

***Oklahoma Tax Commission Regular Meeting Minutes***  
***December 11, 2018***

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date, in the Oklahoma City office. Notice of said meeting and the agenda therefor were posted in prominent public view at the Commission's principal office in Oklahoma City from and after 1:30 p.m., on December 10, 2018.

Chairman Burrage called the meeting to order. Other members present were Vice-Chairman Jolley and Secretary-Member Kemp. Also present were Jorie Welch, Legal Division and Ernest Short, Counsel to the Commissioners.

2. Chairman Burrage moved to approve the minutes of the regular commission meeting on December 6, 2018. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The Motion was declared adopted.
3. There was no report from the Executive Director.
4. Chairman Burrage moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman Jolley, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting.

5. Recommendations from Executive Session:

- 1) Vice-Chairman Jolley moved that the Commission grant Innocent Spouse Relief, as recommended by the Division, in Case No. S-18-078. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
6. Chairman Burrage moved that the Commission resolve into Executive Session for the purpose of discussing USA v. Randi Lynn McGuire, Western District of Oklahoma, Case No. CV-18-842-D. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman Jolley, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting.

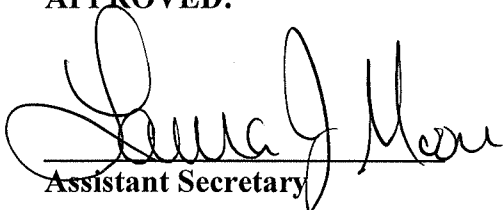
7. Recommendations from Executive Session:

- 2) Vice-Chairman Jolley moved that the Commission grant Marjorie Welch authority to sign the Order in USA v. Randi Lynn McGuire, Western District of Oklahoma, Case No. CV-18-842-D. Secretary-Member Kemp seconded the

motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member Kemp, aye. The motion was declared adopted.

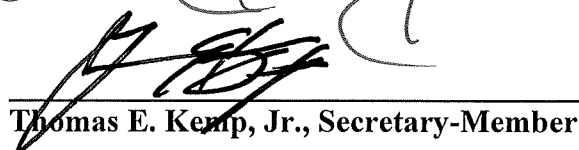
8. Chairman Burrage moved that the Commission approve Notification to the Secretary of Finance, Administration and Information Technology of proposed agency expenses dated December 11, 2018. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, recuse; Secretary-Member, aye. The motion was declared adopted.
9. Chairman Burrage moved that the Commission approve the Equalization/Excise Board re-appointment of Kent Spivey, Stephens County, Oklahoma. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
10. Chairman Burrage moved that the Commission approve the Equalization/Excise Board appointment of Michael Newberry, Seminole County, Oklahoma. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
11. Discussion of the General Counsel position was continued at the request of the Commission
12. There was no report from Tax Policy and Research Division.
13. There were no other division reports.
14. There was no new business.
15. The meeting was adjourned.

**APPROVED:**

  
Assistant Secretary

  
Steve Burrage, Chairman

  
Clark Jolley, Vice-Chairman

  
Thomas E. Kemp, Jr., Secretary-Member