AGENDA
OKLAHOMA TAX COMMISSION REGULAR MEETING
July 16, 2019
1:30 P.M.


2. Approval of minutes of the commission meeting dated July 9, 2019.

3. Executive Director’s Report.
   a. Update from the Ad Valorem Division.
   b. Personnel Transactions:
      1) Authorization for the following vacancies:
         3441 Taxpayer Service Representative, LVL I-Motor Vehicle Division
         3442 Auditor, LVL I-Motor Vehicle Division-Motor Vehicle Division
         3443 Motor Vehicle Research Specialist, LVL I-Motor Vehicle Division
         3444 Auditor, LVL I-Motor Vehicle Division
         3445 Legal Secretary, LVL III-Legal Division
      2) Authorization for the following salary adjustment:
         3446 Administrative Assistant, LVL II-Central Processing Division
         3447 Revenue Administrator II-Administration Division

4. Proposed Executive Session to consider confidential taxpayer matters and proceedings and the employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual employees. Executive Session authorized by 25 O.S. § 307 (B)(1)(4)(7) and (11)(e)(6).
   a. Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief;
      Other Taxpayer and Division Request:
      S-19-014 19-1148847 19-1144329 19-1126860 19-1255156
      S-19-017 19-1160193 19-1193170 19-1133700
      S-19-021 18-1183593 19-1208195 19-1138297
      19-1069995 19-1057806 19-1133421 19-1158198
   b. Partial Releases and Subordination Requests:
      PR-18-084  PR-19-023  PR-19-034
   c. Administrative Law Judges’ Recommendations:
      P-17-138-K  P-18-022-H  P-18-201-H
d. Discussion and possible action regarding Commission organization, personnel, data processing enhancements and special projects for agency operations.
   Personnel:
   • Recruitment of new agency director.
   • Discussion of potential consulting arrangement with Tony Mastin.
   • New agency director involvement with any new division director hires.
   • Employee complaints from survey.

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.

6. Discussion and possible approval of notification to Cabinet Secretary of proposed agency expenses dated July 16, 2019.

7. Discussion and possible termination of appointment of Motor License Agent, Johnnie Littlefield.

8. Discussion and possible action regarding Porter Tag Agency.

9. Discussion and possible action regarding Commission providing online copies of vehicle registrations.

10. Discussion and possible action regarding Governor’s new directive regarding agency use of lobbyists.


12. Other division report.
   • Internal Audit Report – Motor Vehicle Division (Accounting Section)

13. Discussion and possible action concerning agency priorities.


15. Adjournment.