

**OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES**  
**April 16, 2024**

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m. on the above date. Notice of said meeting was posted on December 14, 2023; and the agenda therefor was posted from and after 1:30 p.m. on April 15, 2024. Chairman Wood declared the presence of a quorum.

Persons in attendance: Chairman Wood; Vice-Chairman Paulk; Secretary-Member Prater; Sierra Pfeiffer, Counsel to the Commissioners; Elizabeth Field, General Counsel and Doug Linehan, Executive Director.

Guests: Joe Hapgood, Kelly Miller


2. **READING OF MINUTES** – Vice-Chairman Paulk moved that the Commission approve the minutes of the regular commission meeting on April 9, 2024. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. The Executive Director reported on:
  - IT Security
  - Letter Refresh
  - Division Activity
4. Secretary-Member Prater moved that the Commission approve the claims against the Ad Valorem Reimbursement Fund. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
5. Vice-Chairman Paulk moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).


6. Secretary-Member Prater moved that the Commission reconvene into Open Session. Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
7. There was no new business.
8. The meeting was adjourned.

APPROVED:

  
Assistant Secretary

  
Mark A. Wood, Chairman

  
Shelly L. Paulk, Vice-Chairman

  
Charles T. Prater, Secretary-Member