

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
December 14, 2021

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date. Notice of said meeting was posted on December 3, 2020; and the agenda therefor was posted online from and after 1:30 p.m. on December 13, 2021. Chairman Paulk declared the presence of a quorum.

Persons in attendance: Chairman Paulk, Vice-Chairman Wood, Secretary-Member Prater, Marie Schuble, Counsel to the Commissioners and Elizabeth Field, General Counsel.

GUESTS: Rick Miller, Christy Caesar, Huan Gong, Monika Ghimire, Mike Kauffman, Dan Rickman

2. **READING OF MINUTES** – Secretary-Member Prater moved that the Commission approve the minutes of the regular commission meeting on December 7, 2021. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Vice-Chairman wood moved that the Commission approve the FY 2022 re-estimate and FY 2023 forecast of State of Oklahoma revenue administered by the Oklahoma Tax Commission for the State of Oklahoma Equalization Board meeting scheduled to be held December 27, 2021. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
4. **Transition Team Report** – Elizabeth Field briefed the Commissioners regarding the selection of Directors for Innovation, Digital Communications & Marketing and Collections Divisions; Human Resources Director position vacant at this time.
5. Secretary-Member Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

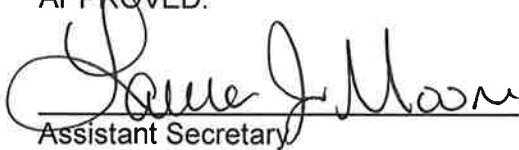
An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

6. Secretary-Member Prater moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated December 14, 2021 specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - Purchase Requisition No. 6950011794, to renew 3rd year option of Region Track Contract, PO 6959009423, for economic and revenue forecasts, \$54,300.00.
7. Secretary-Member Prater moved that the Commission approve the Reciprocal Agreement by and between Oklahoma State Department of Health and Oklahoma Tax Commission, subject to no substantive changes being made. Vice-Chairman Wood seconded the

motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

- 8. Secretary-Member Prater moved to approve the appointment of Vice-Chairman Mark A. Wood to the Incentive Evaluation Commission and the Incentive Approval Subcommittee as the designee of the Chairman of the Oklahoma Tax Commission, pursuant to 62 O.S. § 7003(A)(6) and (F). Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 9. There was no new business.
- 10. The meeting was adjourned.

APPROVED:


Assistant Secretary


Shelly Paulk, Chairman


Mark A. Wood, Vice-Chairman


Charles T. Prater, Secretary-Member