

## OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES

March 28, 2023

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m. on the above date. Notice of said meeting was posted on December 14, 2022; and the agenda therefor was posted from and after 1:30 p.m. on March 27, 2023. Chairman Wood declared the presence of a quorum.

Persons in attendance: Chairman Wood, Vice-Chairman Paulk, Secretary-Member Prater, Sierra Pfeiffer, Counsel to the Commissioners, Doug Linehan, Executive Director, and Elizabeth Field, General Counsel.

GUEST: Joe Gappa, Rick Miller, Christy Caesar, Lisa Haws, Mark O. Neumeister, Tony Mastin, and Lindsey Pever.

2. READING OF MINUTES - Secretary-Member Prater moved that the Commission approve the minutes of the regular commission meeting on March 21, 2023. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Public comments concerning proposed administrative rules in OAC 710:50 Income from Mark O. Neumeister and Tony Mastin; OAC 710:55 Motor Fuel from Lindsey Pever.
4. Secretary-Member Prater moved that the Commission approve the adoption of the proposed permanent rules to conform them to legislative changes made by the Second Regular Session of the 58<sup>th</sup> Legislature (2022), to reflect recent policy recommendations, update rule references, improve readability, and delete obsolete language for the following changes: Chapter 1, Administrative Operations; Chapter 10, Ad Valorem; Chapter 20, Alcohol and Mixed Beverages; Chapter 30, Documentary Stamps; Chapter 45, Gross Production; Chapter 50, Income; Chapter 55, Motor Fuel, Chapter 65, Sales and Use Tax, Chapter 90, Withholding, Chapter 95, Miscellaneous Areas of Regulatory and Administrative Authority. Vice-Chairman Paulk seconded the motion. Chairman, Aye; Vice-Chairman, Aye; Secretary-Member, Aye. The motion was declared adopted.
5. The Executive Director reported on:
  - Road Shows
  - 2024 Budget Process Meeting
6. Vice-Chairman Paulk moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated March 28, 2023, specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Secretary-Member Prater seconded the motion. Chairman, Recuse; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
  - a. Purchase Requisition No. 6950013392, Professional Services for Call Center Assessment, adjustment to the fee structure, \$35,000.00.
7. Vice-Chairman Paulk moved that the Commission approve the Equalization/Excise Board appointment of John Charles Hillegass, Craig County. Chairman Wood seconded the motion. Chairman, Aye; Vice-Chairman, Aye; Secretary-Member, Aye. The motion was declared adopted.

- 8. Secretary-Member Prater moved that the Commission amend the effective date to January 1, 2023 and approve the Reciprocal Agreement between the Oklahoma Tax Commission and Service Oklahoma, a Division of the Office of Management and Enterprise Services, Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 9. Vice-Chairman Paulk moved that the Commission approve the Reciprocal Agreement between the Oklahoma Tax Commission and the Oklahoma Medical Marijuana Authority. Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 10. Vice-Chairman Paulk moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

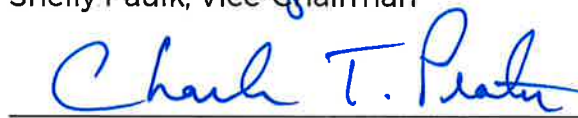
- 11. There was no new business.
- 12. The meeting was adjourned.

APPROVED:

  
Assistant Secretary

  
Mark A. Wood, Chairman

  
Shelly Paulk, Vice-Chairman

  
Charles T. Prater, Secretary-Member