

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
June 14, 2022

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date. Notice of said meeting was posted on December 9, 2021; and the agenda therefor was posted online from and after 1:30 p.m. on June 13, 2022. Chairman Paulk declared the presence of a quorum.

Persons in attendance: Chairman Paulk, Vice-Chairman Wood, Secretary-Member Prater, Marie Schuble, Counsel to the Commissioners, Doug Linehan, Executive Director and Elizabeth Field, General Counsel.

2. **READING OF MINUTES** – Vice-Chairman Wood moved that the Commission approve the minutes of the regular commission meeting on June 7, 2022. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Doug Linehan, Executive Director, advised the Commissioners regarding:
 - Meeting with Governor regarding Ad Valorem; meeting with State Board of Equalization on May 16, 2022.
 - Linehan and Gappa attending Federation of Tax Administrators Meeting in Arizona on June 21-24, 2022.
4. Secretary-Member Prater moved that the Commission resolve into Executive Session for the purpose of discussing pending litigation in Case No. CV-2021-2848 in Oklahoma County District Court, upon advice of counsel that the disclosure of this item of business would likely seriously impair the ability of the Commission to conduct the evaluation and consideration of this matter and determination of appropriate action, if any, 25 O.S. § 307(B)(4). Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Secretary-Member Prater moved that the Commission decline the settlement offer presented in Oklahoma County District Court Case No. CV-2021-2848. Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

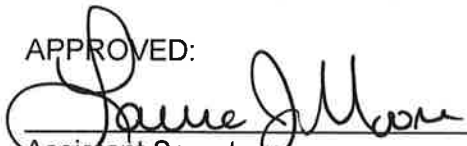
5. Secretary-Member Prater moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated June 14, 2022 specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Chairman Paulk seconded the motion. Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - Purchase Requisition No. 6950012291, FY23 renewal of Authority Order for IT supplies and telecommunications purchases with P-Card, \$66,817.48.
 - Purchase Requisition No. 6950012315, FY23 renewal for 2 NTT data service technicians assigned to the Tax Commission for desktop support, \$230,128.08.

- Purchase Requisition No. 6950012319, FY23 renewal for contact with the University of Oklahoma to maintain the Sales Tax Database developed by GIS at OU, \$309,748.00.
 - Purchase Requisition No. 6950012320, FY23 renewal for Legal West Proflex subscription, \$53,303.88.
 - Purchase Requisition No. 6950012321, FY23 membership in the Streamlined Sales and Use Tax Agreement, \$38,143.68.
 - Purchase Requisition No. 6950012337, Route4Me Software license to assist field staff travel to businesses for compliance audits, \$29,608.65.
6. Vice-Chairman Wood moved that the Commission approve the Equalization/Excise Board appointment of Garry Ivey, LeFlore County. Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
7. Vice-Chairman Wood moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

- 8. There was no new business.
- 9. The meeting was adjourned.

APPROVED:


Assistant Secretary

Shelly Paulk, Chairman


Mark A. Wood, Vice-Chairman


Charles T. Prater, Secretary-Member