

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
November 9, 2021

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date. Notice of said meeting was posted on December 3, 2020 and the agenda therefor was posted online from and after 1:30 p.m. on November 8, 2021. Vice-Chairman Paulk declared the presence of a quorum.

Persons in attendance: Vice-Chairman Paulk, Secretary-Member Prater, Marie Schuble, Counsel to the Commissioners and Elizabeth Field, General Counsel.

2. READING OF MINUTES – Secretary-Member Prater moved to approve the minutes of the regular commission meeting on November 2, 2021. Vice-Chairman Paulk seconded the motion. Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Elizabeth Field presented the Transition Team Report to the Commissioners. No action was taken.
4. Vice-Chairman Paulk moved that the Commission approve the 2021 Equalization Report and report the findings to the State Board of Equalization (per 68 O.S. 2011, Section 2864). Secretary-Member Prater seconded the motion. Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
5. Secretary-Member Prater moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated November 9, 2021 specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Vice-Chairman Paulk seconded the motion. Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - Purchase Requisition No. 6950011701, FY22 Order of Green, Red Salvage, Orange Rebuilt, Blue Junk & Brown Boat & Motor Titles, \$168,311.25.
6. Secretary-Member Prater moved that the Commission approve updated Motor License Agent Contract form and authorize Vice-Chairman Paulk to execute contracts. Vice-Chairman Paulk seconded the motion. Vice-Chairman Paulk, aye; Secretary-Member, aye. The motion was declared adopted.
7. Commission discussed the onboarding of a new Commissioner. No action was taken.
8. Vice-Chairman Paulk moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Secretary-Member Prater seconded the motion. Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

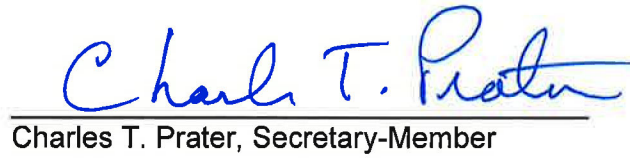
9. There was no new business.

10. The meeting was adjourned.

APPROVED:


Assistant Secretary


Shelly Paulk, Vice-Chairman


Charles T. Prater, Secretary-Member