AGENDA
OKLAHOMA TAX COMMISSION REGULAR MEETING
November 12, 2019
1:30 P.M.


2. Approval of minutes of the commission meeting dated November 5, 2019.

3. Executive Director’s Report; Personnel Transactions:
   a. Authorization for the following vacancies:
      3500 Auditor I-Account Maintenance Division
      3501 Revenue Unit Manager II-Management Services Division
      3502 Administrative Technician II-Central Processing Division
      3503 Administrative Technician II-Central Processing Division
      3504 Administrative Technician II-Central Processing Division
      3505 Administrative Technician II-Central Processing Division
      3506 Tax Document Examiner II-Central Processing Division
      3507 Tax Document Examiner II-Central Processing Division
      3508 Tax Document Examiner II-Central Processing Division
      3509 CPA-Compliance Division
      3510 CPA-Compliance Division
      3511 CPA-Compliance Division
      3512 CPA-Compliance Division
      3513 Revenue Compliance Officer II-Compliance Division
      3514 Revenue Compliance Officer I-Compliance Division
      3515 Revenue Compliance Officer I-Compliance Division
      3516 Revenue Compliance Officer I-Compliance Division
      3517 Revenue Compliance Officer I-Compliance Division
      3518 Revenue Compliance Officer I-Compliance Division
      3533 Revenue Administrator V – Administration Division
      3534 Revenue Administrator V – Administration Division
   b. Authorization for the following salary adjustments/reallocations:
      3519 Revenue Unit Manager II-Compliance Division
      3520 Revenue Administrator III- Compliance Division
      3521 Revenue Unit Manager II- Compliance Division
      3522 Revenue Administrator II- Compliance Division
      3523 Revenue Unit Manager I- Compliance Division
      3524 Revenue Administrator II- Compliance Division
      3525 CPA-Compliance Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings and the employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual employees. Executive Session authorized by 25 O.S. § 307 (B)(1)(4)(7) and (11)(e)(6).
   a. **Waiver of Penalty and Interest; Settlement Requests; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**
      P-18-207-H   P-18-222-K
   b. Discussion and possible action regarding Commission organization, personnel, data processing enhancements and special projects for agency operations (tax gap).
   c. Discussion and possible action regarding Way2Go Card Opinion.

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.

6. Request to submit the 2019 Equalization Report and findings to the State Board of Equalization (per 68 O.S. 2011, Section 2864).

7. Discussion and possible approval of tag agent appointment of Stephanie Novotny as Motor License Agent in Anadarko, Oklahoma.

8. Discussion and possible action regarding whether to keep open tag office in Yukon, Oklahoma upon resignation of current agent Kaye Blevins.

9. Discussion and possible approval of Equalization/Excise Board appointment of Mary Lowery, Marshall County.

10. Discussion and possible approval of Equalization/Excise Board appointment of Victor Sterling Bullard, Latimer County.


12. Other division reports

13. Discussion and possible action concerning agency priorities.


15. Adjournment.