

Oklahoma Tax Commission Meeting Minutes
June 30, 2020

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date, virtually. Notice of said meeting and the agenda therefor were posted in prominent public view at the Commission's principal office in Oklahoma City from and after 1:30 p.m. on June 29, 2020.

Chairman Prater called the meeting to order. Other members present were Vice-Chairman Jolley and Secretary-Member Burrage. Also present were Ernest Short, Counsel to the Commissioners and Joseph Gappa, General Counsel. (All members attending virtually.)

2. Vice-Chairman Jolley moved to approve the minutes of the regular commission meeting on June 16, 2020. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Executive Director's Report:
Executive Director advised we are accepting applications for three new tag agents; In the future the Executive Director is to only bring the tag agent making the cut to the Commissioners for approval and appointment.
4. Vice-Chairman Jolley moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting.

5. Recommendations from Executive Session:
 - 1) Vice-Chairman Jolley moved that the Commission grant innocent spouse relief, as recommended by the Division, in Case No. S-20-005. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 2) Vice-Chairman Jolley moved that the Commission grant innocent spouse relief, as recommended by the Division, in Case No. S-20-016. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

- 3) Vice-Chairman Jolley moved that the Commission grant partial innocent spouse relief, as indicated on fact sheet, in Case No. S-20-031. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, recuse; Secretary-Member, aye. The motion was declared adopted.
 - 4) Vice-Chairman Jolley moved that the Commission grant innocent spouse relief, as recommended by the Division, in Case No. S-20-032. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 5) Case No. CR-18-023-K and CR-19-015-K (Consolidated) were discussed; Counsel to the Commissioners to obtain record of proceedings to review and report back to the Commissioners.
 - 6) IT Infrastructure Audit and Vulnerability Assessment -2019 was presented to the Commissioners. Secretary-Member Burrage moved to accept the report. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
6. Commissioners discussed the following items in the Proposed Expense Request dated June 30, 2020:
- a. Purchase of nine floors of the SandRidge Building;
 - b. FY21 Annual Tag Order

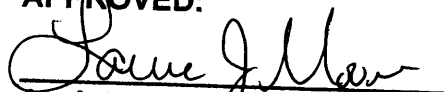
In the discussion of Executive Director Doyle negotiating the Agreement to purchase, Chairman Prater noted and Executive Director Doyle agreed, that any agreement that he negotiated would be subject to the Commissioners review and agreed approval before the Agreement could be executed. Commissioner Prater advised that after review by the Commissioners, they may have questions and may want some changes if they see something they do not like. Executive Director Doyle was in full agreement with doing so.

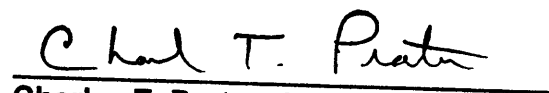
Vice-Chairman Jolley moved that the Executive Director continue to pursue negotiations regarding relocation of the Oklahoma Tax Commission and that he bring the Commissioners the final agreement for approval. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

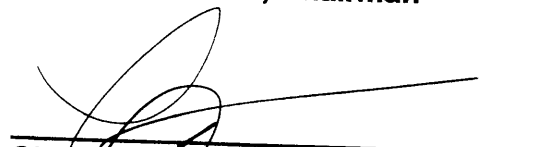
Vice-Chairman Jolley moved that the Commission approve Notification to the Cabinet Secretary of proposed agency expenses dated June 30, 2020. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.


7. Executive Director Doyle presented the FY 2021 Budget to the Commissioners. After discussion, Vice-Chairman Jolley moved that the Commission approve FY 2021 Budget. Secretary-Member Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
8. There was no report from Tax Policy and Research.
9. There were no other division reports.
10. There was no new business.
11. The meeting was adjourned.

APPROVED:


Assistant Secretary


Charles T. Prater, Chairman


Clark Jolley, Vice-Chairman


Steve Burrage, Secretary-Member