

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
November 13, 2024

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m. on the above date. Notice of said meeting was posted on December 14, 2023; and the agenda therefor was posted from and after 1:30 p.m. on November 12, 2024. Chairman Wood declared the presence of a quorum.

Persons in attendance: Chairman Wood; Vice-Chairman Paulk; Secretary-Member Prater; Sierra Pfeiffer, Counsel to the Commissioners; and Elizabeth Field, General Counsel

Guests: Kelly Miller, Troy Frazier

2. **READING OF MINUTES** – Vice-Chairman Paulk moved that the Commission approve the minutes of the regular commission meeting on November 5, 2024. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Secretary-Member Prater moved that the Commission approve notification to the Cabinet Secretary of proposed agency expenses dated November 13, 2024. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
4. The Executive Director reported on:
 - Managed Payments
 - Taxpayer Resource Center Optimization – Update
 - Leadership Training – Empower
5. Chairman Wood moved that the Commission approve the submission of the 2024 Equalization Report and findings to the State Board of Equalization (per 68 O.S. 2011, Section 2864). Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
6. Vice-Chairman Paulk moved that the Commission approve the Equalization/Excise Board appointment of David C. Williams, McCurtain County. Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
7. Secretary-Member Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

8. Secretary-Member Prater moved that the Commission reconvene into Open Session. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

9. Chairman Wood moved that the Commission approve a salary increase, effective November 1, 2024, for Commission direct reports (Executive Secretaries). Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

10. There was no new business.

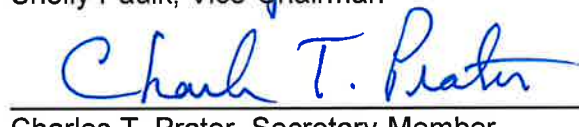
11. The meeting was adjourned.

APPROVED:


Assistant Secretary


Mark A. Wood, Chairman


Shelly Paulk, Vice-Chairman


Charles T. Prater, Secretary-Member