2024; and the agenda therefor was posted from and after 10:00 a.m. on December 8, 2025. Chairman Wood declared the presence of a quorum.

Persons in attendance: Chairman Wood, Vice-Chairman Paulk, Secretary-Member Taylor, Jennifer Brock, Counsel to the Commissioners and Elizabeth Field, General Counsel.

2. **READING OF MINUTES** - Secretary-Member Taylor moved that the Commission approve the minutes of the regular commission meeting on November 25, 2025. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. **READING OF MINUTES** - Vice-Chairman Paulk moved that the Commission approve the minutes of the special commission meeting on December 3, 2025. Secretary-Member Taylor seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
4. Vice-Chairman Paulk moved that the Commission approve notification to Cabinet Secretary of proposed agency expenses dated December 9, 2025. Secretary-Member Taylor seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
5. Secretary-Member Taylor moved that the Commission approve the 2026 Schedule of Regular Meetings to be submitted to the Secretary of State. Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
6. Secretary-Member Taylor moved that the Commission resolve into Executive Session to consider confidential taxpayer matters and proceedings, pending investigation, claims or litigation. Executive Session authorized by 25 O.S. § 307 (B)(4)(7) and § 307(C)(15). Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(4)(7), (E)(3), (C)(15) and 51 O.S. § 24A.5(1)(b).

7. Secretary-Member Taylor moved that the Commission reconvene into Open Session. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
8. There was no new business.
9. The meeting was adjourned.

APPROVED:


Assistant Secretary


Mark A. Wood, Chairman

Shelly Paulk, Vice-Chairman


Zack Taylor, Secretary-Member