

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
October 11, 2022

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date. Notice of said meeting was posted on December 9, 2021; and the agenda therefor was posted online from and after 1:30 p.m. on October 10, 2022. Chairman Paulk declared the presence of a quorum.

Persons in attendance: Chairman Paulk, Vice-Chairman Wood, Secretary-Member Prater, Marie Schuble, Counsel to the Commissioners, Doug Linehan, Executive Director and Elizabeth Field, General Counsel.

2. READING OF MINUTES - Vice-Chairman Wood moved that the Commission approve the minutes of the regular commission meeting on October 4, 2022. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. The Executive Director reported on:
 - Q2 Town Halls.
 - Midyear PMP Process.
 - Administrative Law Judges' eligibility for incentive compensation plan.

Elizabeth Field joined the meeting.

4. Secretary-Member Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

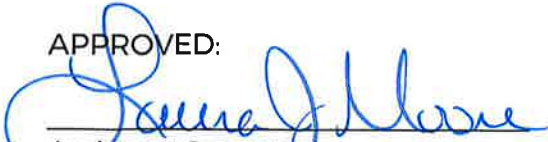
An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

5. Secretary-Member Prater moved that the Commission approve a 5% salary increase, retroactive to July 1, 2022, for Counsel to the Commissioners, Marie Schuble. Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
6. Vice-Chairman Wood moved that the Commission approve an 8% salary increase, retroactive to July 1, 2022, for the Executive Secretaries to the Commissioners, Laura Moore and Leigh Ann McKanna. Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
7. Chairman Paulk moved that the Commission approve a 7% salary increase, effective October 1, 2022 for the Clerks to the Administrative Law Judges, Audra Minton and Benjamin Smith. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye. Secretary-Member, aye. The motion was declared adopted.

8. There was no new business.

9. The meeting was adjourned.

APPROVED:


Assistant Secretary


Shelly Paulk, Chairman


Mark A. Wood, Vice-Chairman

Charles T. Prater, Secretary-Member