

Oklahoma Tax Commission Meeting Minutes
November 3, 2020

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date, virtually. Notice of said meeting and the agenda therefor were posted online from and after 1:30 p.m. on November 2, 2020.

Chairman Prater called the meeting to order. Other members present were Vice-Chairman Jolley and Secretary-Member Burrage. Also present were Ernest Short, Counsel to the Commissioners and Elizabeth Field, General Counsel. (All members attending virtually.)

2. Vice-Chairman Jolley moved to approve the minutes of the regular commission meeting on October 13, 2020. Secretary-Member Burrage seconded the motion. Chairman, abstain; Vice-Chairman Jolley, aye; Secretary-Member Burrage, aye. The motion was declared adopted.

Vice-Chairman Jolley moved to table approval of the minutes of the regular commission meetings on October 6, 2020; October 20, 2020 and October 27, 2020. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

3. Chairman Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting.

4. Recommendations from Executive Session:
 - 1) Vice-Chairman Jolley moved that the Commission grant a waiver of penalty and interest in the amount of \$2,461.97, as recommended by the Division, in Case No. 20-1457695. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 2) Vice-Chairman Jolley moved that the Commission grant a waiver of one-half delinquent interest in the amount of \$1,045.26, as recommended by the Division, in Case No. 20-1295861. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 3) Vice-Chairman Jolley moved that the Commission grant a waiver of delinquent penalty in the amount of \$3,732.22, upon payment of delinquent interest, as recommended by the Division, in Case No. 20-1311844. Secretary-Member

Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

- 4) Vice-Chairman Jolley moved that the Commission deny a waiver request, as recommended by the Division, in Case No. 20-1457056. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 5) Vice-Chairman Jolley moved that the Commission grant a waiver of delinquent interest in the amount of \$2,346.90, upon payment of warrant penalty and filing fees, as recommended by the Division, in Case No. 20-1508733. Chairman Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 6) Vice-Chairman Jolley moved that the Commission grant a waiver of one-half delinquent interest in the amount of \$797.53, upon payment of one-half delinquent interest plus underestimation interest and delinquent penalty, as recommended by the Division, in Case No. 20-1512073. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 7) Vice-Chairman Jolley moved that the Commission grant a waiver of one-half delinquent interest in the amount of \$271.39, as recommended by the Division, in Case No. 20-1519779. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 8) Vice-Chairman Jolley moved that the Commission grant a waiver of one-half delinquent interest in the amount of \$830.50, upon payment of one-half delinquent interest, plus delinquent penalty, warrant penalty, filing fees and applicable collection fees; also granting 12 month pay plan, as recommended by the Division, in Case No. 20-1561321. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 9) Personnel matters within the Account Maintenance Division were discussed. No action was taken.
 - 10) The Chairman's conversation with the Cabinet Secretary was discussed. No action was taken.
5. Vice-Chairman Jolley moved that the Commission approve the notification to Cabinet Secretary of proposed agency expenses dated November 3, 2020. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

- 6. New business:
 - a. Discussed that new procedures are needed for appearing at the in-person meetings starting November 17, 2020.
 - b. Agreed to cancel the December 22, 2020 commission meeting.
- 7. The meeting was adjourned.

APPROVED:


Assistant Secretary


Charles T. Prator, Chairman


Clark Jolley, Vice-Chairman


Steve Burrage, Secretary-Member