

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
December 12, 2023

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m. on the above date. Notice of said meeting was posted on December 14, 2022; and the agenda therefor was posted from and after 1:30 p.m. on December 11, 2023. Chairman Wood declared the presence of a quorum.

Persons in attendance: Chairman Wood, Vice-Chairman Paulk, Secretary-Member Prater, Sierra Pfeiffer, Counsel to the Commissioners, Elizabeth Field, General Counsel and Doug Linehan, Executive Director.

Guests: Will Milam, Governor's Office, Maegan Smith, Director, Internal Security and Jack Simmons, Internal Security.

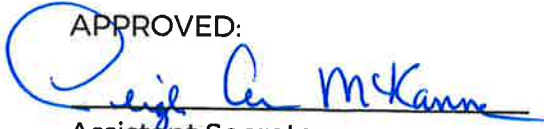
2. **READING OF MINUTES** – Vice-Chairman Paulk moved that the Commission approve the minutes of the regular commission meeting on November 21, 2023. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Secretary-Member Prater moved that the Commission approve the 2024 Schedule of Regular Meetings to be submitted to the Secretary of State. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
4. Vice-Chairman Paulk moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated December 12, 2023. Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
5. The Executive Director reported on:
 - Parental Choice Tax Credit
6. Commissioners discussed the process of Mid-Year PMP's for Headquarters Direct Reports (Executive Director, Administrative Law Judges, Counsel to the Commissioners, Executive Secretaries and Internal Audit Director). No action was taken.
7. Secretary-Member Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

8. There was no new business.

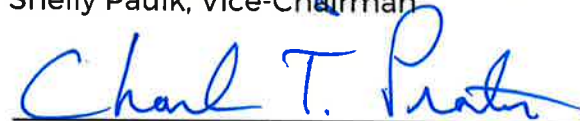
9. The meeting was adjourned.

APPROVED:


Assistant Secretary


Mark A. Wood, Chairman


Shelly Paulk, Vice-Chairman


Charles T. Prater, Secretary-Member