

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
January 25, 2022

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date. Notice of said meeting was posted on December 9, 2021; and the agenda therefor was posted online from and after 1:30 p.m. on January 24, 2022. Vice-Chairman Wood declared the presence of a quorum.

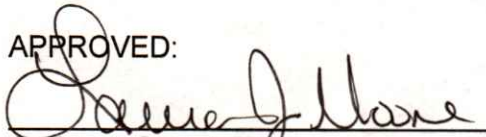
Persons in attendance: Vice-Chairman Wood, Secretary-Member Prater, Marie Schuble, Counsel to the Commissioners, Elizabeth Field, General Counsel and Joe Hapgood, Director of Ad Valorem Division.

2. **READING OF MINUTES** – Secretary-Member Prater moved that the Commission approve the minutes of the regular commission meeting on January 18, 2022. Vice-Chairman Wood seconded the motion. Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. There was no report from the Executive Director.
4. Secretary-Member Prater moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated January 25, 2022 specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Vice-Chairman Wood seconded the motion. Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - Purchase Requisition No. 6950011885, FY22 Web Site Hosting Service Renewal, \$27,500.00.
 - Purchase Requisition No. 6950011886, Contract Renewal for annual Motor Vehicle Decals for 3rd year option, \$326,361.14.
5. Secretary-Member Prater moved that the Commission authorize transmission of the Progress Report to the Legislature and the State Board of Equalization on County Visual Inspection Programs, as required in 68 O.S. § 2820(E). Vice-Chairman Wood seconded the motion. Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
6. Vice-Chairman Wood moved that the Commission approve the Reciprocal Agreement by and between the Oklahoma Tax Commission and the Oklahoma State Department of Health with changes discussed individually before the meeting. Secretary-Member Prater seconded the motion. Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
7. Secretary-Member Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

- 8. New business: Secretary-Member Prater request that executive session minutes note whether taxpayer's appeared at the meetings.
- 9. The meeting was adjourned.

APPROVED:


Assistant Secretary


Mark A. Wood, Vice-Chairman


Charles T. Prater, Secretary-Member