1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date. Notice of said meeting was posted on December 3, 2020 and the agenda therefor was posted online from and after 1:30 p.m. on May 28, 2021. Chairman Jolley declared the presence of a quorum.

Persons in attendance: Chairman Jolley, Vice-Chairman Paulk, Secretary-Member Prater and Elizabeth Field.

2. READING OF MINUTES - Chairman Jolley moved to table approval of the minutes of the regular commission meeting on May 25, 2021. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

3. Vice-Chairman Paulk moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated June 1, 2021 specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

   Purchase Requisition No. 6950011150, To renew FICA Savings Billing for FY22, $60,000.00.

   Purchase Requisition No. 6950011154, To renew Worker’s Compensation Insurance for FY22, $181,579.00.

   Purchase Requisition No. 6950011157, To renew Risk Management insurance payments for FY22, $157,801.14.

   Purchase Requisition No. 6950011159, To renew quarterly payments to Merit System for FY22, $125,000.00.

4. Chairman Jolley moved to table discussion and possible action on salary increase for position of Executive Director. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

5. Commissioners moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. The motion was declared adopted by a unanimous voice vote.

An executive session was held, after which the Commission returned to open meeting.
6. Recommendations from Executive Session:

1) Chairman Jolley moved that the Commission cap the interest to the amount of tax per period and grant a waiver of one-half of the recalculated interest in the amount of $1,797.50, upon payment of the remaining delinquent interest, plus delinquent penalty, warrant penalty, filing fees and applicable collection fees; also granting a 18 month pay plan, as recommended by the Division, in Case No. 20-1545582. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

2) Chairman Jolley moved that the Commission grant a waiver of delinquent penalty, in Case No. 20-1305862. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

3) Chairman Jolley moved that the Commission grant a waiver of delinquent penalty, in Case No. 20-1310642. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

4) Chairman Jolley moved that the Commission grant a waiver of delinquent penalty, upon payment of delinquent interest, in Case No. 20-1320740. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

5) Chairman Jolley moved that the Commission grant a waiver of delinquent penalty, in Case No. 20-1329685. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

6) Chairman Jolley moved that the Commission grant a waiver of delinquent penalty, in Case No. 20-1332572. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

7) Chairman Jolley moved that the Commission grant a waiver of delinquent penalty, upon payment of delinquent interest, in Case No. 20-1388863. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

8) Chairman Jolley moved that the Commission grant a waiver of delinquent penalty, upon payment of delinquent interest, in Case No. 20-1502209. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

9) Chairman Jolley moved that the Commission grant a waiver of one-half delinquent interest in the amount of $922.44, upon payment of one-half
delinquent interest, plus delinquent penalty, warrant penalty, filing fees and applicable collection fees; also granting a 12 month pay plan, as recommended by the Division, in Case No. 20-1504827. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

10) Chairman Jolley moved that the Commission deny the waiver request, as recommended by the Division, in Case No. 20-1513087. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

11) Case No. 20-1529412 was stricken at the request of the Division.

12) Chairman Jolley moved that the Commission grant a waiver of one-half delinquent interest in the amount of $1,425.21, upon payment of one-half delinquent interest, plus underestimation interest, delinquent penalty, warrant penalty and filing fees, as recommended by the Division, in Case No. 20-1533262. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

13) Secretary-Member Prater moved that the Commission deny a waiver request, in Case No. 20-1555445. Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

14) Chairman Jolley moved that the Commission grant a waiver of one-half delinquent interest in the amount of $657.81, upon payment of one-half delinquent interest, plus underestimation interest, and delinquent penalty, as recommended by the Division, in Case No. 20-1560844. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

15) Chairman Jolley moved that the Commission deny a waiver request, as recommended by the Division, in Case No. 20-1578241. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

16) Chairman Jolley moved that the Commission grant a waiver of one-fourth delinquent interest in the amount of $978.42, upon payment of three-fourths delinquent interest, plus underestimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees; also granting a 24 month pay plan, as recommended by the Division, in Case No. 20-1585485. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
17) Vice-Chairman Paulk moved that the Commission grant a waiver of one-half delinquent interest in the amount of $94.27, upon payment of one-half delinquent interest, plus delinquent penalty, as recommended by the Division, in Case No. 20-1586310. Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

18) Chairman Jolley moved that the Commission grant a waiver of one-half delinquent interest in the amount of $938.84, upon payment of one-half delinquent interest, plus underestimation interest and delinquent penalty; also granting a 12 month pay plan, as recommended by the Division, in Case No. 21-1699926. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

19) Chairman Jolley moved that the Commission grant a waiver of delinquent interest and delinquent penalty, in Case No. 21-1703819. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

20) Chairman Jolley moved that the Commission cap the interest to the amount of tax per period and grant a waiver of one-half of the recalculated interest in the amount of $2,870.14, upon payment of the remaining delinquent interest, plus underestimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 20-1504740. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

21) Chairman Jolley moved that the Commission grant a waiver of one-fourth delinquent interest in the amount of $1,684.64, upon payment of three-fourths delinquent interest, plus underestimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 20-1560480. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

7. New business: Commissioner Prater discussed adding the waivers prepared by Internal Audit for approval to Agenda. Chairman Jolley suggested adding them as Addendum 1.
8. Chairman Jolley moved that the meeting be adjourned. Secretary-Member Prater seconded the motion. The motion was declared adopted on a voice vote. The meeting was adjourned.

APPROVED:

Assistant Secretary

Chairman

Vice-Chairman

Secretary-Member
OKLAHOMA TAX COMMISSION
PROPOSED EXPENSE REQUEST

To: Secretary of Economic Administration

Pursuant to Executive Order 2019-13, the Oklahoma Tax Commission hereby provides written notification of proposed expenses in the attached document dated 06/08/2021 and requests approval of the same.

DATED this 06/08/2021

(SEAL)

ATTEST:

Assistant Secretary

APPROVED:

Jay Doyle
Executive Director

OKLAHOMA TAX COMMISSION

CLARK JOLLEY, CHAIRMAN

SHELLEY PAULK, VICE CHAIRMAN

CHARLES T. PRATER, SECRETARY-MEMBER
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Oklahoma Tax Commission Proposed Disposal Request