

**Oklahoma Tax Commission Regular Meeting Minutes**  
**March 7, 2019**

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date, in the Oklahoma City office. Notice of said meeting and the agenda therefor were posted in prominent public view at the Commission's principal office in Oklahoma City from and after 1:30 p.m., on March 6, 2019.

Chairman Burrage called the meeting to order. Other members present were Vice-Chairman Jolley and Secretary-Member Kemp. Also present was Ernest Short, Counsel to the Commissioners.

2. Chairman Burrage moved to approve the minutes of the regular commission meeting on March 5, 2019. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Executive Director's Report; Personnel Transactions:  
Vice-Chairman Jolley moved that the Commission approve personnel transactions 3296 through 3300. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
4. Chairman Burrage moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting.

5. Recommendations from Executive Session:
  - 1) Chairman Burrage moved that the Commission deny Taxpayer's waiver request, as recommended by the Division, in Case No. X-14-283. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
  - 2) Chairman Burrage moved that the Commission deny Taxpayer's waiver request; allowing 24 months to pay, in Case No. X-16-367. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
  - 3) Chairman Burrage moved that the Commission grant a waiver of one-half interest upon payment of one-half interest and all penalty, in Case No. P-18-218. Vice-Chairman Jolley seconded the motion. Chairman,

aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

- 4) Secretary-Member Kemp moved that the Commission grant innocent spouse relief, as recommended by the Division, in Case No. S-18-079. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 5) Case CR-17-026-H was continued at the request of the Commission.
6. Vice-Chairman Jolley moved that the Commission approve the tag agent appointment of Terrie Malget, replacing Nancy Groom, Perry, Oklahoma, subject to qualifying under the law. Chairman Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member Kemp, aye. The motion was declared adopted.
7. Vice-Chairman Jolley moved that the Commission approve the appointment of Kim Miller, as Assistant Secretary and Attestation Officer for the Motor Vehicle Division. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
8. Discussion of Luann Mitchell v. State of Oklahoma ex rel. Oklahoma Tax Commission, in the United States District Court for the Western District of Oklahoma, was continued to March 14, 2019, agenda.
9. Vice-Chairman Jolley moved that the Commission resolve into Executive Session for the purpose of discussing the employment of an individual for the position of General Counsel. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

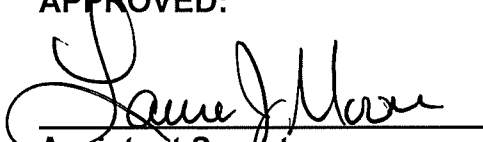
An executive session was held, after which the Commission returned to open meeting.

10. Recommendations from Executive Session:
  - 1) Vice-Chairman Jolley moved that the Commission hire Joe Gappa as General Counsel of the Oklahoma Tax Commission. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
11. There was no report from Tax Policy and Research Division.
12. There were no other division reports.

13. There was no new business.

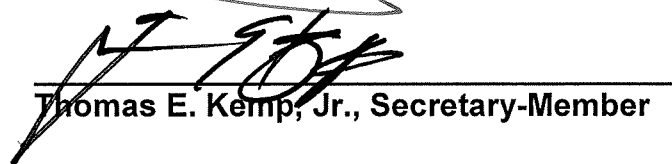
14. The meeting was adjourned.

APPROVED:

  
Assistant Secretary

  
Steve Burrage, Chairman

  
Clark Jolley, Vice-Chairman

  
Thomas E. Kemp, Jr., Secretary-Member

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