

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
January 18, 2022

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date. Notice of said meeting was posted on December 9, 2021; and the agenda therefor was posted online from and after 1:30 p.m. on January 14, 2022. Chairman Paulk declared the presence of a quorum.

Persons in attendance: Chairman Paulk, Vice-Chairman Wood, Secretary-Member Prater, Marie Schuble, Counsel to the Commissioners and Doug Linehan, Executive Director.

2. **READING OF MINUTES** – Secretary-Member Prater moved that the Commission approve the minutes of the regular commission meeting on January 11, 2022. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Doug Linehan gave an Executive Director Report regarding:
 - New HR Director to start 1/24/2022.
 - Meeting with the OSCP this week.
4. Vice-Chairman Wood moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated January 18, 2022 specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - Purchase Requisition No. 6950011858, To renew ATT Wireless Phones, iPads and Service, \$38,800.00.
 - Purchase Requisition No. 6950011857, FY22 Renewal of Web Service NADA Used Car Guide Subscription, \$192,000.00.
5. Chairman Paulk moved that the Commission approve the Reciprocal Agreement by and between Oklahoma Office of Management and Enterprise Services and Oklahoma Tax Commission. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
6. Secretary-Member Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

- 7. There was no new business.
- 8. The meeting was adjourned.

APPROVED:


Assistant Secretary

Shelly Paulk, Chairman



Mark A. Wood, Vice-Chairman



Charles T. Prater, Secretary-Member