

*Oklahoma Tax Commission Regular Meeting
Minutes
March 1, 2018*

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date, in the Oklahoma City office. Notice of said meeting and the agenda therefor were posted in prominent public view at the Commission's principal office in Oklahoma City from and after 1:30 p.m., on February 28, 2018.

Chairman Burrage called the meeting to order. Other members present were Vice-Chairman Jolley and Secretary-Member Kemp. Also present were Lee Pugh, General Counsel and Ernest Short, Counsel to the Commissioners.

2. Secretary-Member Kemp moved to approve the minutes of the regular commission meeting of February 27, 2018. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

3. Executive Directors Report; Personnel Appointments:

Chairman Burrage moved that the Commission approve personnel appointments 2889 through 2915. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

4. Chairman Burrage moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting.

5. Recommendations from Executive Session:

- 1) Vice-Chairman Jolley moved that the Commission grant a waiver of all penalty and interest, as recommended by the Division, in Case No. P-16-058-H. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

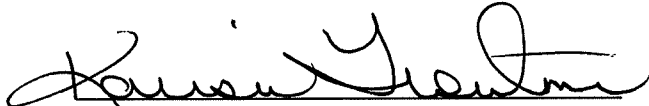
- 2) Vice-Chairman Jolley moved that the Commission grant a waiver of interest, upon payment of penalty, in Case No. P-14-094-H. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.


- 3) Chairman Burrage moved that the Commission deny a settlement request, as recommended by the Division, in Case No. 731434. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 4) Vice-Chairman Jolley moved that the Commission grant a waiver of delinquent penalty in the amount of \$2365.27, upon payment of interest, as recommended by the Division, in Case No. 17-855785. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 5) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining delinquent interest and penalty in the amount of \$54,623.72, upon payment of one-half delinquent interest, under estimation interest and verification of district court approval of the prior waiver, as recommended by the Division, in Case No. 18-875956. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 6) Vice-Chairman Jolley moved that the Commission grant a waiver of interest and delinquent penalty in the amount of \$3735.84, as recommended by the Division, in Case No. 17-933831. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 7) Chairman Burrage moved that the Commission grant a waiver of delinquent penalty in the amount of \$2000.00, upon payment of interest, as recommended by the Division, in Case No. 18-939569. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 8) Vice-Chairman Jolley moved that the Commission grant a waiver of delinquent penalty and remaining interest in the amount of \$7017.45, upon payment of one-half interest, as recommended by the Division, in Case No. 18-951722. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 9) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining interest and delinquent penalty in the amount of \$2439.45, upon payment of one-half interest, as recommended by the Division, in Case No. 17-956704. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.


- 10) Vice-Chairman Jolley moved that the Commission grant a waiver of one-half interest, upon payment of remaining interest and penalty, in Case No. 17-956730. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 11) Vice-Chairman Jolley moved that the Commission deny a settlement request, as recommended by the Division, in Case No. 987459. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 12) Vice-Chairman Jolley moved that the Commission deny a waiver request, as recommended by the Division, in Case No. 17-1023048. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 13) Vice-Chairman Jolley moved that the Commission adopt the Findings, Conclusions and Recommendations of the Administrative Law Judge, in Case No. SJ-17-017-J. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
- 14) Case No. P-09-195-H was continued at the request of the Commission.
6. Chairman Burrage moved that the Commission approve the notification to Secretary of Finance, Administration and Technology of proposed agency expenses. Secretary-Member Kemp seconded the motion. Chairman, aye; Vice-Chairman, abstain; Secretary-Member, aye. The motion was declared adopted.
7. Internal Audit: Jennelle Enevoldsen, Director reported to the Commission on on Internal Audit-Motor Vehicle Division (Audit Services) and the Quarterly Follow-up of previous internal audits. Chairman Burrage moved that the Commission approve the reports submitted. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
8. The discussion and review of agency Strategic Plan was continued at the request of the Commission.
9. There was no report from the Tax Policy and Research Division.
10. There were no other division reports.
11. There was no new business.

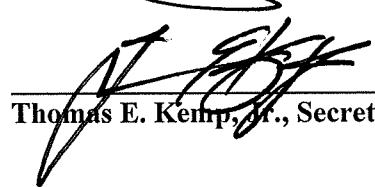
12. The meeting was adjourned.

APPROVED:


Assistant Secretary


Steve Blyrage, Chairman


Clark Jolley, Vice-Chairman


Thomas E. Kemp, Jr., Secretary-Member