

**OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES**  
**January 31, 2023**

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m. on the above date. Notice of said meeting was posted on December 14, 2022; and the agenda therefor was posted from and after 1:30 p.m. on January 30, 2023. Chairman Wood declared the presence of a quorum.

Persons in attendance: Chairman Wood, Vice-Chairman Paulk, Secretary-Member Prater, Sierra Pfeiffer, Counsel to the Commissioners, Doug Linehan, Executive Director, Elizabeth Field, General Counsel.

GUESTS: Bradley K. Johnson

2. **READING OF MINUTES** - Vice-Chairman Paulk moved that the Commission approve the minutes of the regular commission meeting on January 24, 2023. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. The Executive Director reported on:
  - Division Training Initiative
  - IRS Audit
  - Strategic Innovation
4. Commissioners discussed the proposed implementation of OneLink Fast Collection Services. No action was taken.
5. Secretary-Member Prater moved that the Commission approve to extend filing and payment deadline for 2023 first quarter estimated payment to April 18, 2023, pursuant to 68 O.S. §2385.11. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
6. Vice-Chairman Paulk moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated January 31, 2022, subject to clarification of the details, specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
  - Purchase Requisition No. 6950013204, Add service to FAST contract to implement the Ad Valorem Tax in OneLink that currently is administered by OTC within the Public Service Division, \$2,500,000.00.
  - Purchase Requisition No. 6950013226, Add service to FAST contract to implement FAST Collections Services, \$1,000,000.00.

7. Vice-Chairman Paulk moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

8. Vice-Chairman Paulk moved that the Commission make an offer of employment to a candidate for the position of Staff Attorney for the Office of Administrative Law Judges. Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
9. Vice-Chairman Paulk moved that the Commission approve the Equalization/Excise Board reappointment of Glenn Lawson, Blaine County. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
10. Vice-Chairman Paulk moved that the Commission approve the Equalization/Excise Board reappointment of Sheila Risner, Bryan County. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
11. Vice-Chairman Paulk moved that the Commission approve the Equalization/Excise Board reappointment of Mitchell Zimmerman, Major County. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
12. Vice-Chairman Paulk moved that the Commission approve the Equalization/Excise Board reappointment of Mary Jo Rice, Mayes County. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
13. Vice-Chairman Paulk moved that the Commission approve the Equalization/Excise Board appointment of Charles Lamont, Muskogee County. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

14. There was no new business.

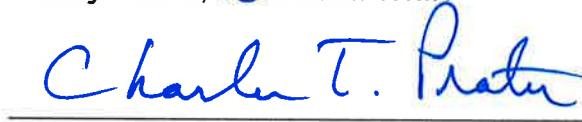
15. The meeting was adjourned.

APPROVED:

  
Assistant Secretary

  
Mark A. Wood, Chairman

  
Shelly Paulk, Vice-Chairman

  
Charles T. Prater, Secretary-Member