

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
May 25, 2021
Tulsa Office

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date. Notice of said meeting was posted on December 3, 2020 and the agenda therefor was posted online from and after 1:30 p.m. on May 24, 2021. Chairman Jolley declared the presence of a quorum.

Persons in attendance: Chairman Jolley, Vice-Chairman Paulk, Secretary-Member Prater and Melody Suess.

2. **READING OF MINUTES** - Vice-Chairman Paulk moved to approve the minutes of the regular commission meeting on May 18, 2021. Secretary-Member Prater seconded the motion. The motion was adopted unanimously on a voice vote.
3. Secretary-Member Prater moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated May 25, 2021 specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Vice-Chairman Paulk seconded the motion. The motion was adopted unanimously on a voice vote.

Purchase Requisition No. 6950011087, To extend the current 1st Placement Contract with Harris & Harris, PO 6959007861, until new bid can be awarded, \$500,000.00.

Purchase Requisition No. 6950011117, To extend the current armed security contract with G4S to August 31, 2021, pending set up of new company on SW Contract, \$70,000.00.

Purchase Requisition No. 6950011104, Set up armed security with Superior Security that is on SW Contract - to replace current G4S vendor when their contract expires August 31, 2021. This cost includes training and any emergency needs at various locations, \$198,896.00.

Purchase Requisition No. 6950011114, To renew 2nd year option of the bid for office chair refresh on PO 6959009531, \$80,000.00.

Purchase Requisition No. TBD, Outside counsel agreement related to tribal claims, \$1,500,000.00

Purchase Requisition No. TBD, Lease agreement for Taxpayer Resource Center located at 300 N. Broadway, \$140,419.92.

Purchase Requisition No. 6950011126, Renew FY21 maintenance and support for BlueCoat, \$38,475.88.

4. Secretary-Member Prater moved to approve the Lease Agreement for the Taxpayer Resource Center. Chairman Jolley seconded the motion. The motion was adopted unanimously on a voice vote.
5. Vice-Chairman Paulk moved to 1) Have Mr. Meneses put on a trial period through July 2021; 2) have a full monthly audit for May 2021 and June 2021; 3) require Mr. Meneses to attend further training to include MLA school in the fall and for the OTC to provide on-site training. Mr. Meneses performance will be reviewed in July 2021. Secretary-Member Prater seconded the motion. Chairman, nay, Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting.

6. Recommendations from Executive Session:

- 1) Secretary-Member Prater moved that the Commission grant a waiver of three-fourth interest and full penalty, upon payment of one-fourth interest, in Case No. E-21-002. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 2) Chairman Jolley moved that the Commission grant a waiver of one-half interest upon payment of one-half interest and full penalty, in Case No. P-18-198-G. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 3) Chairman Jolley moved that the Commission deny the waiver request; granting a 36 month pay plan, in Case No. X-14-291. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 4) Chairman Jolley moved that the Commission deny the waiver request; granting a 36 month pay plan, in Case No. X-17-441. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 5) Secretary-Member Prater moved that the Commission deny the waiver request, as recommended by the Division, in Case No. X-21-080. Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 6) Chairman Jolley moved that the Commission grant a waiver of 2015 and 2016 delinquent interest, upon payment of 2017, 2018 and 2019 delinquent interest, in Case No. 20-1312916. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

- 7) Case No. 20-1526058 was stricken at the request of the Division.
- 8) Chairman Jolley moved that the Commission grant a request for reconsideration of Commission action taken in the matter on April 20, 2021; granting a waiver of one-half delinquent penalty, upon payment of one-half delinquent penalty and all interest, in Case No. 21-1726966. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 9) Chairman Jolley moved that the Commission continue this hearing for the receipt of further information to be provided to the Commissioners including 1) copy of 2018 waiver request and subsequent action; 2) copy of taxpayers receipts; 3) copy of audit worksheets and revised 2020 audit with breakdown of tax balances, tax originally reported, tax originally paid, tax reported, difference in the taxes as adjusted and 4) copies of OKTap online filing information, in Case No. 21-1664547. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 10) Chairman Jolley moved that the Commission deny the settlement request, as recommended by the Division, in Case No. 1355130. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 11) Chairman Jolley moved that the Commission grant a waiver of one-half delinquent interest in the amount of \$553.28, upon payment of one-half delinquent interest, plus delinquent penalty, as recommended by the Division, in Case No. 20-1239898. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 12) Chairman Jolley moved that the Commission grant a waiver of delinquent penalty, in Case No. 20-1318724. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 13) Chairman Jolley moved that the Commission grant a waiver of one-half delinquent interest in the amount of \$4,549.56, upon payment of one-half delinquent interest, plus underestimation interest, delinquent penalty, warrant penalty and filing fees; also granting a 36 month pay plan, as recommended by the Division, in Case No. 20-1501366. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 14) Secretary-Member Prater moved that the Commission grant a waiver of one-half delinquent interest in the amount of \$465.15, upon payment of one-half delinquent interest, plus underestimation interest, delinquent

penalty and applicable collection fees, as recommended by the Division, in Case No. 20-1570689. Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

15) Chairman Jolley moved that the Commission grant a waiver of one-half delinquent franchise tax interest in the amount of \$101.21, upon payment of the remaining balances and deny the request for a waiver of withholding tax penalty and interest, as recommended by the Division, in Case No. 21-1626733. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

16) Secretary-Member Prater moved that the Commission grant a waiver of one-half delinquent interest, upon payment of one-half delinquent interest, plus underestimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, in Case No. 21-1680273. Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.


7. There was no new business.

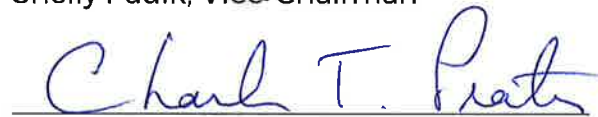
8. Chairman Jolley moved that the meeting be adjourned. Secretary-Member Prater seconded the motion. The motion was adopted unanimously on a voice vote. The meeting was adjourned.

APPROVED:


Assistant Secretary


Clark Jolley, Chairman


Shelly Paulk, Vice-Chairman


Charles T. Prater, Secretary-Member