

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
April 12, 2022

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date. Notice of said meeting was posted on December 9, 2021; and the agenda therefor was posted online from and after 1:30 p.m. on April 11, 2022. Chairman Paulk declared the presence of a quorum.

Persons in attendance: Chairman Paulk, Vice-Chairman Wood, Secretary-Member Prater, Marie Schuble, Counsel to the Commissioners and Doug Linehan, Executive Director.

2. **READING OF MINUTES** – Secretary-Member Prater moved that the Commission approve the minutes of the regular commission meeting on April 5, 2022. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Doug Linehan, Executive Director, advised the Commissioners regarding:
 - Quarterly Town Hall Meetings
 - Monitoring of Legislative bills affecting the OTC
 - Service Oklahoma
4. Vice-Chairman Wood moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated April 12, 2022 specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - Purchase Requisition No. 6950012087, Purchase DR Planning piece and consulting for the current Bold Planning Software for business continuity purposes on PO 6959010056, \$73,500.00.
 - Purchase Requisition No. 6950012092, Renew Tenable Continuous View Maintenance & Support for FY 22, \$29,500.36.
 - Purchase Requisition No. 6950012005, FY 22 EW-X-14 Custom Envelope Order, \$162,960.00.
5. Vice-Chairman Wood moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

6. There was no new business.

7. The meeting was adjourned.

APPROVED:


Assistant Secretary


Shelly Paulk, Chairman


Mark A. Wood, Vice-Chairman


Charles T. Prater, Secretary-Member