

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
November 15, 2022

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m. on the above date. Notice of said meeting was posted on December 9, 2021; and the agenda therefor was posted online from and after 1:30 p.m. on November 14, 2022. Chairman Paulk declared the presence of a quorum.

Persons in attendance: Chairman Paulk, Vice-Chairman Wood, Secretary-Member Prater, Sierra Pfeiffer, Counsel to the Commissioners and Elizabeth Field, General Counsel.

Guest: Joe Hapgood

2. **READING OF MINUTES** – Secretary-Member Prater moved that the Commission approve the minutes of the regular commission meeting on November 8, 2022. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. There was no report from the Executive Director.
4. Secretary-Member Prater moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated November 15, 2022, subject to clarification of the details, specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - Purchase Requisition No. 6950012923, To renew Laserfiche RIO LSAP Maintenance & Support, \$57,126.00.
 - Purchase Requisition No. 6950012935, to renew 60 month lease of 2 DPS-144MX (Nuvera 144 MICR), \$148,250.25.
 - Purchase Requisition No. 6950012938, Purchase 60 Latitude 9430 XCTO Base Laptops, \$132,651.60.
5. Joe Hapgood presented the State Board of Equalization/County Assessor Performance Audit Reports to the Commissioners. No action was taken.
6. Chairman Paulk moved that the Commission approve the 2022 Equalization Report and report findings to the State Board of Equalization (per 68 O.S. 2011, Section 2864). Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
7. The rulemaking requests for the upcoming 2023 rulemaking session submitted by various Divisions was continued at the request of the Commissioners.
8. Vice-Chairman Wood moved that the Commission approve the Equalization/Excise Board appointment of David Richardson, Grady County. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

9. Secretary-Member Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

10. There was no new business.

11. The meeting was adjourned.

APPROVED:



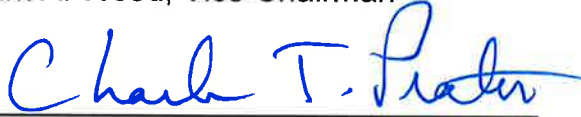
Assistant Secretary



Shelly Paulk, Chairman



Mark A. Wood, Vice-Chairman



Charles T. Prater, Secretary-Member