

**OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES**  
**October 12, 2021**

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date. Notice of said meeting was posted on December 3, 2020 and the agenda therefor was posted online from and after 1:30 p.m. on October 11, 2021. Chairman Jolley declared the presence of a quorum.

Persons in attendance: Chairman Jolley, Vice-Chairman Paulk, Secretary-Member Prater, Marie Schuble, Counsel to the Commissioners and Elizabeth Field, General Counsel.

Guests: Joe Gappa, Jessica Grogis, Rick Miller, Christy Caesar, Nichole Gillett, Tana Steinbruck and John Riesenbergl.

2. READING OF MINUTES – Vice-Chairman Paulk moved to approve the minutes of the regular commission meeting on September 28, 2021. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. There was no transition team report.
4. Secretary-Member Prater moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated October 12, 2021 specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
  - Purchase Requisition No. 6950011536, FY22 Renewal of AT&T Wireless Air Cards, \$88,800.00
  - Purchase Requisition No. 6950011599, Renew 3M Maintenance of Digital License Plate Production System for FY22, \$65,200.00
  - Multipurpose premium copy paper, cardstock & perf 3 paper for FY22, \$46,444.05
5. Secretary-Member Prater moved that the Commission approve the appointment of Motor License Applicant Tana Steinbruck, Canadian County, subject to qualifying under the law. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
6. Rick Miller presented the legislative requests for the upcoming 2022 legislative session submitted by the various Division. No action was taken.

- 7. Vice-Chairman Paulk moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. §§ 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

- 8. There was no new business.
- 9. The meeting was adjourned.

APPROVED:

Laura J. Moore  
Assistant Secretary

Clark Jolley  
Clark Jolley, Chairman

Shelly Paulk  
Shelly Paulk, Vice-Chairman

Charles T. Prater  
Charles T. Prater, Secretary-Member