

***Oklahoma Tax Commission Regular Meeting Minutes
December 13, 2018***

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date, in the Oklahoma City office. Notice of said meeting and the agenda therefor were posted in prominent public view at the Commission's principal office in Oklahoma City from and after 1:30 p.m., on December 12, 2018.

Chairman Burrage called the meeting to order. Other members present were Vice-Chairman Jolley and Secretary-Member Kemp. Also present were Mary Ann Roberts, Legal Division and Ernest Short, Counsel to the Commissioners.

2. Chairman Burrage moved to approve the minutes of the regular commission meeting on December 11, 2018. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The Motion was declared adopted.
3. There was no report from the Executive Director.
4. Chairman Burrage moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman Jolley, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting.

5. Recommendations from Executive Session:
 - 1) Vice-Chairman Jolley moved that the Commission deny a request for Partial Release, as recommended by the Division, in Case No. PR-18-100. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 2) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining delinquent interest in the amount of \$10,094.18, upon payment of one-half delinquent interest, under-estimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 18-1021862. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 3) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining delinquent interest in the amount of \$1,437.79, upon payment of one-half delinquent interest, under-estimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 18-1107490. Chairman Burrage seconded the motion.

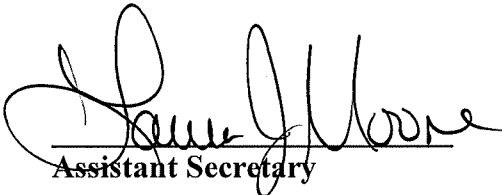
- Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 4) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining interest in the amount of \$981.02, upon payment of one-half interest, delinquent penalty and applicable collection fees, as recommended by the Division, in Case No. 18-1045461. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 5) Chairman Burrage moved that the Commission grant a waiver of one-half interest and full penalty, upon payment of one-half interest, in Case No. 18-1050672. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 6) Vice-Chairman Jolley moved that the Commission grant a waiver of one-half interest in the amount of \$684.53, as recommended by the Division, in Case No. 18-1063768. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 7) Vice-Chairman Jolley moved that the Commission grant a waiver of delinquent penalty in the amount of \$17,592.02, as recommended by the Division, in Case No. 18-1084529. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 8) Chairman Burrage moved that the Commission deny the waiver request, in Case No. 18-1096088. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 9) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining interest in the amount of \$1,252.99, upon payment of one-half interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 18-1006662. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - 10) Vice-Chairman Jolley moved that the Commission grant a waiver of delinquent penalty and remaining interest in the amount of \$1,849.34, upon payment of one-half interest, as recommended by the Division, in Case No. 18-1006705. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

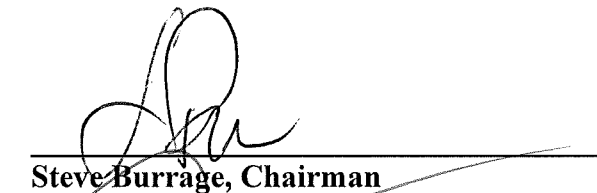
- 11) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining interest in the amount of \$789.80, upon payment of one-half interest, delinquent penalty, warrant penalty and filing fees, as recommended by the Division, in Case No. 18-1006241. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 12) The Commission discussed the position of Counsel to the Commissioners.
6. Chairman Burrage moved that the Commission approve the Equalization/Excise Board re-appointment of Gregory Johnson, Cotton County, Oklahoma. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
7. Chairman Burrage moved that the Commission approve the Equalization/Excise Board re-appointment of Calvin Wade, Jefferson County, Oklahoma. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
8. Chairman Burrage moved that the Commission approve the Equalization/Excise Board re-appointment of Harold Gleason, Custer County, Oklahoma. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
9. Chairman Burrage moved that the Commission approve the Equalization/Excise Board re-appointment of D. Kelley Bowen, Greer County, Oklahoma. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
10. Chairman Burrage moved that the Commission approve the Equalization/Excise Board re-appointment of Cindy Jefferson, Harmon County, Oklahoma. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
11. Chairman Burrage moved that the Commission approve the Equalization/Excise Board re-appointment of Brad Pryor, Jackson County, Oklahoma. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
12. Chairman Burrage moved that the Commission approve the Equalization/Excise Board re-appointment of Albert Barker, Kiowa County, Oklahoma. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
13. Chairman Burrage moved that the Commission approve the Equalization/Excise Board re-appointment of Jerry Burrows, Washita County, Oklahoma. Secretary-

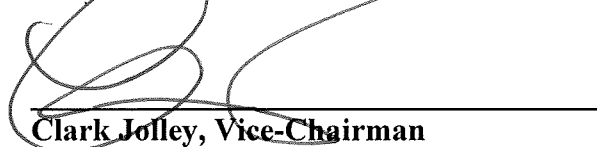
Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

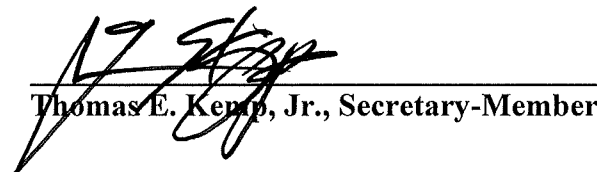
14. Chairman Burrage moved that the Commission approve the Equalization/Excise Board re-appointment of Matthew McGowan, Pittsburg County, Oklahoma. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
15. Vice-Chairman Jolley moved that the Commission approve FY 2019 re-estimate and FY 2020 forecast of State of Oklahoma revenues administered by the Oklahoma Tax Commission for the State of Oklahoma Equalization Board meeting scheduled to be held December 19, 2018. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
16. Internal Audit: Jennelle Enevoldson, Director, reported to the Commission on Internal Audit-AMD Suspended Returns and Legal Check Processing. Chairman Burrage moved that the Commission approve the reports submitted. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
17. There was no report from Tax Policy and Research Division.
18. There were no other division reports.
19. There was no new business.
20. The meeting was adjourned.

APPROVED:


Assistant Secretary


Steve Burrage, Chairman


Clark Jolley, Vice-Chairman


Thomas E. Kemp, Jr., Secretary-Member

/ljm