

**OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES**  
**September 26, 2023**

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m. on the above date. Notice of said meeting was posted on December 14, 2022; and the agenda therefor was posted from and after 1:30 p.m. on September 25, 2023. Vice-Chairman Paulk declared the presence of a quorum.

Persons in attendance: Vice-Chairman Paulk, Secretary-Member Prater, Sierra Pfeiffer, Counsel to the Commissioners, Elizabeth Field, General Counsel and Doug Linehan, Executive Director.

2. **READING OF MINUTES** – Secretary-Member Prater moved that the Commission approve the minutes of the regular commission meeting on September 19, 2023. Vice-Chairman Paulk seconded the motion. Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. The Executive Director reported on:
  - Senate Finance Committee Meeting
  - Parental Choice Tax Credit
  - Training: New Employees, Leadership and Technical
  - Ad Valorem and Collections Online Systems
  - Pay for Performance Bonus Program
  - Salary Market Adjustments
4. Secretary-Member Prater moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated September 26, 2023. Vice-Chairman Paulk seconded the motion. Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

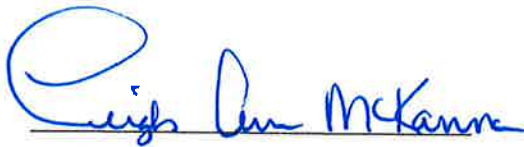
Doug Linehan left the meeting.

5. Secretary-Member Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Paulk seconded the motion. Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

6. There was no new business.
7. The meeting was adjourned.

APPROVED:

  
Assistant Secretary

  
Shelly Paulk, Vice-Chairman

  
Charles T. Prater, Secretary-Member