

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
February 14, 2023

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m. on the above date. Notice of said meeting was posted on December 14, 2022; and the agenda therefor was posted from and after 1:30 p.m. on February 13, 2023. Chairman Wood declared the presence of a quorum.

Persons in attendance: Chairman Wood, Vice-Chairman Paulk, Secretary-Member Prater, Sierra Pfeiffer, Counsel to the Commissioners, Doug Linehan, Executive Director, Elizabeth Field, General Counsel.


GUESTS: Joe Hapgood, Kelly Miller

2. READING OF MINUTES - Vice-Chairman Paulk moved that the Commission approve the minutes of the regular commission meeting on February 7, 2023. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. The Executive Director reported on:
 - Calibration on Mid-Year PMPs
 - Ongoing discussion with the State Treasurer regarding debit card usage
 - Roadshows
 - OSCP Meetings including Oklahoma City Chapter
 - FY2023-2024 Budget Forecast to Legislators
4. Vice-Chairman Paulk moved that the Commission authorize transmission of the "Progress Report to the Legislature and the State Board of Equalization on County Visual Inspection Programs", as required by 68 O.S. § 2820(E). Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
5. Secretary-Member Prater moved that the Commission approve the supplemental claims against the Ad Valorem Reimbursement Fund. Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
6. Vice-Chairman Paulk moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

- 7. Chairman Wood moved that the Commission approve a salary increase for Administrative Law Judge Farnum. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 8. Commissioners discussed the next steps for possible hiring of a Staff Attorney for the Office of Administrative Law Judges; position to be posted. No action was taken.
- 9. There was no new business.
- 10. The meeting was adjourned.

APPROVED:


Assistant Secretary


Mark A. Wood, Chairman


Shelly Paulk, Vice-Chairman


Charles T. Prater, Secretary-Member