

**OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES**  
**October 25, 2022**

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date. Notice of said meeting was posted on December 9, 2021; and the agenda therefor was posted online from and after 1:30 p.m. on October 24, 2022. Chairman Paulk declared the presence of a quorum.

Persons in attendance: Chairman Paulk, Vice-Chairman Wood, Secretary-Member Prater, Sierra Pfeiffer, Counsel to the Commissioners, Doug Linehan, Executive Director, Elizabeth Field, General Counsel, Marie Schuble, Deputy Chief Legal Counsel.

GUESTS: Joe Gappa, Jessica Grogis, Rick Miller, Christy Caesar and Bettina Fryhover.

2. **READING OF MINUTES** – Vice-Chairman Wood moved that the Commission approve the minutes of the regular commission meeting on October 18, 2022. Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. The Executive Director reported on:
  - State Auditor Operations Audit/GP and Statewide Financial Audit.
  - Meeting with Service Oklahoma leadership regarding payroll for Motor Vehicle transition.
  - Customer Communications Initiative.
4. Secretary-Member Prater moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated October 25, 2022 specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
  - Purchase Requisition No. 6950012841, Renew PreSort Contract for FY23, \$391,293.81.
  - Purchase Requisition No. 6950012852, Renew Centralized IT OMES Master Service Agreement for FY23, \$1,734,504.12.
5. Vice-Chairman Wood moved that the Commission approve the legislation requests for 2023 Legislative Session. Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

Joe Gappa, Jessica Grogis, Rick Miller, Christy Caesar and Bettina Fryhover left the meeting.

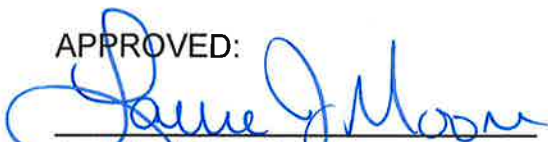
- 6. Vice-Chairman Wood moved that the Commission approve the Equalization/Excise Board appointment of Debra Jane Arthur, Garvin County. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 7. Chairman Paulk moved that the Commission approve the Oklahoma Tax Commission and Office of Management and Enterprise Services agreement regarding the Motor Vehicle Division transition to Service Oklahoma. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 8. Secretary-Member Prater moved that the Commission authorize General Counsel to negotiate and execute a professional services contract with Paul, Weiss, Rifking, Wharton & Garrison LLP to advise and represent the Oklahoma Tax Commission in current and anticipated litigation and subsequent appeals. Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 9. Secretary-Member Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

10. There was no new business.


11. The meeting was adjourned.

APPROVED:

  
 Assistant Secretary

  
 Shelly Paulk, Chairman

  
 Mark A. Wood, Vice-Chairman

  
 Charles T. Prater, Secretary-Member