

Oklahoma Tax Commission Meeting Minutes
March 3, 2020

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date, in the Oklahoma City office. Notice of said meeting and the agenda therefor were posted in prominent public view at the Commission's principal office in Oklahoma City from and after 1:30 p.m. on March 2, 2020.

Chairman Prater called the meeting to order. Other member present was Secretary-Member Burrage. Also present was Joseph Gappa, General Counsel.

2. Secretary-Member Burrage moved to approve the minutes of the regular commission meetings on February 25, 2020. Chairman Prater seconded the motion. Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Executive Director's report continued to 10:00 a.m. on Thursday, March 5, 2020.
4. Chairman Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Secretary-Member Burrage seconded the motion. Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting.

5. Recommendations from Executive Session:

- 1) Secretary-Member Burrage moved that the Commission grant taxpayer's request for reconsideration of Commission action taken in the matter on December 17, 2019; granting a waiver of one-half interest, in Case No. 20-1308777. Chairman Prater seconded the motion. Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

- 2) Case No. 19-1167349 was stricken at the request of the Division.

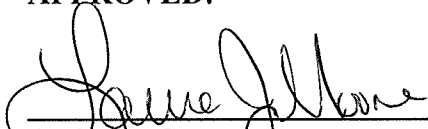
6. Secretary-Member Burrage moved that the Commission approve Notification to the Cabinet Secretary of proposed agency expenses dated March 3, 2020. Chairman Prater seconded the motion. Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
7. Commissioners discussed Title 47 – waiver of penalties and fines; recommending that Internal Audit Division coordinate with the Agency to audit the procedures of the Motor Vehicle Division.
8. There was no report from Tax Policy and Research Division.
9. There were no other division reports.

- 10. There was no new business.
- 11. The meeting was continued to 10:00 a.m. on Thursday, March 5, 2020.
- 12. The meeting of the Oklahoma Tax Commission continued from 1:30 p.m., on March 3, 2020, in the Oklahoma City office, re-convened at 10:00 a.m. on Thursday, March 5, 2020 in the Oklahoma City office.

Chairman Prater called the meeting to order. Other members present were Vice-Chairman Jolley and Secretary-Member Burrage.


- 13. Executive Director Doyle reported to the Commission on:
 - a. Restructuring the Motor Vehicle Division.
 - b. Personnel changes.
 - c. Separation of Audit and Collections Sections of the Compliance Division.
 - d. Call center/phone bank changes.
 - e. Legislative update.
- 14. The meeting was adjourned.

APPROVED:


Assistant Secretary


Charles T. Prater, Chairman


Clark Jolley, Vice-Chairman


Steve Burrage, Secretary-Member