

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
November 14, 2023

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m. on the above date. Notice of said meeting was posted on December 14, 2022; and the agenda therefor was posted from and after 1:30 p.m. on November 13, 2023. Chairman Wood declared the presence of a quorum.

Persons in attendance: Chairman Wood; Vice-Chairman Paulk; Secretary-Member Prater; Sierra Pfeiffer, Counsel to the Commissioners; and Elizabeth Field, General Counsel.

Guests: Joe Hapgood, Kelly Miller, Joe Gappa, Marie Schuble, Corey Jager and Jessica Grogis

2. READING OF MINUTES - Secretary-Member Prater moved that the Commission approve the minutes of the regular commission meeting on October 31, 2023. Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, abstain; Secretary-Member, aye. The motion was declared adopted.
3. There was no report from the Executive Director.
4. Vice-Chairman Paulk moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated November 14, 2023. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
5. Joe Hapgood, Director of the Ad Valorem Division, presented the Equalization Study/County Assessor Performance Audit Reports to the Commissioners.
6. Secretary-Member Prater moved that the Commission submit the 2023 Equalization Report and findings to the State Board of Equalization pursuant to 68 O.S. 2011, Section 2864. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

Joe Hapgood and Kelly Miller left the meeting.

7. Vice-Chairman Paulk moved that the Commission approve proceeding with administrative rulemaking requests for the upcoming 2024 rulemaking session. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
8. Commissioners discussed the legislative requests for the 2024 Legislative Session. No action was taken.

Joe Gappa, Marie Schuble, Jessica Grogis and Corey Jager left the meeting.

- 9. Vice-Chairman Paulk moved that the Commission approve the Equalization/Excise Board appointment of Sandra Logan, McClain County. Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 10. Secretary-Member Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

- 11. There was no new business.
- 12. The meeting was adjourned.

APPROVED:


Assistant Secretary


Mark A. Wood, Chairman


Shelly L. Paulk, Vice-Chairman


Charles T. Prater, Secretary-Member