

**Oklahoma Tax Commission Regular Meeting Minutes**  
**April 9, 2019**

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date, in the Oklahoma City office. Notice of said meeting and the agenda therefor were posted in prominent public view at the Commission's principal office in Oklahoma City from and after 1:30 p.m., on April 8, 2019.

Chairman Burrage called the meeting to order. Other member present was Vice-Chairman Jolley. Also present was Ernest Short, Counsel to the Commissioners.

2. Vice-Chairman Jolley moved to approve the minutes of the regular commission meeting on April 4, 2019. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
3. There was no report from the Executive Director.
4. Chairman Burrage moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting.

5. Recommendations from Executive Session:
  - 1) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining interest in the amount of \$729.41, upon payment of one-half interest and delinquent penalty, as recommended by the Division, in Case No. 18-1068674. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 2) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining delinquent interest, under-estimation interest and delinquent penalty in the amount of \$1,392.34, upon payment of one-half delinquent interest and \$392.75 for delinquent penalty, as recommended by the Division, in Case No. 18-1068685. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.

- 3) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining penalty in the amount of \$1,502.18, as recommended by the Division, in Case No. 18-1071660. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
- 4) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining interest and penalties in the amount of \$1,076.87, as recommended by the Division, in Case No. 18-1091766. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
- 5) Vice-Chairman Jolley moved that the Commission grant a waiver of delinquent penalty and remaining interest in the amount of \$1,559.29, upon payment of three-fourths interest, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 18-1101481. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
- 6) Vice-Chairman Jolley moved that the Commission grant a waiver of delinquent penalty and remaining interest in the amount of \$1,568.74, upon payment of one-half interest, as recommended by the Division, in Case No. 18-1107562. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
- 7) Vice-Chairman Jolley moved that the Commission grant a waiver of delinquent penalty and remaining delinquent interest in the amount of \$2,484.25, upon payment of one-half delinquent interest and under-estimation interest, as recommended by the Division, in Case No. 18-1121881. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
- 8) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining delinquent interest in the amount of \$740.14, upon payment of one-half delinquent interest, under-estimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 18-1143689. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
- 9) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining delinquent interest in the amount of \$1,215.00, upon payment of three-fourths delinquent interest, under-estimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 18-1153068. Chairman

Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.

10) Vice-Chairman Jolley moved that the Commission grant a waiver of delinquent penalty in the amount of \$7,900.85, upon payment of interest, as recommended by the Division, in Case No. 18-1169074. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.

11) Vice-Chairman Jolley moved that the Commission grant a waiver of one-fourth delinquent interest, upon payment of three-fourths delinquent interest, under-estimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, in Case No. 18-1174224. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.

12) Vice-Chairman Jolley moved that the Commission grant a waiver of one-fourth interest, upon payment of remaining interest, in Case No. 19-1092720. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.

13) Vice-Chairman Jolley moved that the Commission grant a waiver of one-half interest in the amount of \$531.21, as recommended by the Division, in Case No. 19-1134046. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.

14) Case No. 19-1142532 was continued at the request of the Commission.

15) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining interest in the amount of \$4,932.73, upon payment of one-half interest and delinquent penalty, as recommended by the Division, in Case No. 18-1071758. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.

16) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining interest in the amount of \$2,288.38, upon payment of one-half interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 18-1100905. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.

17) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining interest in the amount of \$1,125.85, upon payment of one-half

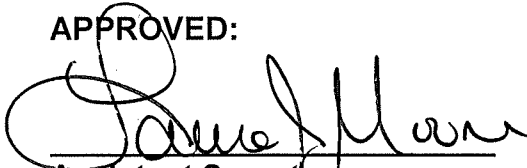
interest, as recommended by the Division, in Case No. 18-1115481. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.


- 18) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining delinquent interest in the amount of \$1,200.02, upon payment of three-fourths delinquent interest, under-estimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 18-1120356. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 19) Vice-Chairman Jolley moved that the Commission grant a waiver of delinquent penalty and remaining interest in the amount of \$3,819.88, upon payment of one-half interest, warrant penalty and filing fees, as recommended by the Division, in Case No. 18-1127224. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 20) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining interest in the amount of \$1,269.08, upon payment of one-half interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 19-1177278. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 21) Case No. CR-17-026-H was continued at the request of the Commission.
6. Discussion of HCR 1018 (2018) report was continued at the request of the Commission.
  7. Vice-Chairman Burrage moved that the Commission approve the Contract for Legal Services between the Oklahoma Tax Commission and the Office of the Attorney General for the FY 2020 for Lyn Martin-Diehl, Assistant Attorney General, as Hearing Officer for the Tulsa Notice to Show Cause Docket. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  8. There was no report from Tax Policy and Research Division.
  9. There were no other division reports.
  10. New business; Chairman Burrage moved that the Commission appoint Clark Jolley to the Board of Trustees of Oklahoma Public Employees

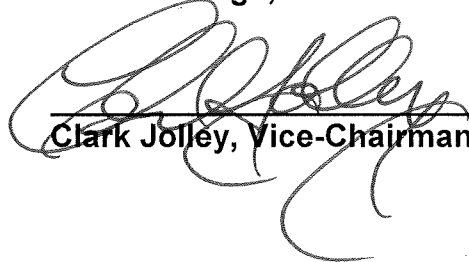
Retirement System. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.

11. The meeting was adjourned.

APPROVED:

  
Assistant Secretary

  
Steve Burrage, Chairman

  
Clark Jolley, Vice-Chairman

l/jm