AGENDA
OKLAHOMA TAX COMMISSION REGULAR MEETING
August 13, 2019
1:30 P.M.


2. Approval of minutes of the commission meeting dated August 6, 2019.

3. Executive Director’s Scorecard Report; Personnel Transactions:
   a. Authorization for the following vacancies:
      3457  A & E Analyst I, Ad Valorem Division
      3458  A & E Analyst I, Ad Valorem Division
      3459  Motor Vehicle Research Specialist, LVL I, Motor Vehicle Division
      3460  Motor Vehicle Research Specialist, LVL I, Motor Vehicle Division
      3461  Motor Vehicle Research Specialist, LVL I, Motor Vehicle Division
      3462  Motor Vehicle Research Specialist, LVL I, Motor Vehicle Division
      3463  Motor Vehicle Research Specialist, LVL I, Motor Vehicle Division
      3464  Auditor, LVL I, Motor Vehicle Division
      3465  Taxpayer Service Representative, LVL I, Taxpayer Assistance Division
      3466  Auditor, LVL I, Compliance Division
      3467  Auditor, LVL I, Compliance Division
      3468  Revenue Unit Manager I, Motor Vehicle Division
      3469  Tax Policy Analyst III, Tax Policy Division

4. Proposed Executive Session to consider confidential taxpayer matters and proceedings and
   the employment, hiring, appointment, promotion, demotion, disciplining or resignation of
   individual employees. Executive Session authorized by 25 O.S. § 307 (B)(1)(4)(7) and
   (11)(e)(6).
   a. Waiver of Penalty and Interest; Settlement Requests; Abatement Requests; Requests
      for Spousal Relief; Other Taxpayer and Division Request:
      19-1079943  19-1049958  19-1106909  19-1194770  19-1243062
      19-1301347  19-1096863  19-1164218  19-1242048
   b. Partial Releases and Subordination Requests:
      PR-19-048
c. **Internal Audit:**  
Update and discussion of IT Infrastructure Audit and Vulnerability Assessment-2018  
d. Discussion and possible action regarding Commission organization, personnel, data processing enhancements and special projects for agency operations.  
  Personnel:  
  • Update regarding recruitment of new agency director.

5. Reconvene in Open Session — Recommendations and votes on matters considered in Executive Session.

6. Discussion and possible approval of notification(s) to Cabinet Secretary of proposed agency expenses dated August 13, 2019.

7. Discussion and possible action on request for waiver of late report penalties from John Littlefield (Salina MLA).

8. Discussion and possible action on Veterans Sales Tax Exemption.


10. Other division report.

11. Discussion and possible action concerning agency priorities.
