## Oklahoma Tax Commission Regular Meeting Minutes May 16, 2019

- 1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date, in the Oklahoma City office. Notice of said meeting and the agenda therefor were posted in prominent public view at the Commission's principal office in Oklahoma City from and after 1:30 p.m., on May 15, 2019.
  - Chairman Prater called the meeting to order. Other member present was Secretary-Member Burrage.
- 2. Chairman Prater moved to approve the minutes of the regular commission meeting on May 14, 2019. Secretary-Member Burrage seconded the motion. Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 3. There was no Executive Director's Report.
- 4. Discussion and possible action on request for waiver of assessed penalty against MLA Amy Hodges for filing late semi-monthly report was stricken at the request of the Division.
- 5. Secretary-Member Burrage moved that the Commission grant the waiver of assessed penalty against MLA Marie White for filing late semi-monthly report. Chairman Prater seconded the motion. Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 6. Secretary-Member Burrage moved that the Commission approve the appointment of Leigh Ann McKanna as Assistant Secretary and Attestation Officer. Chairman Prater seconded the motion. Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 7. There was no report from Tax Policy and Research Division.
- 8. There were no other division reports.
- 9. Solicitation of information concerning tax collection opportunities and enhanced agency performance for the Tax Commission was discussed; no action taken.

- 10. There was no new business.
- 11. The meeting was adjourned.

APPROVED:

Assistant Secretary

Steve Burrage, Chairmar

Charles T. Prater, Secretary-Member